

**TABLE OF CONTENTS**

**Standards for the Issuance of a Certificate for the  
Position of School Business Administrator**

Repealed . . . . . 10-145d-1—10-145d- 4

**Standards and Procedures for the Approval of  
Connecticut Educator Preparation Programs**

Repealed . . . . . 10-145d-5—10-145d- 7

Definitions . . . . . 10-145d- 8

Procedures . . . . . 10-145d- 9

Standards . . . . . 10-145d- 10

Educator preparation program approval standards . . . . . 10-145d- 11

**State Educator Certificates, Permits and Authorization**

Reserved . . . . . 10-145d-12—10-145d- 99

Repealed . . . . . 10-145d-100—10-145d-306

Reserved . . . . . 10-145d-307—10-145d-399

**Part I**

**Definitions**

Definitions . . . . . 10-145d-400

Code of professional responsibility for teachers . . . . . 10-145d-400a

Code of professional responsibility for school administrators . . . . . 10-145d-400b

**Part II**

**General Conditions**

Personnel required to hold certificates or permits . . . . . 10-145d-401

Application procedures. . . . . 10-145d-402

Documentation and materials required of applicants . . . . . 10-145d-403

Assessment requirements . . . . . 10-145d-404

Assessment requirement exceptions . . . . . 10-145d-405

Acceptability of course work . . . . . 10-145d-406

Responsibilities of employing agents of boards of education . . . . . 10-145d-407

Recommendation from an approved institution . . . . . 10-145d-408

**Part III**

**Types of Certificates**

Validity of certificates issued prior to July 1, 1989 . . . . . 10-145d-409

Certificate types . . . . . 10-145d-410

Certificate of eligibility . . . . . 10-145d-411

Initial educator certificate . . . . . 10-145d-412

The interim educator certificate . . . . . 10-145d-413

Temporary 90-day certificate . . . . . 10-145d-414

Provisional educator certificate . . . . . 10-145d-415

Repealed . . . . . 10-145d-416

Professional educator certificate . . . . . 10-145d-417

**Part IV**

**Special Authorizations**

Temporary authorization for minor assignment . . . . .	10-145d-418
Limited extended authorization for early childhood . . . . .	10-145d-419
Substitute teacher authorization . . . . .	10-145d-420
Durational shortage area permit - issuance . . . . .	10-145d-421
Durational shortage area permit - reissue . . . . .	10-145d-422
Coaching permits. . . . .	10-145d-423
Temporary emergency coaching permit requirements . . . . .	10-145d-424
Temporary emergency coaching permit issuance . . . . .	10-145d-425
Adult education authorization . . . . .	10-145d-426

**Part V**

**Reissue and Cross Endorsement of Certificates**

Reissuance and extension of certificates . . . . .	10-145d-427
Cross endorsements . . . . .	10-145d-428

**Part VI**

**Early Childhood, Elementary or Middle Grades Certificates**

**A**

**Early Childhood**

When required . . . . .	10-145d-429
Validity of certificates . . . . .	10-145d-430
Initial educator certificate requirements . . . . .	10-145d-431
Provisional educator certificate requirements . . . . .	10-145d-432
Professional educator certificate requirements . . . . .	10-145d-433

**B**

**Elementary**

When required . . . . .	10-145d-434
Validity of certificates . . . . .	10-145d-435
Initial educator certificate requirements . . . . .	10-145d-436
Provisional educator certificate requirements . . . . .	10-145d-437
Professional educator certificate requirements . . . . .	10-145d-438

**C**

**Foreign Language Instruction Pre-Kindergarten through Grade Eight**

When required . . . . .	10-145d-439
Validity of certificates . . . . .	10-145d-440
Initial educator certificate requirements . . . . .	10-145d-441
Provisional educator certificate requirements . . . . .	10-145d-442
Professional educator certificate requirements . . . . .	10-145d-443

**Part VII**

**Middle Grades**

When required . . . . .	10-145d-444
-------------------------	-------------

Validity of certificates . . . . .	10-145d-445
Initial educator certificate requirements . . . . .	10-145d-446
Provisional educator certificate requirements . . . . .	10-145d-447
Professional educator certificate requirements . . . . .	10-145d-448

**Part VIII**

**Secondary Academic**

When required . . . . .	10-145d-449
Validity of certificates . . . . .	10-145d-450
Initial educator certificate requirements . . . . .	10-145d-451
Provisional educator certificate requirements . . . . .	10-145d-452
Professional educator certificate requirements . . . . .	10-145d-453

**Part IX**

**Special Subjects, Fields or Instructional Areas**

**A**

**Agriculture, Art, Health, Home Economics, Music, Physical Education and Technology Education**

When required . . . . .	10-145d-454
Validity of certificates . . . . .	10-145d-455
Initial educator certificate requirements . . . . .	10-145d-456
Provisional educator certificate requirements . . . . .	10-145d-457
Professional educator certificate requirements . . . . .	10-145d-458

**B**

**School Library Media**

When required . . . . .	10-145d-459
Validity of certificates . . . . .	10-145d-460
Initial educator certificate requirements . . . . .	10-145d-461
Provisional educator certificate requirements . . . . .	10-145d-462
Professional educator certificate requirements . . . . .	10-145d-463

**C**

**Driver Education**

When required . . . . .	10-145d-464
Endorsement requirements . . . . .	10-145d-465

**D**

**Computer Education, Gifted and Talented and Aquaculture**

When required for computer education . . . . .	10-145d-466
When required for gifted and talented. . . . .	10-145d-467
When required for aquaculture . . . . .	10-145d-468
Endorsement requirements . . . . .	10-145d-469

**E**

**Teaching English to Speakers of Other Languages (TESOL)**

When required . . . . .	10-145d-470
Validity of certificates . . . . .	10-145d-471
Initial educator certificate requirements . . . . .	10-145d-472
Provisional educator certificate requirements . . . . .	10-145d-473
Professional educator certificate requirements . . . . .	10-145d-474

**F**

**Bilingual Education**

When required . . . . .	10-145d-475
Validity of certificates . . . . .	10-145d-476
Initial educator certificate requirements (Bilingual Education). . . . .	10-145d-477
Provisional educator certificate requirements . . . . .	10-145d-478
Professional educator certificate requirements . . . . .	10-145d-479

**G**

**Remedial Reading and Remedial Language Arts**

When required . . . . .	10-145d-480
Validity of certificates . . . . .	10-145d-481
Initial educator certificate requirements . . . . .	10-145d-482
Provisional educator certificate requirements . . . . .	10-145d-483
Professional educator certificate requirements . . . . .	10-145d-484

**Part X**

**Applied Curriculum and Technology Subjects  
(Formerly Vocational Education)**

**A**

**Agriculture Education**

When required . . . . .	10-145d-485
Validity of certificates . . . . .	10-145d-486
Initial educator certificate requirements . . . . .	10-145d-487
Provisional educator certificate requirements . . . . .	10-145d-488
Professional educator certificate requirements . . . . .	10-145d-489

**B**

**Health Occupations**

When required . . . . .	10-145d-490
Validity of certificates . . . . .	10-145d-491
Initial educator certificate requirements . . . . .	10-145d-492
Provisional educator certificate requirements . . . . .	10-145d-493
Professional educator certificate requirements . . . . .	10-145d-494

**C**

**Trade and Industrial Occupations in Comprehensive High Schools**

When required . . . . .	10-145d-495
-------------------------	-------------

Validity of certificates . . . . .	10-145d-496
Initial educator certificate requirements . . . . .	10-145d-497
Provisional educator certificate requirements . . . . .	10-145d-498
Professional educator certificate requirements . . . . .	10-145d-499

**D**

**Marketing Education  
(Formerly Teacher-Coordinator of Distributive Education)**

When required . . . . .	10-145d-500
Initial educator certificate requirements . . . . .	10-145d-501
Provisional educator certificate requirements . . . . .	10-145d-502
Professional educator certificate requirements . . . . .	10-145d-503

**E**

**Cooperative Work Education  
(Formerly Teacher-Coordinator, Cooperative Work  
Education, Diversified Occupation)**

When required . . . . .	10-145d-504
Validity of certificates . . . . .	10-145d-505
Initial educator certification requirements . . . . .	10-145d-506
Provisional educator certificate requirements . . . . .	10-145d-507
Professional educator certificate requirements . . . . .	10-145d-508

**Part XI**

**State Vocational-Technical School System**

**A**

**Occupational Subjects in Vocational-Technical Schools  
(Formerly “Skilled Trades”)**

When required . . . . .	10-145d-509
Validity of certificates . . . . .	10-145d-510
Initial educator certificate requirements . . . . .	10-145d-511
Provisional educator certificate requirements . . . . .	10-145d-512
Professional educator certificate requirements . . . . .	10-145d-513

**B**

**Trade-Related Subjects in Vocational-Technical Schools**

When required . . . . .	10-145d-514
Validity of certificates . . . . .	10-145d-515
Initial educator certificate requirements . . . . .	10-145d-516
Provisional educator certificate requirements . . . . .	10-145d-517
Professional educator certificate requirements . . . . .	10-145d-518

**C**

**Practical Nurse Education in Vocational-Technical Schools**

When required . . . . .	10-145d-519
-------------------------	-------------

Validity of certificates . . . . .	10-145d-520
Initial educator certificate requirements . . . . .	10-145d-521
Provisional educator certificate requirements . . . . .	10-145d-522
Professional educator certificate requirements . . . . .	10-145d-523

**D**

**Health Occupation in Vocational-Technical Schools**

When required . . . . .	10-145d-524
Validity of certificates . . . . .	10-145d-525
Initial educator certificate requirements . . . . .	10-145d-526
Provisional educator certificate requirements . . . . .	10-145d-527
Professional educator certificate requirements . . . . .	10-145d-528

**E**

**Vocational-Technical School Administration**

When required . . . . .	10-145d-529
Initial educator certificate requirements . . . . .	10-145d-530
Provisional educator certificate requirements . . . . .	10-145d-531
Professional educator certificate requirements . . . . .	10-145d-532

**Part XII**

**Special Education:**

**Blind, Partially Sighted or Hearing Impaired**

**A**

**Special Education: Blind, Partially Sighted or Hearing Impaired**

When required . . . . .	10-145d-533
Validity of certificates . . . . .	10-145d-534
Initial educator certificate requirements . . . . .	10-145d-535
Provisional educator certificate requirements . . . . .	10-145d-536
Professional educator certificate requirements . . . . .	10-145d-537

**B**

**Comprehensive Special Education**

When required . . . . .	10-145d-538
Validity of certificates . . . . .	10-145d-539
Initial educator certificate requirements . . . . .	10-145d-540
Provisional educator certificate requirements . . . . .	10-145d-541
Professional educator certificate requirements . . . . .	10-145d-542

**Part XIII**

**Special Services Certificates**

**A**

**Speech and Language Pathology**

When required . . . . .	10-145d-543
-------------------------	-------------

Initial educator certificate requirements . . . . .	10-145d-544
Provisional educator certificate requirements . . . . .	10-145d-545
Professional educator certificate requirements . . . . .	10-145d-546

**B**

**School Nurse-Teacher**

When required . . . . .	10-145d-547
Initial educator certificate requirements . . . . .	10-145d-548
Provisional educator certificate requirements . . . . .	10-145d-549
Professional educator certificate requirements . . . . .	10-145d-550

**C**

**School Dental Hygienist-Teacher**

When required . . . . .	10-145d-551
Initial educator certificate requirements . . . . .	10-145d-552
Provisional educator certificate requirements . . . . .	10-145d-553
Professional educator certificate requirements . . . . .	10-145d-554

**D**

**School Counselor**

When required . . . . .	10-145d-555
Initial educator certificate requirements . . . . .	10-145d-556
Provisional educator certificate requirements . . . . .	10-145d-557
Professional educator certificate requirements . . . . .	10-145d-558

**E**

**School Psychology**

When required . . . . .	10-145d-559
Initial educator certificate requirements . . . . .	10-145d-560
Provisional educator certificate requirements . . . . .	10-145d-561
Professional educator certificate requirements . . . . .	10-145d-562

**F**

**School Social Work**

When required . . . . .	10-145d-563
Initial educator certificate requirements . . . . .	10-145d-564
Provisional educator certificate requirements . . . . .	10-145d-565
Professional educator certificate requirements . . . . .	10-145d-566

**State Educator Certificates for School Marriage  
and Family Therapist**

Applicable provisions under regulations concerning state educator certificates, permits and authorizations . . . . .	10-145d-566a
When required . . . . .	10-145d-566b
Validity of certificate . . . . .	10-145d-566c
Initial educator certificate requirements . . . . .	10-145d-566d

Provisional educator certificate requirements . . . . .	10-145d-566e
Professional educator certificate requirements . . . . .	10-145d-566f

**Part XIV**

**Administrative**

**A**

**Reading and Language Arts Consultant**

When required . . . . .	10-145d-567
Validity of certificates . . . . .	10-145d-568
Initial educator certificate requirements . . . . .	10-145d-569
Provisional educator certificate requirements . . . . .	10-145d-570
Professional educator certificate requirements . . . . .	10-145d-571

**B**

**Intermediate Administration or Supervision**

When required . . . . .	10-145d-572
Employer’s statements for the employing agent . . . . .	10-145d-573
Initial educator certificate requirements . . . . .	10-145d-574
Provisional educator certificate requirements . . . . .	10-145d-575
Professional educator certificate requirements . . . . .	10-145d-576

**C**

**Department Chairperson**

When required . . . . .	10-145d-577
Validity of certificates . . . . .	10-145d-578
Initial educator certificate requirements . . . . .	10-145d-579
Provisional educator certificate requirements . . . . .	10-145d-580
Professional educator certificate requirements . . . . .	10-145d-581

**D**

**Superintendent of Schools**

When required . . . . .	10-145d-582
Validity of certificates . . . . .	10-145d-583
Employer’s statement for superintendent . . . . .	10-145d-584
Initial educator certificate requirements . . . . .	10-145d-585
Provisional educator certificate requirements . . . . .	10-145d-586
Professional educator certificate requirements . . . . .	10-145d-587

**E**

**School Business Administration**

When required . . . . .	10-145d-588
Initial educator certificate requirements . . . . .	10-145d-589
Provisional educator certificate requirements . . . . .	10-145d-590
Professional educator certificate requirements . . . . .	10-145d-591

**Part XV**

**Adult Education**

**A**

**High School Credit Diploma Program**

When required . . . . .	10-145d-592
Validity of certificates . . . . .	10-145d-593
Initial educator certificate requirements . . . . .	10-145d-594
Provisional educator certificate requirements . . . . .	10-145d-595
Professional educator certificate requirements . . . . .	10-145d-596

**B**

**External Diploma Program and Noncredit Mandated Programs**

When required . . . . .	10-145d-597
Validity of certificates . . . . .	10-145d-598
Initial educator certificate requirements . . . . .	10-145d-599
Provisional educator certificate requirements . . . . .	10-145d-600
Professional educator certificate requirements . . . . .	10-145d-601

**C**

**English to Non-English Speaking Adults**

When required . . . . .	10-145d-602
Validity of certificate . . . . .	10-145d-603
Initial educator certificate requirements . . . . .	10-145d-604
Provisional educator certificate requirements . . . . .	10-145d-605
Professional educator certificate requirements . . . . .	10-145d-606

**D**

**General Interest Programs**

When required . . . . .	10-145d-607
-------------------------	-------------

**Part XVI**

**Discontinued Endorsements and Prior Authorization**

**A**

**Discontinued Endorsements**

Endorsements previously issued, but no longer available . . . . .	10-145d-608
Professional educator certificate for discontinued endorsements . . . . .	10-145d-609

**B**

**Prior Authorizations**

Prior authorizations. . . . .	10-145d-610
-------------------------------	-------------

**Part XVII**

**Appeal Process**

**A**

**Denial**

Denial of certificate, permit or authorization to applicant . . . . . 10-145d-611

**B**

**Revocation**

Revocation of certificate, permit and authorization . . . . . 10-145d-612  
Automatic revocation . . . . . 10-145d-612a  
Revocation of permits and authorizations . . . . . 10-145d-613

**C**

**Equivalency**

Certification through equivalency . . . . . 10-145d-614

**D**

**Extension**

Extension of time to complete certification requirements . . . . . 10-145d-615

**E**

**Appeals**

Repealed . . . . . 10-145d-616—10-145d-617

**F**

**Nullification of Certificate, Permit, Authorization or Endorsement**

Nullification of certificate, permit, authorization or endorsement  
issued through administrative error . . . . . 10-145d-618

**G**

**New Endorsements**

Endorsement for education positions having unique requirements  
peculiar to an assignment . . . . . 10-145d-619

**State Educator Certificates, Permits and Authorizations**

Repealed . . . . . 10-145d-620—10-145d-805

**Standards for the Issuance of a Certificate for the  
Position of School Business Administrator**

**Secs. 10-145d-1—10-145d-4.**

Repealed, July 1, 1989.

**Standards and Procedures for the Approval of  
Connecticut Educator Preparation Programs**

**Sec. 10-145d-5.**

Repealed, July 8, 1998.

**Sec. 10-145d-6.**

Repealed, June 27, 1991.

**Sec. 10-145d-7.**

Repealed, July 8, 1998.

**Sec. 10-145d-8. Definitions**

As used in sections 10-145d-8 to 10-145d-11:

(a) “Appropriate Official” means a person at the level of vice president, dean, or director designated by the president of a college or university to be responsible for the educator preparation program approval process at an institution.

(b) “Beginning Educator Support and Training (BEST)” means an induction program for beginning teachers composed of support and assessment, as approved by the Board.

(c) “Board” means the Connecticut State Board of Education.

(d) “Commissioner” means the Commissioner of Education.

(e) “Common Core of Learning” means a Board adopted set of skills, knowledge and attitudes expected of Connecticut’s high school graduates.

(f) “Common Core of Teaching” means Board adopted expectations for Connecticut teachers.

(g) “Connecticut Academic Performance Tests” means Connecticut developed, Board adopted, tests administered to students in grade 10.

(h) “Connecticut Mastery Tests” means Connecticut developed, Board adopted, tests administered to students in grades 4, 6, and 8.

(i) “Connecticut Teaching Competencies” means those descriptors of skills and abilities which a teacher should possess, according to guidelines adopted by the Board.

(j) “Consulting specialist” means a person with expertise in the field or endorsement area being reviewed.

(k) “Department” means the State Department of Education.

(l) “Educator” means each licensed professional employed by a board of education in a position requiring a certificate issued by the Board.

(m) “Educator preparation program” means a planned sequence of experiences provided by colleges and universities designed to qualify an individual for state certification. This includes the Alternate Route to Certification program.

(n) “Folios” means information provided by a professional education unit to the Department in response to certification area guidelines developed by national specialty organizations or the Department.

(o) "Institution" means the university or college of which the educator preparation program is a part.

(p) "Interim Report" means a written report that may be required of an approved program during the approval period to document progress in the implementation of a new program, to document progress in existing programs or to describe action taken to address standards which were not fully met.

(q) "Major Changes in Existing Programs" means a change in program title, focus, design, requirements for completion, or mode of delivery.

(r) "NCATE" means National Council for Accreditation of Teacher Education.

(s) "PRAXIS I CBT(Computer Based Test)" means the essential skills test, as approved by the Board.

(t) "PRAXIS II" means the content knowledge test, as approved by the Board.

(u) "Professional education unit" means an institution, college, school, department or other administrative body within an institution that is primarily responsible for the initial and advanced preparation of educators.

(v) "Review Committee" means an advisory committee appointed by the Board which recommends action to be taken relative to the approval of a program or programs of educator preparation.

(w) "Revisit" means a follow-up study of a program by a team of specialists to clarify issues not resolved by a Visiting Team.

(x) "Student teaching" means supervised full day practice teaching, with a trained cooperating teacher, as part of an educator preparation program, for a Connecticut Board of Education of 10 or more weeks, following the completion of a minimum of 12 semester hours of credit in professional education in an educator preparation program.

(y) "Visiting Team" means a committee convened by the Department to visit the professional education unit, verify the self-examination report and obtain additional relevant information about the educator preparation programs.

(z) "Visiting Team of Experts" means a committee of endorsement area specialists convened by the Department to visit the unit, verify the self-examination report and obtain additional relevant information about a particular educator preparation program.

(Effective July 8, 1998)

### **Sec. 10-145d-9. Procedures**

(a) No educational preparation program shall publicize, begin to enroll students, or operate without the approval of the Board.

#### **(b) Initial Requirements**

To be eligible to apply to the Commissioner to operate an educator preparation program, the institution shall meet the following requirements:

(1) The institution shall be accredited by the New England Association of Schools and Colleges. Loss of accreditation by the New England Association of Schools and Colleges shall result in the withdrawal of program approval by the Board.

(2) The institution shall have received the appropriate program licensure or accreditation as established by the Connecticut Board of Governors of Higher Education. Loss of accreditation or licensure with the Board of Governors of Higher Education shall result in withdrawal of program approval by the Board.

#### **(c) Written request**

An appropriate official of the professional education unit shall notify the Commissioner in writing, two years prior to the expiration of current program approval, or two years prior to the anticipated start of a new program, of the professional education

unit's intent to seek Board approval in one or more specific areas of educator preparation, and request that an on-site visit be scheduled.

**(d) Self-examination report**

(1) For educator preparation programs that want continued approval, a written self-examination report shall be submitted which addresses the educator preparation program approval standards. From the effective date of Sections 10-145d-8 to 10-145d-11 inclusive, and until July 1, 2003, an institution shall choose between two sets of standards, those in Section 10-145d-10 or those in Section 10-145d-11. On or after July 1, 2003, an institution shall respond to standards in Section 10-145d-11, only.

(2) For higher education institutions for which an initial educator preparation program approval is sought, the self-examination report shall address standards in Section 10-145d-11.

(3) For higher education institutions which seek to add a new program to existing Board approved programs, either of the following applies:

(A) if previous program approval was based on the standards specified in Section 10-145d-10 the new program shall conform to the following categories in Section 10-145d-10: curriculum, students, faculty, standard 7.6, and Section 10-145d-11(b) (1) and 10-145d-11 (b) (3) of Sections 10-145d-8 to 10-145d-11 inclusive or,

(B) if the existing educator preparation programs have been approved using the standards in Section 10-145d-11, the new program may complete a written folio, and shall address Section 10-145d-11(b) (1), Section 10-145d-11(b) (2) (C) and 10-145d-11(b) (3) of Sections 10-145d-8 to 10-145d-11 inclusive.

(4) The self-examination report shall be mailed to each member of the visiting team, to the Department, and to the Review Committee one month prior to the scheduled visit.

**(e) On-site visit**

(1) If an institution is requesting NCATE accreditation, the Department shall conduct a joint visit with NCATE, in accordance with the NCATE - Connecticut state partnership agreement.

(2) If an institution is requesting Board approval only, the Department shall coordinate the visit.

(A) The Department shall present to the professional education unit a tentative list of visiting team members, including the chairperson. The professional education unit shall be given an opportunity to request, in writing, the withdrawal of any team member for good cause. The Commissioner or his designee shall review the request and grant or deny the request.

(B) The Visiting Team visit shall be scheduled by the Department in consultation with the institution. When possible, these visits shall be coordinated with other accreditation visits.

(C) The Visiting Team shall consist of persons with broad background and experience in education appropriate to the general categories for which the professional education unit prepares educators. Teams shall include representatives of public school districts, institutions of higher education, the Department, the Department of Higher Education and pursuant to the National Association of State Directors of Teacher Education and Certification (NASDTEC) Interstate Contract, a representative from a state other than Connecticut. Each chairperson shall have prior experience as a member of a Visiting Team. Persons training for future team membership also may be included on the team.

(D) The team shall consist of up to ten members, depending on the number and size of programs to be evaluated. Specialists may be included for evaluating programs which have been previously identified as exhibiting weaknesses or may be included at the request of the institution. Visiting Team members shall serve without compensation, but travel, meals, and lodging expenses incurred by the visiting team, shall be paid by the institution requesting approval. For state employees, expenses shall be limited to room and board.

(E) Visits may range from one to four days, depending upon the number of programs, and the size of the programs to be reviewed. The Visiting Team, during its visit, may request a consulting specialist to review a particular program, if significant concerns about the program arise during the visit. The consulting specialist may conduct an additional investigation within two weeks from the end of the visiting team's on-site visit. The consulting specialist shall not be considered a visiting team member. The Visiting Team report shall reflect the additional contributions of the specialist.

(F) The Visiting Team shall determine the degree to which each program approval standard is met. To make that determination, the visiting team shall review the self-examination report and on-site exhibits, conduct interviews, visit facilities which support the professional education unit, and make observations of the programs to assess the accuracy and completeness of the data supplied. The degree to which each standard has been met shall be indicated on an evaluation report provided by the Department. The evaluation report shall include descriptive comments and suggestions for improvement. The composite report of the Visiting team members' findings shall be written by the Chairperson of the Visiting Team and submitted to the Department. The chairperson shall conduct an exit interview at which an unofficial overview of findings shall be presented to representatives of the professional education unit and institution.

(G) The Visiting Team report shall be sent to the professional education unit for review for factual errors. The findings of any additional visit conducted by consulting specialists as may have been requested by the visiting team shall be included in the report. The Department shall send the final Visiting Team report to the Review Committee. If the professional education unit chooses, it may send a written response to the visiting team report to the Review Committee.

**(f) Review Committee**

(1) The Review Committee shall consist of 12 members appointed to staggered three year terms by the Board, upon recommendation of the Commissioner. The Committee shall include representatives of institutions of higher education, professional staff members of public school systems, and representatives of the community at large. The Board of Governors for Higher Education may and the Department shall each provide one official non-voting representative. The Review Committee members shall serve without compensation.

(2) The Review Committee shall study the professional education unit's self-examination report, the Visiting Team report, and the professional education unit's written response, if any, to the Visiting Team report. The Review Committee shall consider written correspondence, if any, between the Chief, Bureau of Certification and Teacher Preparation, and the dean or director of the professional education unit, concerning problems or issues around certification issues which arise from the unit's graduates' applications for certification. The Review Committee shall provide an opportunity for a representative of the professional education unit being evaluated and a representative of the visiting team, to submit additional verbal information if requested.

(3) The Review Committee shall make a recommendation on the approval of the educator preparation programs to the Commissioner, within ten days of its decision.

**(g) Board action**

After reviewing the recommendation of the Review Committee, the Commissioner shall make one or more recommendations to the Board. Based on the Commissioner's recommendation, the Board shall take one of the following actions.

(1) For programs requesting continuing approval:

(A) Grant full program approval for five years, or for a period of time to bring the program into alignment with the five year approval cycle. The Board may require that an interim report be submitted to the Department, on a date set by the Board, prior to the end of the approval period.

(B) Grant provisional approval for a time period not to exceed three years, if substantial non-compliance with current standards is identified. The institution shall submit to the Review Committee, on a date set by the Board, a written report which addresses the professional education unit's progress in meeting the standards which were not fully met. The Board may require an on-site visit in addition to this report.

(C) Grant probationary approval for a time period not to exceed three years, if significant and far-reaching non-compliance with current standards is identified. The institution shall submit to the Review Committee, on a date set by the Board, a written report which addresses the professional education unit's progress in meeting the standards which were not fully met. The Board shall require an on-site visit in addition to this report.

(D) Deny approval.

(2) For new programs in institutions which have current approved programs:

(A) Grant full program approval for a period of time to bring the new program into the five year approval cycle of all other programs offered by the institution. The Board may require that a written report be submitted to the Department, on a date set by the Board, prior to the end of the approval period.

(B) Grant provisional approval for a time period not to exceed three years, if substantial non-compliance with current standards is identified. The institution shall submit to the Review Committee, on a date set by the Board, a written report which addresses the professional education unit's progress in meeting the standards which were not fully met. The Board may require an on-site visit in addition to this report.

(C) Grant probationary approval not to exceed three years, if significant and far-reaching non-compliance with current standards is identified. The institution shall submit to the Review Committee, on a date set by the Board, a written report which addresses the professional education unit's progress in meeting the standards which were not fully met. The Board shall require an on-site visit in addition to this report.

(D) Deny approval.

(3) For new programs starting in institutions without other approved programs:

(A) Grant program approval for two years. The institution shall submit to the Review Committee, after two semesters of operation, a written report which addresses the professional education unit's progress in implementing the new program. The Board shall require an on-site visit in addition to this report.

(B) Following the on-site visit after two years of operation, grant full program approval for three years. The Board may require that a written report be submitted to the Department, on a date set by the Board, prior to the end of the approval period.

(C) Following the on-site visit after two years of operation, grant provisional approval for a time period not to exceed three years, if substantial non-compliance with current standards is identified. The institution shall submit to the Review

Committee, on a date set by the Board, a written report which addresses the professional education unit's progress in meeting the standards which were not fully met. The Board may require an on-site visit in addition to this report.

(D) Following the on-site visit after two years of operation, grant probationary approval for up to three years, if significant and far-reaching non-compliance with current standards is identified. The institution shall submit to the Review Committee, on a date set by the Board, a written report which addresses the professional education unit's progress in meeting the standards which were not fully met. The Board shall require an on-site visit in addition to this report.

(E) Deny approval.

(h) **Notification of Board Action**

(1) The Department shall notify the Board of Governors for Higher Education about Board approval or denial of approval of educator preparation programs.

(2) The Department shall notify the official representatives of the professional education unit and the institution about Board approval or denial of approval of educator preparation programs and the professional education unit.

(i) **Just cause**

For just cause, the Commissioner may initiate a site visit to review an educator preparation program or programs prior to the next scheduled visit, and based on the findings of the Visiting Team and the Review Committee, the Board may change the institution's approval status. Prior to initiating an on-site visit, the Department may conduct transcript evaluations for certification candidates from a particular professional education unit. Just cause may include a pattern of noncompliance with program approval and Sections 10-145d-400 through 10-145d-619 inclusive, of the Regulations of Connecticut State Agencies, poor performance by graduates of the institution on Praxis II exams as required, or on the Beginning Educator program, or written concerns raised by program students or graduates.

(Effective July 8, 1998)

**Sec. 10-145d-10. Standards**

These standards may be used from the effective date of the regulations until June 30, 2003.

(a) **General Requirement**

The institution and the educator preparation program(s) shall have clear and current statements of purpose and objectives.

(b) **Curriculum**

The curriculum shall provide for a planned and balanced program of study that is directed toward program objectives and the Connecticut Teaching Competencies. The basic components of this curriculum shall include study in general education, a subject area major, professional education course work and broad elective study in academic fields. All educator preparation programs shall provide:

(1) broad general education for students through experiences in all the major areas of knowledge as defined in Sections 10-145d-400 through 10-145d-619 inclusive, of the Regulations of Connecticut State Agencies, related regulations and the requirements of the institution;

(2) for a review at least every five years from the last self-examination of requirements and recommendations developed by learned societies and professional associations, and for the consideration of incorporating such requirements and recommendations into the programs;

(3) depth of study derived from a well-planned sequence of courses and experiences that includes theoretical and practical knowledge as defined in Sections 10-

145d-400 through 10-145d-619 inclusive, of the Regulations of Connecticut State Agencies, and the requirements of the institution;

(4) study in professional education as specified in Sections 10-145d-400 through 10-145d-619 inclusive, of the Regulations of Connecticut State Agencies;

(5) the professional studies components which prepare education students to work effectively with culturally diverse populations;

(6) a description of program goals and objectives in each of the endorsement areas for which approval has been requested;

(7) a planned sequence of courses and experiences that meets the program objectives and Sections 10-145d-400 through 10-145d-619 inclusive, of the Regulations of Connecticut State Agencies;

(8) a written policy concerning independent study for credit in professional education;

(9) that if academic credit is awarded for activities of a special nature, activities meet established institutional criteria;

(10) instruction leading to the acquisition of the Connecticut Teaching Competencies;

(11) opportunities to develop and practice the Connecticut Teaching Competencies in a variety of simulated and actual teaching settings throughout the preparation programs; and

(12) the opportunity to demonstrate attainment of the appropriate Connecticut Teaching Competencies in a culminating clinical activity of supervised student teaching of ten or more weeks of full day experience, or the equivalent thereof.

**(c) Evaluation**

A systematic evaluation procedure shall be established which includes:

(1) the involvement of a broad representation of constituencies such as faculty, students, graduates and community representatives in its planning, policy development and implementation;

(2) monitoring program effectiveness by regular review of evaluations of student teachers submitted by cooperating teachers and supervising professors;

(3) assessment of the program as reflected in the performance of graduates within two years after they enter the teaching profession in Connecticut, including evidence of their performance in relation to the stated program objectives and Connecticut Teaching Competencies;

(4) assessment of the program by students and graduates of the program;

(5) use of the results of the evaluation process in the modification and improvement of educator preparation programs; and

(6) an evaluation of efforts to recruit underrepresented minority faculty and students to the program.

**(d) Students**

(1) Student admission criteria include appropriate academic and non-academic standards which shall be stated and enforced. Students are admitted to the educator preparation program after taking no more than two courses in professional education. These standards shall include, but not be limited to:

(A) passing PRAXIS I CBT, or its equivalent as approved by the Board, prior to admission to the educator preparation program;

(B) achieving a cumulative grade point average of at least a B-minus average for all undergraduate courses;

(C) successfully completing courses in arts and humanities, mathematics-sciences-technology, social and behavioral sciences, health and physical education;

(D) presenting an essay demonstrating a command of the English language and setting out the reasons for wanting to enroll in the program and emphasizing experience relevant to teaching;

(E) submitting at least two letters of recommendation from persons able to testify to the candidate's suitability as a prospective teacher; and

(F) completing an interview by a team to assess the candidate's personal attributes which shall affect his or her performance in teaching.

(2) A waiver for any one item listed above in (1) (B) through (1) (E) if justified by unusual circumstances, provided that a statement of justification is added to the candidate's records.

(3) The unit shall insure:

(A) adequate provision for monitoring the effectiveness of the student teaching experience;

(B) criteria for continuation in the educator preparation program are clearly defined, and shall include academic and non-academic factors which may affect qualifications for teaching;

(C) student records which are clear, complete, and legible, and transcripts including descriptive course titles, are maintained;

(D) adequate provision for advising and counseling students is available, including: preparation for PRAXIS II, guidance concerning appropriate course work, placement for student teaching, supervision during the student teaching experience and job placement, and

(E) program requirements communicated to administrators, faculty, including adjunct faculty and students.

**(e) Faculty**

The institution shall demonstrate that there is:

(1) adherence to clearly stated qualifications for full-time, part-time and adjunct faculty, including related educational background, experience and appropriateness of qualifications for assignments;

(2) review of qualifications of educator preparation faculty for the programs in which they are teaching and supervising;

(3) adherence to state and institutional criteria regarding qualifications, selection and responsibilities of cooperating teachers in local school systems;

(4) adherence to a reasonable faculty-student ratio, including classroom and counseling contacts;

(5) adherence to a reasonable policy regarding faculty load, including distinctions among various kinds of assignments such as supervision of student teachers, research, student advising, graduate instruction and professional development services to educational agencies;

(6) involvement of educator preparation faculty members, including part-time and adjunct faculty, in professional development activities designed to: (A) keep up-to-date in field(s) of expertise, (B) maintain knowledge and contact with public schools, and (C) increase knowledge and practices of effective teaching skills; and

(7) involvement of supervisors of student teachers in professional development activities designed to (A) improve their knowledge and practice of effective supervision, (B) improve their knowledge and analysis of effective teaching as defined by the Connecticut Teaching Competencies, and (C) keep up-to-date on role and responsibility of the cooperating teacher.

**(f) Administration**

The institution shall demonstrate that:

(1) its organizational pattern facilitates articulation within the educator preparation program(s) and with other appropriate instructional departments;

(2) it supports the educator preparation programs, with a plan to review, develop, fund, implement and evaluate the programs;

(3) administrative control of the educator preparation program is clearly designated and appropriately centralized;

(4) cooperative arrangements with elementary and secondary schools are sought and established;

(5) responsibility for recommending candidates for certification is centralized in an individual who shall attest that the candidates have:

(A) met admission standards for the institution's educator preparation program;

(B) fulfilled the institution's and the state's certification and testing requirements; and

(C) demonstrated the appropriate Connecticut Teacher Competencies, where applicable.

(6) an affirmative action plan for recruiting minority faculty and students is implemented, monitored and evaluated.

**(g) Facilities and Resources**

There shall be evidence that:

(1) adequate clerical and secretarial services are available for the educator preparation programs;

(2) adequate administrative support is provided for the educator preparation programs;

(3) adequate professional services are provided for the library or media programs;

(4) adequate facilities, including campus and off-site locations, are provided and maintained to support the educator preparation programs;

(5) library holdings, instructional media services and resources, including advanced technology, are adequate for the programs offered, and plans exist for developing access to a growing information base through increased acquisitions and by drawing from other sources;

(6) there is access to and use of library holdings, resources and services; and

(7) students have access to a collection of texts and other educational resource material in current use in public schools.

(Effective July 8, 1998)

**Sec. 10-145d-11. Educator preparation program approval standards**

These standards may be used prior to July 1, 2003 and shall be used on and after July 1, 2003.

**(a) Connecticut Standards**

The NCATE Refined Standards, March 5, 1994, including the "Introduction to NCATE'S Standards" and "Standards Glossary" are adopted by reference. NCATE Standards, as may be amended for time to time, shall be adopted following review by Department staff and the Commissioner. Copies of the NCATE standards are available from the Department. Folios may be completed for all endorsement areas and submitted to the Department 18 months prior to the Visiting Team visit.

**(b) Connecticut Requirements**

(1) Student admission criteria include appropriate academic and non-academic standards are stated and enforced. All students are admitted to the educator preparation program after taking no more than two courses in professional education. These standards shall include, but not be limited to:

(A) passing Praxis I CBT, or its equivalent as approved by the Board, prior to admission to the educator preparation program;

(B) achieving a cumulative grade point average of at least a B-minus average for all undergraduate courses, and

(C) if justified by unusual circumstances, a waiver for (B) may be granted, provided that a statement of justification is added to the candidate's records.

(2) The professional education unit shall:

(A) demonstrate that students are knowledgeable about the Common Core of Learning, the Common Core of Teaching, the Connecticut Mastery Tests, the Connecticut Academic Performance Test, the Code of Professional Responsibility for Teachers, and the Code of Professional Responsibility for School Administrators;

(B) provide on-site access to education resource material in current use in public schools including, for example, texts, software, cd rom, and copies of Connecticut Curriculum Frameworks;

(C) ensure that students demonstrate current Connecticut licensure competencies as defined in Sections 10-145d-400 through 10-145d-619 inclusive, of the Regulations of Connecticut State Agencies, the Common Core of Teaching, and the Connecticut Content Specific Standards and,

(D) ensure that the responsibility for recommending candidates for certification centralized in an individual who shall attest, if appropriate, that the candidates have:

(i) met admission standards for the institution's educator preparation program; fulfilled the institution's criteria to student teach; successfully completed the planned program; have the qualities of character and personal fitness for teaching, and

(ii) fulfilled the state's certification and assessment requirements, including Praxis I and Praxis II.

(3) The professional education unit shall address the following statutory requirements:

(A) Section 10-19(a) of the Connecticut General Statutes;

(B) Section 10-145a(a) of the Connecticut General Statutes;

(C) Section 10-145a(b) of the Connecticut General Statutes;

(D) Section 10-145a(c) of the Connecticut General Statutes;

(E) Section 10-145a(d) of the Connecticut General Statutes, and

(F) Section 10-145a(e) of the Connecticut General Statutes.

(Effective July 8, 1998)

**Secs. 10-145d-12—10-145d-99. Reserved**

**Secs. 10-145d-100—10-145d-306.**

Repealed, July 1, 1993.

**Secs. 10-145d-307—10-145d-399. Reserved**

## **State Educator Certificates, Permits and Authorizations\***

### **Part I**

#### **Definitions**

##### **Sec. 10-145d-400. Definitions**

As used in Sections 10-145d-400 through 10-145d-619, inclusive:

(a) "Adult Education Authorization" means an authorization issued for a period of one year to an adult educator who meets requirements of Sections 10-145d-594,

\*State Board of Education Regulation Number 1998-058, which would have repealed section 10-145d-400 through 10-145d-619, inclusive, of the Regulations of Connecticut State Agencies, effective July 1, 2003, was repealed, effective July 1, 2003.

10-145d-599 or 10-145d-604 except for fulfilling the assessment requirements in subsections (a) and (b) of Section 10-145d-404.

(b) “Alternate Route to Certification Program” means a program of classroom management and instructional methodology.

(c) “Appropriate certificate” means a certificate that the Department determines to be acceptable to serve in the endorsement area.

(d) “Approved CEU provider” means an organization, institution, Board, Board of Education, agency or company authorized to award CEUs for the purpose of continuation of the professional educator certificate.

(e) “Approved institution” means a higher education institution accredited by a regional association of colleges and schools recognized by the United States Secretary of Education or a Connecticut higher education institution accredited by the Board of Governors.

(f) “Approved nonpublic school” means a nonpublic school approved or accredited by the board or by the appropriate governing body in another state or a nationally recognized accrediting association, except that early childhood programs accredited by the National Academy of Early Childhood Programs, within the National Association for the Education of Young Children (NAEYC), and Connecticut Birth to Three Programs approved by the Department of Mental Retardation shall be considered appropriate for purposes of teaching experience, field experience, internship, or student teaching.

(g) “Approved private special education facility” means a private special education facility approved by the Board.

(h) “Approved program” means a planned program of professional preparation completed at a regionally accredited higher education institution, which is state approved.

(i) “Assessment” means prior to January 1, 1995, CONNCEPT, CONNTENT, CONNECT or BEST; on January 1, 1995 and thereafter, PRAXIS I, PRAXIS II, CONNECT or BEST.

(j) “Beginning educator program” or “BEST” (Beginning Educator Support and Training Program) means such support and assessment program as may have been made available by the Board for holders of initial educator certificates, durational shortage area permits, and temporary 90-day certificates.

(k) “Bilingual” means the ability to read, write, speak and understand two languages fluently.

(l) “Board” means the Connecticut State Board of Education.

(m) “Board of education” means local and regional boards of education, or the appropriate governing bodies of regional educational service centers, unified school districts, cooperative arrangements established pursuant to Section 10-158a of the Connecticut general statutes, the regional vocational-technical school system, approved private special education facilities, and the Gilbert School, Norwich Free Academy and Woodstock Academy.

(n) “Board of Governors” means the Connecticut Board of Governors of Higher Education.

(o) “Certificate of eligibility” means a certificate issued to a person who meets all the preparation and eligibility requirements for an initial educator certificate, including assessment, if appropriate. The certificate of eligibility does not authorize service for a Board but verifies eligibility for an initial educator certificate.

(p) “CEU” means continuing education unit.

(q) “CEU equivalent” means credit awarded by a CEU employing agent of a board of education, or the Commissioner or the Commissioner’s designee of the following state agencies: Education, Human Resources, Mental Retardation, Mental Health, Corrections and the Board of Education and Services for the Blind, to its employees for successful completion of professional development activities based on 10 contact hours of participation in a planned continuing education experience other than an activity granted CEU credit.

(r) “Commissioner” means the Commissioner of Education.

(s) “Comprehensive high school” means any public secondary school except a vocational-technical school.

(t) “CONNCEPT” means, prior to January 1, 1995, the Connecticut Competency Examination for Prospective Teachers, or an equivalent reading, writing, and mathematics competency examination, as determined by the Board.

(u) “CONNECT” means Connecticut Elementary Certification Test or an appropriate elementary education subject area assessment, as determined by the Board.

(v) “CONNTENT” means, prior to January 1, 1995, subject knowledge, competency assessment, or an appropriate subject area assessment, as determined by the Board.

(w) “Contact hour” means 60 minutes of instruction or other involvement in a professional development experience, exclusive of activities not directly related to the instructional experience.

(x) “Continuation” means reissuance of a professional educator certificate.

(y) “Continuing education unit” means credit awarded by an approved CEU provider for successful completion of professional development activities based on 10 contact hours of participation.

(z) “Cooperative work education” means a program in vocational areas where students alternate between school and on-the-job training.

(aa) “Department” means the Connecticut State Department of Education.

(bb) “Diversified occupations” means a program that provides on-the-job training in multiple occupational areas not covered by existing vocational education programs in the school.

(cc) “Durational shortage area permit” means a permit issued on and after July 1, 1989, for a period of one year to serve in lieu of a certificate to a person who meets the requirements of Sections 10-145d-421 and 10-145d-422.

(dd) “Elementary academic subjects” means all subjects taught in elementary schools except those requiring special subject certificates.

(ee) “Employing agent” means the chief executive officer or other official authorized by the chief executive officer of a board of education, or supervising authority of an approved nonpublic school, out-of-state school or nonpublic school approved by the appropriate governing body in another state.

(ff) “Equivalent” means qualifications determined by the Department to be reasonably comparable to those specifically listed as required for certification.

(gg) “Experience” means appropriate professional or work activity that is prerequisite or pursuant to the issuance of a certificate which, except for the provisions of Section 10-145d-414 of these regulations, shall be accepted in accordance with the following: more than half time of what constitutes a full assignment as defined by the employing agent shall be deemed to constitute full time and half time or less shall be deemed to constitute half time.

(hh) “Extension” means issuance of a certificate to complete specific requirements as defined in subsections (b), (i), (j) or (k) of Section 10-145d-427 and Section 10-145d-615.

(ii) "Full time" means a teacher's employment in a position for more than half of what constitutes a full assignment as defined by the employing agent, except that for purposes of adult education instruction in accordance with Sections 10-145d-592 through 10-145d-606, inclusive, full time means a teacher's employment in an adult education program for a minimum of 360 student contact hours per year.

(jj) "General conditions" means applicable requirements generic to all types of certificates described in Sections 10-145d-401 to 10-145d-408, inclusive.

(kk) "Initial educator certificate" means a license to teach issued on and after July 1, 1989, to a person who has successfully met the preparation and eligibility requirements specified by the Board for entrance into a beginning educator program, as appropriate, and who has met the requirements of Section 10-145d-412.

(ll) "Interim educator certificate" means a license to teach issued to a person who has met the requirements of Section 10-145d-412, Section 10-145d-413, Section 10-145d-415 and Section 10-145d-417, as appropriate.

(mm) "Long-Term Substitute" means a person serving in the employ of a board of education in the same assignment for more than 40 school days.

(nn) "Marketing education" means a program that prepares students for employment in occupations concerned with the distribution, marketing and sale of goods.

(oo) "Noncredit mandated programs" means General Educational Development (GED) and the Adult Basic Education (ABE).

(pp) "Part time" means a teacher's employment in a position half time or less of what constitutes a full assignment as defined by the employing agent, except that for purposes of adult education instruction in accordance with Sections 10-145d-592 through 10-145d-606, inclusive, part time means a teacher's employment in an adult education program for less than 360 student contact hours per school year. Part time experience shall be deemed to be equivalent to half time.

(qq) "Permanent teaching certificate" means a license to teach issued prior to November 1, 1960. This certificate shall no longer be valid after July 1, 1989, except for a substitute teacher authorization or a coaching permit.

(rr) "Practicum" means supervised field or clinical training in an educationally suitable placement as determined by an approved institution.

(ss) "PRAXIS I" means, on or after January 1, 1995, the state reading, writing and mathematics competency examination or an equivalent, as determined by the board.

(tt) "PRAXIS II" means, on or after January 1, 1995, subject knowledge, competency assessment, or an appropriate subject area assessment, as determined by the board.

(uu) "Professional Education" means courses taken under the auspices of an education department of an approved institution or courses accepted by the education department of an approved institution as being equivalent to those offered at the education department of an approved institution.

(vv) "Professional educator certificate" means a license to teach, issued on and after July 1, 1989, to a person who has met the requirements of Section 10-145d-417.

(ww) "Provisional educator certificate" means a license to teach issued on and after July 1, 1989, to a person who has met the requirements of Section 10-145d-415.

(xx) "Provisional teaching certificate" means a license to teach issued prior to July 1, 1989.

(yy) "Regionally accredited" means accredited by a regional association of colleges and schools recognized by the United States Secretary of Education.

(zz) "School month" means any month or part of a month in which school is in session, which would include, where appropriate, summer school.

(aaa) "School year" means September 1 to August 31.

(bbb) "Secondary academic subjects" means those subjects taught at the secondary level, including business, English, foreign languages, history and social studies, mathematics and science.

(ccc) "Standard teaching certificate" means a license to teach issued prior to July 1, 1989. This certificate shall no longer be valid after July 1, 1989, except for a substitute teacher authorization or a coaching permit.

(ddd) "State Department of Education" means the Connecticut State Department of Education.

(eee) "State education agency" means the state agency legally charged with the responsibility for elementary and secondary education in the public schools of a state.

(fff) "Student teaching" means supervised full day practice teaching, with a trained cooperating teacher, as part of a teacher preparation program in a school setting of 10 or more weeks, following the completion of a minimum of 12 semester hours of credit in professional education in a teacher preparation program.

(ggg) "Successful teaching or service" means successful full time professional educational experience or its equivalent, as determined by the employing agent, as a teacher, administrator or special service staff member.

(hhh) "Summative evaluation" means that formal evaluation which is made by an individual, taking into account various components of formative evaluation data such as peer and supervisory observations.

(iii) "Technology education" means a program to provide an understanding of technology as it relates to the areas of construction, transportation, communication and manufacturing.

(jjj) "Temporary 90-day certificate" means a certificate to teach issued on and after July 1, 1988, and valid for 90 school days, to a person who has met the requirements of Section 10-145d-414.

(kkk) "Trade and industrial occupational subjects in comprehensive high schools" means a program for entry-level occupations in skilled trades areas.

(lll) "Year" means 12 consecutive months.

(Effective July 1, 1995; amended July 1, 2003)

## **Sec. 10-145d-400a. Code of professional responsibility for teachers**

### **(a) Preamble**

The Code of Professional Responsibility for Teachers is a set of principles which the teaching profession expects its members to honor and follow. These principles set forth, on behalf of the teaching profession and the public it serves, standards to guide conduct and the judicious appraisal of conduct in situations that have professional and ethical implications. The Code adheres to the fundamental belief that the student is the foremost reason for the existence of the profession.

The teaching profession is vested by the public with a trust and responsibility requiring the highest ideals of professionalism. Therefore, the teacher accepts both the public trust and the responsibilities to practice the profession according to the highest possible degree of ethical conduct and standards. Such responsibilities include the commitment to the students, the teaching profession, and the community.

Consistent with applicable law, the Code of Professional Responsibility for Teachers shall serve as a basis for decisions on issues pertaining to licensure and employment. It shall apply to all teachers licensed by or individuals seeking licensure from the State of Connecticut. For the purposes of this section, "teacher" means a person who is applying for, who holds or who is employed under a teaching certificate, or other equivalent certificate, issued by the state board of education.

**(b) Responsibility to the student**

(1) The professional teacher, in full recognition of his or her obligation to the student, shall:

(A) Recognize, respect and uphold the dignity and worth of students as individual human beings, and therefore deal justly and considerately with students;

(B) Engage students in the pursuit of truth, knowledge and wisdom and provide access to all points of view without deliberate distortion of subject matter;

(C) Nurture in students lifelong respect and compassion for themselves and other human beings regardless of race, ethnic origin, gender, social class, disability, religion, or sexual orientation;

(D) Foster in students the full understanding, application and preservation of democratic principles and processes;

(E) Guide students to acquire the requisite skills and understanding for participatory citizenship and to realize their obligation to be worthy and contributing members of society;

(F) Assist students in the formulation of value systems and worthy, positive goals;

(G) Promote the right and freedom of students to learn, explore ideas, develop learning skills and acquire the necessary knowledge to achieve their full potential;

(H) Strive to develop within students fundamental critical thinking skills and problem-solving techniques;

(I) Remain steadfast in guaranteeing equal opportunity for quality education for all children, and not unlawfully discriminate; and

(J) Maintain the confidentiality of all information concerning students obtained in the proper course of the educational process, and dispense such information only when prescribed or directed by federal or state law or professional practice.

(2) The Professional teacher, in full recognition of his or her obligation to the student, shall not:

(A) Abuse his or her position as a professional with students for private advantage;

(B) Sexually or physically harass or abuse students;

(C) Emotionally abuse students; or

(D) Engage in any misconduct which would put students at risk.

**(c) Responsibility to the profession**

(1) The professional teacher, in full recognition of his or her obligation to the profession of teaching, shall:

(A) Conduct himself or herself as a professional realizing that his or her action reflects directly upon the status and substance of the profession;

(B) Uphold the professional teacher's right to teach effectively;

(C) Uphold the principle of academic freedom;

(D) Strive to exercise the highest level of professional judgment;

(E) Assume responsibility for his or her professional development;

(F) Encourage the participation of teachers in the process of educational decision-making;

(G) Promote the employment of only qualified and fully licensed teachers;

(H) Encourage promising, qualified and competent individuals to enter the profession;

(I) Decline any gratuity, gift or favor that would impair or influence professional decisions or actions; and

(J) Maintain the confidentiality of all information concerning colleagues obtained in the proper course of the educational process, and dispense such information only when prescribed or directed by federal or state law or professional practice.

(2) The professional teacher, in full recognition of his or her obligation to the profession of teaching, shall not:

- (A) Obtain licensure or employment by misrepresentation or fraud;
  - (B) Misrepresent his, her or another's professional qualifications or competencies; or
  - (C) Engage in any misconduct which would impair his or her ability to teach.
- (d) **Responsibility to the community**

(1) The professional teacher, in full recognition of the public trust vested in the teaching profession, shall:

- (A) Be cognizant of the influence of teachers upon the community-at-large, and therefore, shall not knowingly misrepresent facts or make false statements;
- (B) Encourage the community to exercise its responsibility to be involved in the formulation of educational policy;
- (C) Promote the principles and ideals of democratic citizenship; and
- (D) Endeavor to secure equal educational opportunities for all children.

(2) The professional teacher, in full recognition of the public trust vested in the teaching profession, shall not:

- (A) Exploit the educational institution for personal gain; or
- (B) Be convicted in a court of law of a crime involving moral turpitude or of any crime of such nature that violates such public trust.

(e) **Code revision**

At least every two years following its implementation, this Code shall be reviewed for potential revision by the Connecticut Advisory Council for Teacher Professional Standards. As a part of such reviews, a process shall be established to receive input and comment from all interested parties.

(Effective October 28, 1993)

**Sec. 10-145d-400b. Code of professional responsibility for school administrators**

(a) **Preamble**

This code of professional responsibility for school administrators reaffirms and codifies the principles and standards that have guided the school administrator profession over the years. The principles set forth in this code are intended to guide the conduct and assist in the appraisal of conduct for the members of the profession and the public they serve. The code cannot, and does not address every situation in which choices and decisions must be made. The code recognizes the ability of the members of the profession to make administrative decisions that are in the best interest of the students and all individuals associated with the school district in which the members serve.

The code adheres to the fundamental belief that the student is the foremost reason for the existence of the profession. Administrators must focus the energies of schools on student learning above all else. In addition, the code recognizes the administrators' responsibility to the public, their colleagues and all staff members to foster high standards for professional educators, provide leadership, encourage diversity in curriculum and staff, and promote a quality educational program. By setting forth a code of professional responsibility for school administrators separate from the code applicable to teachers, there is a recognition of the similar but different responsibilities that the two groups have to the students they serve. Both codes seek to codify standards for the education profession to promote a quality system of education for the students in our state. The additional responsibility an administrator accepts in the performance of his or her duties is reflected in this code.

**(b) Responsibility to the student**

The professional school administrator, in full recognition of obligations to the student, shall:

(1) Make the well-being of students the fundamental value in all decision making and actions;

(2) Recognize, respect and uphold the dignity and worth of students as individuals and deal justly and considerately with students;

(3) Promote in students pursuit of truth, knowledge and wisdom, and provide access to all points of view without deliberate distortion of subject matter;

(4) Nurture in students lifelong respect and compassion for themselves and other human beings regardless of race, ethnic origin, gender, social class, disability, religion or sexual orientation;

(5) Foster in students the full understanding, application and preservation of democratic principles and processes;

(6) Guide students to acquire the required skills and understandings for participatory citizenship and to realize their obligation to be worthy and contributing members of society;

(7) Assist students in the formulation of positive goals;

(8) Promote the right and freedom of students to learn, explore ideas, develop learning skills and acquire the necessary knowledge to achieve their full potential;

(9) Develop within students fundamental critical thinking skills and problem-solving techniques;

(10) Ensure quality education for all students;

(11) Maintain confidentiality of all information concerning students obtained in the proper course of the educational process and dispense the information when prescribed or directed by law, governing board policy or professional practice;

(12) Ensure that all students are provided educational opportunities in environments safe from sexual, physical, and emotional abuse; and

(13) Promote ongoing development and evaluation of curriculum.

**(c) Responsibility to the profession and staff**

The professional school administrator, in full recognition of obligations to the profession, shall:

(1) Maintain the highest standards of professional conduct, realizing that one's behavior reflects directly upon the status and substance of the profession;

(2) Engage in administrative, supervisory and evaluative practices with staff members and provide leadership to ensure the highest standards of services for students;

(3) Encourage student learning through the effective support of all staff engaged in the learning process;

(4) Encourage the participation of administrators and teachers in the process of curriculum development and educational decision making;

(5) Maintain the standards and seek to improve the effectiveness of the profession through research and continuing professional development for self and staff;

(6) Promote the employment of only qualified, certified educators, and qualified noncertified staff;

(7) Encourage promising, qualified and competent individuals to enter the education profession; and

(8) Maintain the confidentiality of all information obtained in the proper course of one's administrative duties and dispense the information when prescribed or directed by law, governing board policy or professional practice.

**(d) Responsibility to the community**

The professional school administrator, in full recognition of the public trust vested in the education professional, shall:

- (1) Be cognizant of the influence of school administrators upon the community at large and, therefore, not knowingly misrepresent facts or make false statements;
- (2) Obey local, state and national laws;
- (3) Implement the governing board policies and administrative rules and regulations;
- (4) Encourage the community to exercise its responsibility to be involved in the formulation of educational policy;
- (5) Pursue appropriate measures to address those laws, policies and regulations that are inconsistent with sound educational goals;
- (6) Avoid misusing administrative position for personal gain;
- (7) Honor professional contracts until fulfillment, release or dissolution mutually agreed upon by all parties to contracts;
- (8) Promote the principles and ideals of democratic citizenship; and
- (9) Endeavor to secure equal educational opportunities for all children.

**(e) Responsibility to the student's family**

The professional school administrator, in full recognition of the responsibility to the student's family, shall:

- (1) Respect the dignity of each family, its culture, customs and beliefs;
  - (2) Promote and maintain appropriate, ongoing and timely written and oral communications with the family;
  - (3) Respond in a timely fashion to families' concerns;
  - (4) Consider the family's perspective on issues involving its children;
  - (5) Encourage participation of the family in the educational process; and
  - (6) Foster open communication among the family, staff and administrators.
- (Effective July 1, 1995)

**Part II**

**General Conditions**

**Sec. 10-145d-401. Personnel required to hold certificates or permits**

(a) No person shall be eligible to serve for a board of education in the position of superintendent, administrator, teacher, special service staff member, or other position for which certificates or permits are issued, unless such person holds a valid Connecticut certificate or permit appropriate for such position, except as otherwise provided in subsection (c) of this section.

(b) Appropriate certification is required for any person in the employ of a board of education who:

- (1) Is not directly supervised in the delivery of instructional services by a certified professional employee in a position requiring certification; or,
- (2) Is responsible for planning of the instructional program for a student; or,
- (3) Evaluates student progress; or,
- (4) Does not receive specific directions from their supervising teacher or administrator that constitute a lesson plan for each lesson.

(c) Persons employed continuously by one approved private special education facility prior to September 1, 1980, shall not be required to hold appropriate certifica-

tion so long as they remain employed in the same position by the approved private special education facility.

(Effective July 1, 1993)

### **Sec. 10-145d-402. Application procedures**

Application for state certificates and permits shall be executed on forms furnished by and filed with the Department. Additional documents and materials shall be submitted in accordance with Section 10-145d-403.

(Effective July 1, 1993)

### **Sec. 10-145d-403. Documentation and materials required of applicants**

In application for a certificate or permit, an applicant, in addition to meeting the specific requirements of each endorsement area, shall submit the following, as appropriate, to the Department:

(a) Application on an official form provided by the Department;

(b) **Application fee:**

(1) Upon application for a certificate in accordance with these regulations, there shall be paid to the Board by or on behalf of the applicant a fee as established by the Connecticut general statutes, except that persons holding standard or permanent certificates on July 1, 1989, who apply for professional certificates to replace their standard or permanent certificates, shall not be required to pay an application fee.

(2) Upon request for a duplicate copy of any such certificate there shall be paid to the Board a fee as established by the Connecticut general statutes.

(3) If the Department is unable to provide the number of assessments required to complete the beginning educator program, the applicant shall be eligible for a one-time extension of the initial educator certificate, at no cost to the applicant, in order to complete the assessment requirements.

(4) There shall be no fee charged to remove a deficiency from a certificate.

(c) Official transcripts from an approved institution, as required, of all credits, signed and sealed by the registrar or other appropriate official of the institution issuing the transcripts;

(d) A statement made by an approved institution that the applicant has the necessary qualities of personal fitness for teaching and is competent in the area for which the certificate is sought, and has completed that institution's approved planned program of preparation for service in the field, subject area, and grade level for which certification is requested;

(e) In those cases where successful teaching experience is a condition for certification, a statement from the applicant's employing agent as to the nature, length and quality of the experience; except that when a statement regarding successful experience as an employing agent is required, such statement shall be issued by the board of education or its equivalent;

(f) Official verification that the applicant has achieved a passing score or satisfactory evaluation on required assessments;

(g) Evidence that the applicant has a high school diploma or its equivalent; and

(h) Additional documentation, as appropriate, to the type of certificate or permit requested.

(Effective July 1, 1995)

### **Sec. 10-145d-404. Assessment requirements**

(a) **PRAXIS I. Essential Skills Requirement in Reading, Writing and Mathematics.**

(1) Except as provided in Section 10-145d-405, subsection (a) (1) of Section 10-145d-417 and 10-145d-427 any person who does not hold a valid certificate shall be required to submit official verification of one of the following:

(1) Satisfactory scores on all components in one administration of the Connecticut Competency Examination for Prospective Teachers (CONCEPT) from any administration on or prior to December 31, 1994, or, satisfactory scores on all components of the PRAXIS I from any administration on or after January 1, 1995; or

(2) A combined score of 1,000 or more on the Scholastic Aptitude Test (SAT), with no less than 400 on either the verbal or the mathematics subtest; or

(3) A total score on the Prueba de Aptitude Academica (PAA) equivalent to a combined score of 1,000 on the SAT, with neither the mathematics nor the verbal subtest below the equivalent of 400 points and a minimum score of 510 on the English as a Second Language Achievement Test (ESLAT) or the Test of English as a Foreign Language (TOEFL); or

(4) A minimum score on the English and mathematics subtests of the American College Testing Program Assessment equivalent to a combined score of 1,000 on the SAT, with neither the English nor the mathematics subtest below the equivalent of 400 points.

(b) **Subject-area knowledge.** Except as provided in Section 10-145d-610, as appropriate, any person who does not hold a valid certificate and any person wishing to receive an additional endorsement to an existing certificate, shall be required to submit official verification of a satisfactory evaluation on PRAXIS II, CONNECT, as appropriate. Subject-area knowledge assessment shall be required in the following areas: agriculture, vocational agriculture, art, biology, business education, chemistry, earth science, elementary education (not including the endorsement which covers only pre-kindergarten and kindergarten), English, French, general science, German, health, history and social studies, home economics, technology education, Italian, Latin, mathematics, music, physical education, physics, Spanish, special education, and in any other area as made available by the Board.

(c) **Professional knowledge.**

(1) To receive a provisional educator certificate, an applicant shall, except as otherwise provided by subdivision (2) of this subsection, be required to successfully complete the BEST assessment, if available. The time limit for the assessment may be extended upon a showing of good cause in accordance with Section 10-145d-427; or

(2) The requirement of successfully completing the BEST assessment shall not apply to any person who has completed at least 30 school months of successful teaching in the subject area or field appropriate to the subject area or field for which the provisional educator certificate is sought, in a public or nonpublic school approved by the appropriate governing body during the 10 years immediately preceding the date of certification application or to a person who served successfully under a provisional teaching or provisional educator certificate for a board of education for the school year immediately preceding application for a provisional educator certificate, or to a person who has previously held Connecticut certification and is eligible for reissuance of such certificate in accordance with Section 10-145d-415 (a) (3) or subsections (s) and (t) of Section 10-145d-427.

(Effective July 1, 1995)

### **Sec. 10-145d-405. Assessment requirement exceptions**

(a) **Nondegreed educators.** Except as otherwise provided in subsection (e) of this section, to be eligible for a certificate for subject areas or fields for which a

bachelor's degree from an approved institution is not required, any applicant who is otherwise eligible for certification in those endorsement areas shall be entitled to certification for a period not to exceed two years, without having met the requirement of PRAXIS I. Such certificate may be extended in accordance with Section 10-145d-427.

(b) **Deferral of testing requirements.** A nonrenewable interim educator certificate, valid until the beginning of the school year subsequent to the school year in which it is issued, shall be issued to any person who meets the specific requirements for an initial educator or provisional educator certificate, excluding successful completion of PRAXIS I, PRAXIS II, and CONNECT, as appropriate, if such person:

(1) Has resided in a state other than Connecticut during the year immediately preceding application for certification in Connecticut; and holds current teacher certification in a state other than Connecticut; and has completed at least 10 school months of successful teaching in another state in a public or nonpublic school approved by the appropriate governing body in another state; or

(2) Has graduated from a teacher preparation program at an approved institution outside of the state.

(c) **Bilingual educators.** Persons applying for initial educator certificates for bilingual education pursuant to subsection (a) of Section 10-145d-477, shall not be required to present evidence of having met the requirement of PRAXIS I to obtain initial certification. Such persons shall be required to present evidence of having met the requirement of PRAXIS I to obtain provisional certification, except that on and after July 1, 1998, persons applying for initial educator certificate for bilingual education shall be required to present evidence of having met the requirement of PRAXIS I.

(d) **School business administrators.** Persons applying for initial educator certificates for school business administrators shall not be required to present evidence of having met assessment requirements to obtain certification.

(e) The Commissioner may waive the PRAXIS I requirement for a person applying for initial educator certificate for occupational subjects in vocational-technical schools, trade-related subjects in vocational-technical schools, trade and industrial occupational subjects in comprehensive high schools, and health occupation instruction in vocational-technical schools.

(Effective July 1, 1995)

### **Sec. 10-145d-406. Acceptability of course work**

(a) Course work requirements for credit shall be acceptable if study has been completed at an approved institution, except as otherwise provided in this section, or except as provided by subsection (d) (3) of Section 10-145d-423 and subsection (c) of Section 10-145d-424 of these regulations.

(b) College credit awarded by Charter Oak College (Board for State Academic Awards) may be accepted.

(Effective July 1, 1995)

### **Sec. 10-145d-407. Responsibilities of employing agents of boards of education**

Employing agents of boards of education shall be responsible for the following activities with respect to the certification of individuals employed or to be employed:

(a) Determine, before issuing a contract, that the candidate holds a valid certificate or permit appropriate to the position to be filled;

(b) Supervise, either directly or through a designated representative, persons holding initial educator, interim educator provisional teaching, provisional educator,

professional educator, temporary 90-day certificates, durational shortage area permits, and coaching permits by regularly observing, guiding and evaluating the performance of assigned duties by such certificate and permit holders;

(c) Report, to the Department, upon issuance of a contract of employment of a beginning teacher eligible to participate in the beginning educator program;

(d) Submit a signed statement to the Department, for each person presently or previously employed by the school district who applies for certification requiring such statement, certifying to the applicant's assignment and dates of service, and indicating whether the service was successful. If the experience was not successful, the employing agent shall specify the reasons as to why the experience was deemed not successful;

(e) Submit other documents, statements or forms as may be required;

(f) Between August 1, 1998, and June 30, 1999, with respect to individuals to be contracted as coaches:

(1) Determine before issuing or recommending a contract for employment as a coach (regardless of coaching assignment) that the individual possesses a valid teaching certificate, a valid coaching permit, a valid temporary emergency coaching permit, a standard or permanent certificate which has not been converted to a professional certificate or a certificate of eligibility;

(2) Determine before issuing or recommending a contract for employment as a coach that an individual possessing a valid teaching certificate or a standard or permanent certificate which has not been converted to a professional certificate or a certificate of eligibility has successfully completed a standard first aid course no earlier than three years prior to the date of employment and every three years from the date of the course thereafter, and maintain continuously CPR certification;

(3) Determine before issuing or recommending a contract for employment as a coach to an individual possessing a coaching permit or a standard or permanent certificate which has not been converted to a professional certificate that no qualified candidate possessing a valid teaching certificate or a certificate of eligibility is available for the position;

(4) Determine before issuing or recommending a contract for employment as a coach to an individual possessing a valid temporary emergency coaching permit that no qualified candidate possessing a valid teaching certificate or a certificate of eligibility or a valid coaching permit is available for the position;

(5) Determine before issuing or recommending a contract for employment as a coach to an individual possessing a valid teaching certificate or a standard or permanent certificate which has not been converted to a professional certificate or a certificate of eligibility or a valid coaching permit or a valid temporary emergency coaching permit that such individual possesses the requisite knowledge, skills, abilities, personal characteristics and background necessary to coach the specific sport for which a contract is issued or recommended and has successfully completed a standard first aid course no earlier than three years prior to the date of employment and every three years from the date of the course thereafter, and maintains continuously CPR certification; and;

(6) Supervise and assist as appropriate, either directly or through a delegated representative, of persons holding a coaching permit or a temporary emergency coaching permit by annually observing, guiding and evaluating their performance.

(g) On and after July 1, 1999, with respect to individuals to be contracted as coaches, determine, before issuing a contract as a coach (regardless of coaching assignment):

(1) That the individual possesses a valid coaching permit or a valid temporary coaching permit and has successfully completed a standard first aid course no earlier than three years prior to the date of employment and every three years from the date of the course thereafter, and holds and continues to hold CPR certification;

(2) That no qualified candidate possessing a valid teaching certificate in addition to the coaching permit is available for the position;

(3) To an individual possessing a valid temporary coaching permit that no qualified candidate possessing a valid coaching permit is available for the position; and

(4) That such individual possesses the requisite knowledge, skills, abilities, personal characteristics and background necessary to coach the specific sport for which a contract is issued or recommended.

(h) Determine before issuing a contract to a bilingual educator that the candidate is bilingual in the language used in the program and in English.

(i) Determine before employing a substitute teacher that the candidate holds a valid bachelor's degree, except as otherwise provided in subsection (f) of Section 10-145d-420.

(Effective July 1, 1995; amended August 6, 1998)

### **Sec. 10-145d-408. Recommendation from an approved institution**

(a) To be eligible for the initial educator certificate, applicants for the endorsements listed below shall have completed a planned program of preparation at an approved institution for service in the field, subject area or grade level for which certification is sought, and shall obtain the formal institutional recommendation for certification, except that alternatives to the recommendation provided for in Sections 10-145d-412 (a) (3), 10-145d-414. Those endorsements for which institutional recommendation is required are as follows:

- (1) Early childhood, elementary and middle grades;
- (2) Secondary academic;
- (3) Special subject or field;
- (4) School library media;
- (5) On and after July 1, 1998, TESOL;
- (6) On and after July 1, 1998, bilingual education;
- (7) Single-subject special education;
- (8) Comprehensive special education;
- (9) Speech and language pathology;
- (10) School counselor;
- (11) School psychology;
- (12) Reading and language arts consultant;
- (13) Remedial reading and remedial language arts;
- (14) Superintendent of schools;
- (15) Intermediate administration or supervision.

(b) An appropriate authorized official acting for the institution shall indicate that the applicant meets the following conditions:

- (1) Has satisfactorily completed that institution's approved planned program;
- (2) Has the necessary qualities of character and personal fitness for teaching; and
- (3) Has the recommendation of the institution that the applicant is competent to perform the duties of the particular position.

(Effective July 1, 1995)

### Part III

#### Types of Certificates

##### **Sec. 10-145d-409. Validity of certificates issued prior to July 1, 1989**

Prior to November 1, 1960, a permanent teaching certificate was issued to qualified applicants by the Board. During the period from November 1, 1960, to July 1, 1989, two types of certificates were issued by the Board: (1) provisional teaching and (2) standard teaching. Provisional teaching certificates issued prior to July 1, 1989, will continue to be valid until their dates of expiration. After July 1, 1989, standard and permanent certificates shall no longer be valid. A person holding standard or permanent certificates on July 1, 1989, shall, upon application, receive a professional educator certificate to replace said standard or permanent certificates.

(Effective July 1, 1993)

##### **Sec. 10-145d-410. Certificate types**

The following certificates shall be issued by the Board: initial educator; interim educator; temporary 90-day; provisional educator; professional educator; and certificate of eligibility.

An applicant who has met the assessment requirements, as appropriate, and the specific requirements as hereinafter stated shall be entitled to receive one of the certificates described in Sections 10-145d-411 through 10-145d-417, inclusive.

(Effective July 1, 1995)

##### **Sec. 10-145d-411. Certificate of eligibility**

(a) **Conditions for issuance.** A certificate of eligibility shall be issued to an applicant who meets the requirements for but had not been issued an initial educator certificate, as defined in Sections 10-145d-412 and assessments, as appropriate, at the time of application, a certificate of eligibility shall not be issued to a person who holds an initial educator certificate except as provided in subsection (c) and (d) of Section 10-145d-427.

(b) **Duration of the certificate of eligibility.** The certificate of eligibility shall be valid for up to five years.

(c) **Validity.**

(1) The certificate of eligibility does not authorize service for a board of education, except for coaching and substitute teaching.

(2) The certificate of eligibility shall be replaced by an initial educator certificate upon proper application to the Department.

(Effective July 1, 1995)

##### **Sec. 10-145d-412. Initial educator certificate**

(a) **Conditions for issuance.**

(1) The initial educator certificate shall be issued to any applicant who has met the assessment, preparation and eligibility requirements, as appropriate.

(2) The applicant shall hold a bachelor's degree and have completed either as part of or in addition to the bachelor's degree program in accordance with Section 10-145d-408 a planned program of preparation in the field and at the grade level for which certification is requested, except as otherwise provided in Sections 10-145d-477, 10-145d-497, 10-145d-511, 10-145d-516, 10-145d-526, 10-145d-552 and 10-145d-589. Such program shall have been completed at an approved institution and shall be approved by the Board or other appropriate governing body in the state in which the institution is located for the preparation of educators in the requested

field, subject area or grade level. On and after July 1, 1993, each applicant for certification shall have completed a subject-area major, as appropriate.

(3) An applicant who has not completed a required planned program of preparation in the field, subject area or grade level for which certification is requested may submit the following in lieu of the college or university recommendation for certification:

(A) Evidence of 20 school months of successful teaching or service in the subject area or field appropriate to the subject area or field for which the initial educator certificate is sought, except that substitute teaching may not be considered towards meeting this requirement, as evidenced by a signed recommendation from the employing agent, in the following:

(i) The same public school system, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state or for purposes of obtaining adult education certification in accordance with Sections 10-145d-594, 10-145d-599 and 10-145d-604 of the regulations in the same cooperating eligible entity pursuant to Section 10-69 of the Connecticut general statutes; or

(ii) A state education agency as a professional or managerial staff member, in accordance with Section 10-145d-530 and 10-145d-574; or

(iii) A state education agency as a managerial staff member, in accordance with Section 10-145d-585.

(B) Evidence of having served successfully under a temporary 90-day certificate and having met the assessment requirements, as appropriate, and the following requirements:

(i) Submission of a request from the employing agent of the board of education that an initial educator certificate be issued, and a statement from such employing agent attesting to the existence of a plan for the supervision of such initial educator certificate holders;

(ii) Presentation of a signed recommendation from the employing agent of the board of education attesting to successful teaching, under the temporary 90-day certificate; and

(iii) Evidence that the applicant has received orientation, including instruction in board of education policies and procedures, provided by the employing board of education.

(4) The applicant shall be required to complete a course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special needs children in the regular classroom.

(A) On and after July 1, 1996, an applicant who holds certification in one endorsement area shall be required to fulfill this special education course requirement to obtain certification in the following additional endorsement areas: reading and language arts consultant, intermediate administration or supervision, superintendent of schools, speech and language pathology, school nurse teacher, school dental hygienist-teacher, school counselor, school psychology, school social work.

(B) An applicant who fulfills all requirements for issuance of the initial educator certificate but lacks a course of study in special education, may be issued an interim educator certificate with a deficiency, provided such applicant completed a teacher preparation program either in the state prior to July 1, 1987, or outside the state, or completed the necessary combination of professional experience or course work.

This deficiency in a special education course of study shall be satisfied prior to receipt of further certification.

(C) An applicant who fulfills all requirements for issuance of the initial educator certificate but lacks a course of study in special education, may be issued an interim educator certificate valid for one year and reissued for a second year, provided the applicant is applying for certification in an area for which a bachelor's degree is not required. This deficiency in a special education course of study shall be satisfied prior to receipt of further certification.

(5) The applicant who holds or previously held a durational shortage area permit, and who was not required to fulfill the CONNTENT, Praxis II, CONNECT requirement, as appropriate, for issuance of such permit, shall be required to fulfill the CONNTENT, Praxis II, CONNECT requirement, as appropriate, to obtain initial educator or provisional educator certification.

**(b) Duration of initial educator certificate.**

The initial educator certificate shall be valid for one year except:

(1) That it may be extended for an additional year upon a finding of good cause by the Commissioner, based upon a request by the employing agent;

(2) The applicant who held an interim initial educator certificate of less than one year's duration and who is otherwise eligible for an initial educator certificate shall be issued an initial educator certificate valid for one year minus the duration of the interim initial educator certificate;

(3) As otherwise provided in subsection (a) of Section 10-145d-405 and Section 10-145d-427;

(4) That it may be reissued to an applicant who held an initial educator certificate and did not successfully complete the BEST assessment, provided such applicant submits evidence acceptable to the Board demonstrating significant intervening study and experience; and

(5) That it shall be valid for one and one-half years for any applicant who has taught successfully under a temporary 90-day certificate and has met the assessment requirement, as appropriate, and the requirements of subsection (a) (3) (B) of this section.

(c) The holder of an initial educator certificate employed by a board of education shall, as a condition for holding said certificate, successfully complete the BEST assessment, as shall be made available by the Board.

**(d) Professional experience in lieu of student teaching, practicum or internship.**

Ten school months of successful teaching completed within ten years prior to entry into an approved planned program, at the grade level, subject or field appropriate to the endorsement area for which the application is made, excluding substitute teaching or experience, may be accepted as grounds for waiving the student teaching or practicum or internship requirements for certification, provided the waiver is recommended by the preparing college or university and provided the experience was completed:

(1) In the employ of a board of education, if the professional experience was covered by an appropriate certificate or permit;

(2) In an approved nonpublic school or a nonpublic school in another state approved by the appropriate governing body in another state;

(3) In a public school in another state; or

(4) For purposes of obtaining adult education certification in accordance with Sections 10-145d-594, 10-145d-599 and 10-145d-604 of these regulations, in a

cooperating eligible entity pursuant to Section 10-69 of the Connecticut general statutes.

(Effective July 1, 1995; amended August 6, 1998)

### **Sec. 10-145d-413. The interim educator certificate**

#### **(a) Conditions for issuance.**

(1) The interim educator certificate shall be valid for 12 months and is non-renewable if such applicant:

(A) Meets the preparation and eligibility requirements for an initial educator or provisional educator certificate except for successful completion of assessments as appropriate, if such applicant:

(i) Has resided in a state other than Connecticut during the year immediately preceding application for certification in Connecticut; and holds current teacher certification in a state other than Connecticut; and has completed at least 10 school months of successful teaching in another state in a public school or nonpublic school approved by the appropriate governing body in another state; or

(ii) Has graduated from a teacher preparation program at an approved institution outside of Connecticut; or

(B) Was hired by a charter school after July 1st in any school year for a teaching position that school year, provided the person meets the requirements for entry into the alternate route to certification program.

(2) Interim educator certificate with course work deficiency.

(A) An applicant who fulfills all requirements for issuance of the initial educator certificate or provisional educator certificate but lacks a course in special education in accordance with subsection (a) (4) of Section 10-145d-412, may be issued an interim educator certificate, valid for one year, except as otherwise provided in this section.

(B) An applicant who is otherwise eligible for certification in areas or fields for which a bachelor's degree is not required, or endorsements in agriculture education, health occupations, marketing education, practical nurse education in vocational-technical schools, but lacks course requirements to the extent of not more than six semester hours of credit and a course of study in special education in accordance with subsection (a) (4) of Section 10-145d-412 may be issued an interim educator certificate, valid for one year, which may be reissued for a second year.

(C) In order for the initial or the provisional educator certificate to be issued, the applicant shall complete the course work in the area of deficiency.

(D) Except as otherwise provided in subsection (b) of Section 10-145d-559 failure to remove the deficiency within the period specified shall prevent the holder from serving in the employ of a board of education in a position covered by the expired endorsement, except that the course work in which the applicant is deficient may be deferred for good cause shown, provided the deferment is requested in writing both by the applicant and the employing agency of the board of education, is accompanied by evidence to justify the request, and is approved by the department.

(b) The holder of an interim educator certificate employed by a board of education shall, as a condition for holding said certificate, successfully complete the BEST assessments, as appropriate and as may be made available by the Board.

(c) For those who hold the interim educator certificate, upon meeting the requirements for the initial or provisional educator certificate, such certificate shall be issued retroactive to the issuance date of the interim educator certificate.

(Effective July 1, 1995; amended August 6, 1998)

**Sec. 10-145d-414. Temporary 90-day certificate**

**(a) Conditions for issuance.**

The temporary 90-day certificate shall be issued to any applicant who successfully completes a board-approved alternate route to licensure program, as available, in the endorsement areas of elementary education, middle grades education, secondary academic subjects, special subjects or fields, special education, and administration and supervision when the following conditions are met:

(1) The employing agent of a board of education makes a written request for the issuance and attests to the existence of a special plan for supervision of temporary 90-day certificate holders; and

(2) The applicant meets the following requirements, except as otherwise provided in subdivision (3) of this subsection:

(A) Holds a bachelor's degree from an approved institution, with a major in or closely related to the endorsement area in which the requesting board of education is placing the applicant;

(B) Has achieved a passing score on CONNCEPT or Praxis I-CBT or its equivalent, in accordance with subsection (a) of Section 10-145d-404;

(C) Has achieved a passing score on Praxis II or CONNECT, as appropriate, in accordance with subsection (b) of Section 10-145d-404;

(D) Presents a written application on such form as the Department shall prescribe;

(E) Has successfully completed the alternate route to certification program in the subject or field for which the applicant has been prepared;

(F) Possesses an undergraduate college overall grade point average of at least "B", or, if the applicant has completed at least 24 semester hours of graduate credit, possesses a graduate grade point average of at least "B"; and

(G) Presents supporting evidence of appropriate experience working with children.

(3) The Commissioner may waive the requirements of (F) or (G) or both of subdivision (2) of this subsection upon a showing of good cause.

(b) Any person serving under a temporary 90-day certificate shall participate in BEST, as appropriate, specifically designed by the Department for holders of temporary 90-day certificates.

(Effective July 1, 1995; amended August 6, 1998)

**Sec. 10-145d-415. Provisional educator certificate**

**(a) Conditions for issuance.**

The provisional educator certificate shall be issued to an applicant who has met the assessment requirements, as appropriate, and the preparation and eligibility requirements for an initial educator certificate, and who:

(1) Has successfully completed the BEST assessment, as may have been made available by the Board and 10 school months of successful teaching under the initial educator certificate or interim educator certificate, or durational shortage area permit, except that any person who has worked less than full time shall not be required to serve more than 20 school months under an initial educator certificate. Persons who obtained the initial educator certificate upon completion of successful teaching under the temporary 90-day certificate shall be required to complete 20 school months of successful teaching under the initial educator certificate and completion of a training program designed especially for alternate route teachers; or

(2) Has successfully served for a board of education for ten school months in the same position as a permanent substitute teacher in a subject and grade level appropriate position, under an interim educator or an initial educator certificate, and

who has successfully completed the BEST program, as may have been made available by the Board; or

(3) Has completed at least 30 school months of successful teaching or service within 10 years prior to application for such provisional educator certificate in the subject area or field appropriate to the subject area or field for which the provisional educator certificate is sought in the following:

(A) A public school system, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state or for purposes of obtaining adult education certification in accordance with Sections 10-145d-595, 10-145d-600 and 10-145d-605 of the regulations or in a cooperating eligible entity pursuant to Section 10-69 of the Connecticut general statutes; or

(B) A state education agency as a successful professional or managerial staff member, in accordance with Section 10-145d-531 and Section 10-145d-575; or

(C) A state education agency as a successful managerial staff member, in accordance with Section 10-145d-586; or

(4) Has served for a board of education successfully under a provisional teaching or provisional educator certificate the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

**(b) Duration of provisional educator certificate.**

The provisional educator certificate shall be valid for eight years, except as otherwise provided in this section and in subsections (b) and (q) through (t) inclusive in Section 10-145d-427, and provided that any period of interim educator certification shall be deducted from the eight-year period.

(Effective July 1, 1995; amended August 6, 1998)

**Sec. 10-145d-416.**

Repealed, July 1, 1995.

**Sec. 10-145d-417. Professional educator certificate**

**(a) Conditions for issuance.**

The professional educator certificate shall be issued to any applicant when the following conditions are met, except as otherwise provided in endorsement area requirements:

(1) The applicant who holds a standard or permanent certificate on July 1, 1989, shall, upon application, receive a professional educator certificate; or

(2) The applicant presents signed recommendations from the employing agent. Such recommendations shall state that while holding the provisional teaching certificate, interim educator certificate, or provisional educator certificate, the applicant completed at least 30 school months of successful teaching for one or more boards of education or approved nonpublic schools, or for purposes of obtaining adult education certification in accordance with Sections 10-145d-596, 10-145d-601 and 10-145d-606 of these regulations, in a cooperating eligible entity defined in Section 10-69 of the Connecticut general statutes, or for purposes of obtaining certification in accordance with Section 10-145d-532 of these regulations, three years of appropriate successful experience as a professional staff member of the Department; and

(3) The applicant has, except as otherwise specified for particular endorsements, completed course work at an approved institution or institutions, in accordance with the following:

(A) Prior to July 1, 2003, any applicant who holds or held a provisional educator certificate shall have completed not fewer than 30 semester hours of credit beyond

the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. Except as otherwise provided in endorsement area requirements, it shall consist of:

(i) A planned program at an approved institution, related directly to the subject areas or grade levels of the endorsement, or in an area or areas related to the teacher's ability to provide instruction effectively, or to meet locally determined goals or objectives; or

(ii) An individual program which is mutually determined or approved by the applicant and the employing agent of the board of education and which is designed to increase the ability of the teacher to improve student learning; or

(B) Prior to July 1, 2003, any applicant who holds or held a 10-year provisional teaching certificate shall have completed 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. Except as otherwise provided in endorsement areas, it shall consist of:

(i) A planned program at an approved institution; or

(ii) An individually planned program which is mutually determined or approved by the applicant and the employing agent of the board of education and which is designed to increase the ability of the teacher to improve student learning. Such an individual program may include course work taken at one or more approved institutions of higher education and may include registered in-service programs sponsored by a board of education or approved nonpublic school upon the approval of the joint subcommittee of the Board of Governors and the Board established pursuant to Section 10-155b of the Connecticut general statutes, revision of 1958, revised to January 1, 1983; or

(C) Prior to July 1, 2003, any applicant who holds or held a five-year provisional teaching certificate shall have completed either a master's degree or not fewer than 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. Except as otherwise provided in endorsement areas, it shall consist of:

(i) A master's degree at an approved institution; or

(ii) An individually planned program consisting of at least 30 semester hours of credit beyond the bachelor's degree, which includes at least 15 semester hours of credit in general academic courses in addition to the credits offered for the requirements for the provisional certificate. Exceptions to the requirement of 15 semester hours of credit in general academic courses may be granted when a higher education institution or the Department determine that the applicant has in the combined program of undergraduate and post-baccalaureate preparation met this requirement.

(D) On and after July 1, 2003, except as otherwise provided, any applicant who holds or held a provisional teaching or provisional educator certificate shall have completed, at an approved institution, either a master's degree or at least 30 semester hours of graduate credit.

**(b) Continuation of professional educator certificate.**

(1) Upon application, except as otherwise provided in subsections (v), (w) or (x) of Section 10-145d-427 and subsection (b) (4) of this section, the professional educator certificate shall be continued every five years after issuance upon the successful completion of not less than 90 contact hours of continuing education activities, during each successive five-year period. Such hours may include a combination of CEUs or CEU equivalents, or any successfully completed graduate course taken from an approved institution in an area related to the individual's endorsement

area. One graduate credit used for the purpose of continuing the professional educator certificate shall represent 15 contact hours. Except as otherwise provided in subsection (w) of Section 10-145d-427, CEUs, CEU equivalents and graduate credit earned during one five-year professional educator certification period may not be applied toward the requirement for CEUs for subsequent five-year periods.

(2) Persons whose professional educator certificates are not continued due to failure to fulfill the continuing education requirement in subsection (b) (1) of this section, shall be subject to the provisions of Section 10-145d-427 (v).

(3) A person who holds or held professional educator certification in more than one endorsement area shall be eligible for continuation of professional educator certification in all endorsements held, provided the continuing education requirement in subsection (b) (1) is successfully completed, subject to the provisions of subsection (d) of this section.

(4) Full-time adult educators certified in accordance with Sections 10-145d-592 to 10-145d-606, inclusive, shall be required to complete 90 contact hours of continuing education during each successive five-year period. Part-time adult educators certified in accordance with Sections 10-145d-592 to 10-145d-606, inclusive, shall be required to complete 45 contact hours of continuing education during each successive five-year period. A part-time adult educator who holds a professional educator certificate in adult education and in other endorsements shall be eligible for continuation of the professional educator certificate in all endorsements held provided that the 90 contact hours of continuing education are completed during each successive five-year period.

**(c) Responsibilities of boards of education.**

(1) Each board of education shall make available annually, at no cost to its certified employees, not fewer than 18 hours of professional development activities for CEU credit. Such activities may be made available by a board of education directly, through a regional educational service center or cooperative arrangement with another board of education, or through arrangements with any CEU provider approved by the Board in accordance with subsection (d) (1) of this section.

(2) Boards of education shall grant CEU credit for CEU activities which the certified employees of the board of education are required to attend.

(3) Each board of education shall determine the specific CEU professional development activities to be made available. Such determination shall be made with the advice and assistance of the teachers employed by such board, including representatives of the exclusive bargaining unit for such teachers determined pursuant to Section 10-153b of the Connecticut general statutes. The time and location for the provision of such activities shall be in accordance either with an agreement between the board of education and the exclusive bargaining unit or, in the absence of such agreement or to the extent such agreement does not provide for the time and location of all such activities, in accordance with a determination by the board of education.

(4) Each board of education shall attest to the Department in such form and at such time as the Commissioner shall prescribe, that professional development activities for which CEUs are granted by the board of education:

(A) Are planned in response to identified needs;

(B) Are provided by qualified instructional personnel, as appropriate;

(C) Have the requirements for participation in the activity shared with participants before the commencement of the activity;

(D) Are evaluated in terms of their effectiveness and their contribution to the attainment of districtwide goals; and

(E) Are documented in accordance with procedures established by the Board.

(5) In the event the Department notifies the board of education that the provisions of subsection (c) (4) of this section have not been met and that specific corrective action is necessary, the board of education shall take such corrective action. The Department shall not invalidate CEU credit awarded prior to such notice.

(6) The board of education, as a CEU provider, shall meet all requirements in accordance with the provisions of subsection (d) (1) of this section.

**(d) Criteria for the CEU requirement for continuation of the professional educator certificate:**

(1) Eligibility as a provider of CEUs:

To qualify as an approved CEU provider for purposes of fulfilling requirements for continuation of professional educator certification, an organization, institution, board of education or board, agency or company shall meet the following administrative and program criteria:

(A) Administrative criteria:

(i) The provider has identifiable staff having the authority to administer and coordinate an organized schedule of continuing education programs.

(ii) The provider, through its continuing education department or office, ensures that both the administrative and program criteria are followed for learning experiences offering CEUs.

(iii) The provider maintains an attendance system, a permanent record for each individual of each CEU awarded, and a syllabus for each course of study offered for CEUs. These records will be available to the Department upon request.

(iv) The provider provides a certificate of completion to participants who have successfully completed program activities, and produces a transcript or other appropriate evidence of completion when such evidence is requested by the individual or the Department.

(v) The provider provides or arranges for appropriate educational facilities, library or reference materials, instructional aids, and equipment consistent with the purpose, design and intended learning outcomes of each learning experience.

(vi) The provider makes available, at such time and in such manner as the Department shall require, documentation of compliance with the provisions of these regulations.

(B) Program criteria:

(i) Program activities are planned in response to identified needs.

(ii) Program activities are provided by qualified instructional personnel, as appropriate.

(iii) The requirements for participation in the activities are shared with participants before the commencement of the activity.

(iv) Program activities are evaluated in terms of their effectiveness and contribution to the attainment of program goals.

(v) Program activities are documented in accordance with procedures established by the Board.

(2) CEU equivalent:

(A) A CEU equivalent shall be preapproved and may be awarded by a board of education, the Commissioner or the Commissioner's designee of the following state agencies: Education, Human Resources, Mental Retardation, Mental Health, Corrections and the Board of Education and Services for the Blind to its employees for successful completion of professional development activities based on 10 contact

hours of participation in a planned continuing education experience for which CEU credit is not otherwise available.

(B) The CEU equivalent may be accepted in full or partial fulfillment of the requirement for the continuing education credit.

(3) CEUs and CEU equivalents:

(A) A record of CEUs or CEU equivalents awarded by the board of education, the Commissioner or the Commissioner's designee of the following state agencies: Education, Human Resources, Mental Retardation, Mental Health, Corrections and the Board of Education and Services for the Blind to their employees who hold or held a professional educator certificate shall be maintained by the aforementioned agencies.

(B) The determination of the number of CEUs or CEU equivalents to be awarded shall be based upon time devoted to professional development content.

(C) A professional educator certificate holder who transfers to another board of education shall retain CEU or CEU equivalent credit earned for that current professional educator certification period, and those credits shall be applicable toward those required for continuation of the certificate.

(Effective July 1, 1995)

## Part IV

### Special Authorizations

#### **Sec. 10-145d-418. Temporary authorization for minor assignment**

Upon the written request of an employing agent of a board of education and filing of an application by the applicant, a certificate holder may be granted a temporary authorization for an academic subject or a special subject, provided:

(1) The certificate holder has at least 12 semester hours of credit in the subject to be taught;

(2) The certificate holder possesses a certificate endorsed for an academic subject or a special subject, or special education;

(3) The minor assignment shall supplement a primary assignment; and

(4) The number of instructional periods for the minor assignment shall not be greater than two periods per day.

(b) Upon the written request of an employing agent and approved by the Department, the 12 semester hour requirement may be waived for good cause shown. a minimum of six semester hours of credit would be required;

(c) The temporary authorization may be granted for a period of one school year and reissued for one school year, upon completion of an additional six semester hours of credit in the subject to be taught and the recommendation of the employing agent of the board of education. At the expiration of the reissuance period, the holder of the minor assignment shall either qualify and file application for the additional endorsement area or discontinue teaching the minor assignment.

(Effective July 1, 1995; amended August 6, 1998)

#### **Sec. 10-145d-419. Limited extended authorization for early childhood**

(a) Upon the written request of an employing agent of a board of education for whom the applicant has taught early childhood (NURSERY - GRADE 3) for at least 10 school months under an appropriate certificate, and the filing of an application, the certificate holder may be granted limited extended authorization to teach elementary grades, if the holder has at least 12 semester hours of credit in elementary education;

(b) Upon the written request of an employing agent of a board of education and approved by the Department, the 12 semester hour requirement may be waived for good cause shown. A minimum of six semester hours of credit would be required;

(c) The limited extended authorization shall be granted for a period of one school year and may be reissued for one school year upon completion of an additional six semester hours of credit in the elementary grade requested and the recommendation of the employing agent of the board of education. At the expiration of the reissuance period, the holder of the limited authorization shall either qualify and file application for the additional endorsement or discontinue teaching the extended grade level.

(Effective July 1, 1995; amended August 6, 1998)

### **Sec. 10-145d-420. Substitute teacher authorization**

(a) A substitute authorization shall only be required for a person employed by a board of education for 40 school days or more in the same assignment, in a school year, except if such substitute holds either a valid Connecticut certificate, a standard or permanent certificate which has not been converted, or a certificate of eligibility, provided any certificate held is subject and grade appropriate;

(b) In order to obtain a substitute authorization, a board of education shall submit a request to the Department. The Department shall issue such authorization, provided the substitute meets all applicable qualifications and the employing board of education attests that an appropriately certified person is not available and states the steps taken to secure a certified person for the position; A substitute teacher extension shall not be valid for more than one school year in any one district;

(c) A long term substitute employed by a board of education for 40 days or more in the same assignment, in a school year, shall have a minimum of 12 semester hours of credit in the area or elementary grade levels to be taught;

(d) A board of education may employ a non-degreed substitute in subject areas for which a bachelor's degree is not required for a period of up to 40 days in a school year. When a board employs such a non-degreed substitute for 40 days or more in the same assignment, in a school year, such board shall submit a special request and obtain the approval of the Department prior to employment beyond 40 days in the same assignment;

(e) A board of education may not employ a substitute for administrative, supervisory or special service positions; and

(f) A superintendent may make a request to the Commissioner for a waiver for employing a substitute teacher without a bachelor's degree. Upon determination of good cause, the Commissioner or his designee may grant such waiver.

(Effective July 1, 1995; amended August 6, 1998)

### **Sec. 10-145d-421. Durational shortage area permit - issuance**

#### **(a) Validity.**

A durational shortage area permit may be issued for a period of one year. The permit will be issued in lieu of a certificate.

(b) In order to be issued a durational shortage area permit, the following requirements shall be met:

(1) The existence of a shortage of certified persons has been established by the board of education;

(2) The employing agent of a board of education:

(A) Makes a written request for the issuance of the permit to cover a specific position;

(B) Attests to the fact that a certified teacher suitable to the position is not available and outlines what steps have been taken to secure a certified person suitable to the position;

(C) Attests that special attention will be given, in the form of supervision and such other assistance as may be appropriate, to the person for whom the permit is requested; and

(D) Attests that the permit holder will participate in BEST, as may have been made available by the Board.

(3) The candidate for the permit:

(A) Files an application;

(B) Has fulfilled the PRAXIS I requirement in accordance with subsection (a) of Section 10-145d-404;

(C) Holds a bachelor's degree from an approved institution;

(D) Is enrolled in a planned program leading toward certification in the field for which the permit is requested or submits a statement of intent to enroll in such a program unless enrollment in a planned program is not required; and

(E) Has completed at least 12 semester hours of credit in the subject for which a permit will be issued.

(c) In addition to meeting the requirements in subsection (b), durational shortage area permits issued for special service or administrator or supervisor endorsements shall require that the employing agent of the board of education establish the fact that immediate appointment of the position is critical.

(Effective July 1, 1995)

### **Sec. 10-145d-422. Durational shortage area permit - reissue**

Durational shortage area permits shall be reissued no more than two times in accordance with the following conditions:

(a) The employing agent of a board of education requests reissuance of the permit and states that the permit holder has served successfully under the permit.

(b) If appropriate, the permit holder is enrolled in a planned program leading toward certification in the field for which the permit is issued:

(1) If enrollment in a planned program is a condition for issuance of the permit, the permit holder shall submit evidence from the college or university of good academic standing and completion of at least nine additional semester hours of credit in the planned program prior to the permit reissuance. The Department may defer during the first or second reissuance, for good cause shown, the nine semester hours of credit, provided the deferral is requested in writing by the employing agent of the board of education and is accompanied by sufficient evidence to justify the request; or

(2) If enrollment in a planned program is not a condition for issuance of the permit, the permit holder shall submit evidence from the college or university of completion of at least nine additional semester hours of credit prior to the permit reissuance. The Department may defer during the first or second reissuance, for good cause shown, the nine semester hours of credit, provided the deferral is requested in writing by the employing agent of the board of education and is accompanied by sufficient evidence to justify the request.

(c) The permit holder has successfully completed the BEST assessment, as may have been made available by the Board. If the permit holder meets all requirements in the endorsement area for which the permit has been issued, except to successfully complete the BEST assessment, an initial educator certificate may be issued.

(Effective July 1, 1995; amended August 6, 1998)

**Sec. 10-145d-423. Coaching permits**

(a) Between August 1, 1998 and June 30, 1999, a coach (regardless of coaching assignment) of intramural or interscholastic athletics in elementary, middle school and high schools, shall meet the requirements in subdivisions (1) through (4) inclusive, of this section:

(1) When required.

(A) Either a coaching permit or a temporary emergency coaching permit, a valid certificate issued by the Board, a standard or permanent certificate which has not been converted to a professional educator certificate or a certificate of eligibility is required for a coach of intramural or interscholastic athletics in kindergarten through grade 12, inclusive.

(B) A person serving as a director of athletics at the elementary, middle or high school level, not responsible for supervision, shall be required to hold a coaching permit;

(C) A person serving as a director of athletics at the elementary, middle or high school level, responsible for the supervision of coaches, shall be required to hold a valid Connecticut educator certificate;

(D) Except as otherwise provided in subsection (q) of Section 10-145d-610, a person serving as a director of athletics, with district-wide responsibilities for the athletic program or evaluation of certified staff, shall be required to hold a Connecticut educator certificate endorsed for intermediate administration or supervision.

(E) A person assisting a coach shall not be required to hold a coaching permit or temporary emergency coaching permit, valid certificate or standard or permanent certificate which has not been converted to a professional educator certificate or a certificate of eligibility, so long as he or she works directly with an individual possessing a coaching permit or a temporary emergency coaching permit, a certified professional employee or a person holding a standard or permanent certificate which has not been converted to a professional educator certificate or a certificate of eligibility.

(2) Coaches covered by valid certificates issued by the Board.

A person possessing a valid certificate issued by the Board, or a standard or permanent certificate shall have successfully completed a standard first aid course no earlier than three years prior to the date of application and every three years from the date of the course thereafter, and continuously maintains CPR certification.

(3) Validity of permit.

Any coaching permit issued prior to July 1, 1999, shall expire on June 30, 1999. Upon receipt of a proper application, the permit shall be reissued consistent with the requirements of this section. A coaching permit shall be valid from the effective date of issuance and shall be renewable every five years upon receipt of a proper application and completion of not less than 15 clock hours of seminars, course work or workshops which provide information on safe and healthful coaching practices and understanding child and adolescent development, as approved by the Department. Upon the written request of an employing agent the Department, for good cause shown, may defer the 15 clock hour requirement for 12 months.

(4) Coaching permit requirements.

To receive a coaching permit an applicant shall submit an application on forms provided by the Department giving evidence that he or she has met the following requirements:

(A) Attained the age of 18 years;

(B) Holds a high school diploma or its equivalent;

(C) Successfully completed, a standard first aid course no earlier than three years prior to the date of application and every three years from the date of the course thereafter, and continuously maintain CPR certification; and

(D) Holds a valid educator certificate issued by the board, a standard or permanent certificate or a certificate of eligibility or successfully completed a minimum of three semester hours of credit from an approved institution; or 45 clock hours of instruction in a program offered by a local or regional board of education or a regional educational service center or the Connecticut Interscholastic Athletic Conference and approved by the Department; or a combination thereof that shall include each of the following topics:

- (i) Legal and safety aspects of coaching adolescents;
- (ii) Medical aspects of coaching adolescents; and
- (iii) Principles and practices of coaching adolescents and adolescent sports psychology.

(b) On and after July 1, 1999, a coach (regardless of coaching assignment) of intramural or interscholastic athletics in elementary, middle or high schools, shall meet the requirements of subdivisions (1) through (7), inclusive, of this section:

- (1) Hold the following permit:
  - (a) A coaching permit; or
  - (b) A temporary coaching permit.
- (2) A person serving as a director of athletics at the elementary or secondary school level, not responsible for supervision, shall be required to hold a coaching permit;
- (3) A person serving as a director of athletics at the elementary or secondary school level, responsible for the supervision of coaches, shall be required to hold a coaching permit and a valid Connecticut educators certificate;
- (4) A person serving as a director of athletics, with district-wide responsibilities for the athletic program or evaluation of certified staff, shall be required to hold a coaching permit and a Connecticut educator certificate endorsed for intermediate administration or supervision;

(5) An individual who serves as a coach shall hold a coaching permit or a temporary coaching permit. An individual, not serving as any type of coach, may assist a coach, if working under the direct and continual supervision of a coach;

(6) A coaching permit shall be valid from the effective date and shall be renewable every five years upon completion of not less than 15 clock hours of seminars, course work or workshops which provide information on safe and healthful coaching practices and understanding child and adolescent development, as approved by the Department. Upon the written request of an employing agent, the Department, for good cause shown, may defer the 15 clock hour requirement for 12 months;

(7) To receive a coaching permit, an applicant shall meet the following requirements:

- (A) Attain the age of 18 years;
- (B) Hold a high school diploma or its equivalent;
- (C) Successfully complete a standard first aid course no earlier than three years prior to the date of application and every three years from the date of the course thereafter, and continuously maintain CPR certification; and

(D) Complete either (i) or (ii):

- (i) Complete a minimum of three semester hours of credit from a regionally accredited institution or 45 clock hours of instruction in a program offered by a board of education or the Connecticut interscholastic athletic conference and approved by the Department which shall include each of the following topics: legal and safety

aspects of coaching children and adolescents; medical aspects of coaching children and adolescents; and principles and practices of coaching children and adolescents and child and adolescent sports psychology; or

- (ii) Hold a valid Connecticut educator certificate, standard or permanent certificate.  
(Effective July 1, 1995; amended August 6, 1998)

**Sec. 10-145d-424. Temporary emergency coaching permit requirements**

A temporary emergency coaching permit enables an individual to coach intramural or interscholastic athletics in kindergarten through grade 12, inclusive, in the employ of a board of education for one year from date of issuance. To receive a temporary emergency coaching permit, a board of education shall submit an application on forms provided by the Department giving evidence that the applicant for a temporary emergency coaching permit has met the following requirements:

- (a) Attained the age of 18 years;
- (b) Holds a high school diploma or its equivalent; and
- (c) Completed successfully, no earlier than one year prior to the date of application, a standard first aid course and CPR certification.  
(Effective July 1, 1995; amended August 6, 1998)

**Sec. 10-145d-425. Temporary emergency coaching permit issuance**

(a) Upon submission by a board of education of an application to the Department on forms provided by the Department, a temporary emergency coaching permit may be issued for one year.

(b) Upon submission of an application to the Department on forms provided by the Department, a temporary emergency coaching permit may be issued for a second time for one year if the employing agent of the board of education submits evidence that the applicant has enrolled in or completed successfully at least two credits or 30 clock hours of instruction toward the requirements set forth in subsection (d) (4) of Section 10-145d-423 and (c) of this section.

(c) No temporary emergency coaching permit shall be reissued more than once. At the expiration of the reissuance, an applicant either shall discontinue coaching or obtain a coaching permit.

(Effective July 1, 1993; amended August 6, 1998)

**Sec. 10-145d-426. Adult education authorization**

An applicant who fulfills all requirements for issuance of the initial educator certificate in adult education endorsements in accordance with Sections 10-145d-594, 10-145d-599 or 10-145d-604, except for fulfillment of assessment requirements in accordance with subsection (a) and (b) of Section 10-145d-404, shall be issued upon the recommendation of the employing agency, an adult education authorization to teach in positions covered by Section 10-145d-593, 10-145d-598 or 10-145d-603. This authorization shall permit the employment in one or more of the positions covered by Sections 10-145d-593, 10-145d-598 or 10-145d-603, and shall expire one year from date of issuance. It shall be nonrenewable. If a person so authorized wishes to continue teaching in adult education programs following expiration of the authorization, such person shall be required to fulfill all assessment requirements and obtain appropriate certification.

(Effective July 1, 1995)

## Part V

### Reissue and Cross Endorsement of Certificates

#### Sec. 10-145d-427. Reissuance and extension of certificates

(a) Notwithstanding the provisions of this section to the contrary, a person whose certificate has lapsed may request certification retroactive to the date on which the lapse occurred, provided hardship or extenuating circumstances are found that are beyond the control of the applicant. The Commissioner or the Commissioner's designee may grant such a certificate under the following conditions:

(1) The person held a valid teaching certificate;

(2) Prior to the date on which the lapse occurred, the person had completed all requirements for issuance of a new certificate, except for filing an application for such certificate; and

(3) Application for such reissuance is made to the Commissioner or the Commissioner's designee within one year of the date on which the lapse occurred.

(b) A person who holds or held a provisional teaching or provisional educator certificate may appeal pursuant to Section 10-145d-615, to the Board for an extension of time to complete certification requirements for a professional educator certificate or continuation of a professional educator certificate.

(c) A person who holds an initial educator certificate and has not served under it in the employ of a board of education, shall be eligible for five one-year reissuances. After five such reissuances, all preparation and eligibility requirements in effect at the time of application shall be met.

(d) A person who held an initial educator certificate and has not served under it in the employ of a board of education, and who applies for reissuance:

(1) Within five years of the expiration date of the first initial educator certificate, shall be eligible for reissuance if all assessment requirements in effect at the time of application except BEST are met; or

(2) More than five years after the expiration date of the first initial educator certificate, shall be eligible for reissuance if all preparation and eligibility requirements, including assessment except BEST, are met and completion of three semester hours of credit in education technology and three semester credits in alternative student assessment or child/adolescent development.

(e) A person who holds an initial educator certificate and has served under it in the employ of a board of education, but whose assignment was part time or less than 10 school months, or has not served sufficient time to complete BEST, shall be eligible for reissuance upon recommendation of the employing agent of the board of education.

(f) A person who held an initial educator certificate and has served under it in the employ of a board of education, but whose assignment was part time or less than 10 school months, or has not served sufficient time to complete BEST, shall be eligible for reissuance upon recommendation of employing agent of the board of education:

(1) Within five years of the expiration date of the first initial educator certificate, if all assessment requirements in effect at the time of application, except BEST, are met; or

(2) More than five years after the expiration date of the first initial educator certificate, if all preparation and eligibility requirements in effect at the time of application, including assessment, except BEST, are met and completion of three

semester hours of credit in education technology and three semester hours of credit in alternative student assessment or child development or adolescent development.

(g) A person who holds an initial educator certificate in subject areas or fields for which a bachelor's degree from an approved institution is not required, and has served under it successfully but has not fulfilled the assessment requirement, as appropriate, or the course of study in special education required by Section 10-145d-412 of these regulations, shall be eligible for a reissuance of the initial educator certificate.

(h) A person who held an initial educator certificate in subject areas or fields for which a bachelor's degree from an approved institution is not required and has served under it successfully but has not fulfilled the assessment requirement, as appropriate, or the course of study in special education required by Section 10-145d-412 of these regulations and who applies for a reissuance:

(1) Within five years of the expiration date of the first initial educator certificate, shall be eligible for a reissuance if all assessment requirements in effect at the time of application except BEST, as appropriate, are met; or

(2) More than five years after the expiration date of the first initial educator certificate, shall be eligible for a reissuance if all preparation and eligibility requirements, including assessment in effect at the time of application except BEST, as appropriate, are met.

(i) A person who holds an initial educator certificate and has served under it in the employ of a board of education and who has not successfully completed the BEST assessment, as may have been made available by the Board, and who applies for an extension, shall be eligible for a one-time extension upon a finding of good cause by the Commissioner, and a request by the employing agent of a board of education.

(j) A person who held an initial educator certificate and has served under it in the employ of a board of education who has not successfully completed the BEST assessment, and applies for an extension;

(1) Within five years of the expiration date of the first initial educator certificate shall be eligible for a one-time extension upon a finding of good cause by the Commissioner, and a request by the employing agent of a board of education, if all assessment requirements in effect at the time of application, except BEST, are met; or

(2) More than five years after the expiration date of the first initial certificate, may be eligible for reissuance if all preparation and eligibility requirements in effect at the time of application, including assessment, except BEST, are met and completion of three semester hours of credit in education technology and three semester hours of credit in alternative student assessment or child development or adolescent development.

(k) A person who holds an initial educator certificate and has served under it in the employ of a board of education, and has not successfully completed the BEST assessment and whose employing agent does not request an extension of the initial educator certificate, shall not be eligible for reissuance of the initial educator certificate.

(l) A person who held an initial educator certificate, served under it in the employ of a board of education and who has not successfully completed the BEST assessment and whose employing agent does not request an extension of the initial educator certificate, and who applies for reissuance, may be eligible for reissuance if the person has submitted evidence of intervening study and experience, as established

by the Board, and if all preparation and eligibility requirements in effect at the time of application are met and completion of three semester hours of credit in education technology and three semester hours of credit in alternative student assessment or child development or adolescent development.

(m) A person who holds a temporary 90-day certificate, and has not served under it in the employ of a board of education or served for less than 90 days, and who applies for reissuance, shall be eligible for a temporary 90-day certificate when an employing agent of a board of education makes a written request for issuance.

(n) A person who held a temporary 90-day certificate, and has not served under it in the employ of a board of education or who served under it successfully in the employ of a board of education but whose assignment was part time or less than 90 days, shall be eligible for reissuance of a temporary 90-day certificate when an employing agent of a board of education makes a written request for issuance, if all assessment requirements in existence at the time of application are met.

(o) Except as otherwise provided in Section 10-145d-415, a person who holds a provisional teaching or provisional educator certificate and has not served under it in the employ of a board of education, and who applies for reissuance, shall be eligible for issuance of an initial educator certificate, if all preparation and eligibility requirements in effect at the time of application are met.

(p) Except as otherwise provided in Section 10-145d-415, a person who held a provisional teaching or provisional educator certificate and has not served under it in the employ of a board of education, and who applies for reissuance, shall be eligible for issuance of an initial educator certificate, if all preparation and eligibility requirements, including assessment, in existence at the time of application for reissuance, are met.

(q) Except as otherwise provided in Section 10-145d-415, a person who holds a provisional teaching or provisional educator certificate and has not served under it in the employ of a board of education for at least three years during the 10 years immediately preceding the date of application, shall be eligible for issuance of an initial educator certificate, if all preparation and eligibility requirements, in effect at the time of application, are met. Notwithstanding the provisions of this subsection to the contrary, a person who successfully served under a provisional teaching certificate or provisional educator certificate for a board of education for the school year immediately preceding the date of application shall be eligible for a provisional educator certificate. The duration of the certificate shall be eight years, less the time during which the applicant served in the employ of a board of education under the provisional teaching or provisional educator certificate during the 10 years immediately preceding the date of application.

(r) Except as otherwise provided in Section 10-145d-415, a person who held a provisional teaching or provisional educator certificate and has not served under it in the employ of a board of education for at least three years during the 10 years immediately preceding the date of application shall be eligible for an initial educator certificate if all preparation and eligibility requirements, including assessment in effect at the time of application, are met. Notwithstanding the provisions of this subsection to the contrary, a person who successfully served under a provisional teaching certificate for a board of education for the school year immediately preceding the date of application for reissuance shall be eligible for a provisional educator certificate, if all preparation and eligibility requirements, including assessment in effect at the time of application, for initial educator certification are met. The duration of the certificate shall be eight years, less the time during which the applicant served

in the employ of a board of education under the provisional teaching or provisional educator certificate during the 10 years immediately preceding the date of application for reissuance.

(s) Except as otherwise provided in Section 10-145d-415, a person who holds a provisional teaching or provisional educator certificate, and has served at least three years, but less than eight years, of successful teaching for a board of education during the 10 years immediately preceding the date of application, and has not fulfilled course work requirements for issuance of the professional educator certificate, shall be eligible for issuance of a provisional educator certificate. The duration of the certificate shall be eight years less the time during which the applicant served in the employ of a board of education under the provisional teaching or provisional educator certificate during the 10 years immediately preceding the date of application for reissuance. A person who has served eight or more years during the ten years immediately preceding the date of application, and has not fulfilled course work requirements for the professional educator certificate, shall not be eligible for issuance of an initial educator or provisional educator certificate.

(t) Except as otherwise provided in Section 10-145d-415, a person who held a provisional teaching or provisional educator certificate, and has served successfully at least three years, but less than eight years, for a board of education during the 10 years immediately preceding the date of application, and has not fulfilled course work requirements for issuance of the professional educator certificate, shall be eligible for issuance of a provisional educator certificate if all preparation and eligibility requirements for the initial educator certificate, including assessment in effect at the time of application, are met. The duration of the certificate shall be eight years less the time during which the applicant served in the employ of a board of education under the provisional teaching or provisional educator certificate, during the 10 years immediately preceding the date of application for reissuance.

(u) A person who holds a professional educator certificate, and who has completed the continuing education requirement and applies for continuation of the certificate, shall be eligible to have the professional educator certificate continued for a period of five years.

(v) A person who held a professional educator certificate, has served under it in the employ of a board of education for a five-year period and does not fulfill the continuing education requirement in accordance with Section 10-145d-417, shall not be eligible to have a professional educator certificate continued. Such person shall be eligible for continuation of the professional educator certificate once the continuing education requirement is met. If application is made:

(1) Within five years of the continuation date, a person shall be eligible to have the professional educator certificate continued for a period of five years; or

(2) More than five years after the continuation date, a person shall be eligible for continuation provided program and eligibility requirements including assessment, in effect at the time of application are met for any one endorsement area on the professional educator certificate.

(w) Prior to July 1, 1996, a person who holds or held a professional educator certificate, and served under it in the employ of a board of education for less than five years, and who has not fulfilled the continuing education requirement shall, upon application, be reissued the certificate for a period of five years minus the number of years served under it in the employ of a board of education. All CEUs accrued during the first issuance period shall be applied toward fulfillment of the CEU requirement in the reissuance period. Candidates not fulfilling the CEU

requirement in accordance with Section 10-145d-417 during the reissuance period shall not be eligible to have a professional educator certificate continued. Such person shall be eligible for reissuance of the professional educator certificate upon meeting the requirements in Section 10-145d-427.

On and after July 1, 1996, a person who holds a professional educator certificate, and served under it in the employ of a board of education for less than five years, and who has not fulfilled the continuing education requirement shall, upon application, be reissued the certificate for a period of five years minus the number of years served under it in the employ of a board of education. All CEUs accrued during the first issuance period shall be applied toward fulfillment of the CEU requirement in the reissuance period. Candidates not fulfilling the CEU requirement in accordance with Section 10-145d-417 during the reissuance period shall not be eligible to have a professional educator certificate continued. Such person shall be eligible for reissuance of the professional educator certificate upon meeting the requirements in Section 10-145d-427.

(x) A person who holds or held a professional educator certificate, and never served under it in the employ of a board of education from the date of issuance to the date of continuation, and who has not fulfilled the continuing education requirement shall, upon application, be reissued the certificate for one, and only one, additional five-year continuation period. All CEUs accrued during the first issuance period shall be applied toward fulfillment of the CEU requirement in the reissuance period.

(Effective July 1, 1995)

#### **Sec. 10-145d-428. Cross endorsements**

A person who holds a certificate of eligibility, an initial educator, provisional educator, provisional teaching or professional educator certificate may, upon application, obtain additional endorsements to such certificate, subject to the same terms and conditions as the certificate they currently possess, except that endorsements shall not be issued with course work deficiencies. To obtain such additional endorsement, applicants shall submit evidence of having achieved a satisfactory evaluation on the appropriate Board-approved content knowledge competency test, as appropriate, unless such assessment has not been approved by the Board at the time of application.

(a) Within the endorsement areas of early childhood, elementary, middle grades, secondary academic subjects, special subjects, single-subject special education, or comprehensive special education, cross endorsement may be obtained by completion at an approved institution of the following course work:

(1) For early childhood

(A) After July 1, 1994, and prior to July 1, 1998, for a pre-k and kindergarten endorsement, 30 semester hours of course work specifically related to early childhood education including six semester hours of credit in language arts, which may include reading, writing, speaking, listening and spelling;

(B) On and after July 1, 1998, for a birth through kindergarten or nursery through grade three endorsement shall complete an approved program of preparation at an approved institution as specified in subsection (b) of Section 10-145d-431.

(2) For elementary

On and after July 1, 1994, 30 semester hours of credit in course work specifically related to elementary education including six semester hours of credit in language arts, which may include reading, writing, speaking, listening and spelling and six semester hours of credit in child growth and development.

## (3) For middle grades

An applicant shall complete a minimum of 15 semester hours of credit in a subject area (English, mathematics, biology, physics, chemistry, earth science, general science, integrated science, social science, history, political science, economics, geography, anthropology, sociology) for which the endorsement is sought and 12 semester hours of credit in course work specific to middle level education methods and instruction, except that:

(A) For an endorsement to teach history and social studies, an applicant shall include a minimum of nine semester hours of credit in history, including United States history and western civilization or European history and non-western history, and course work in at least three of the following areas: political science, economics, geography, sociology, anthropology or psychology;

(B) For the mathematics major or concentration, courses shall include study in calculus.

(C) For an endorsement to teach english, an applicant shall include course work in: secondary developmental reading, advanced composition beyond the college freshman level and English language including history and grammar of the language;

(D) For the integrated science interdisciplinary major, a concentration in one area of science of at least nine semester hours of credit including a minimum of one lab course, and course work in each of the other three areas of science, including at least one lab course in each area.

## (4) For secondary academic subjects and special subjects:

On and after July 1, 1994, a major awarded by an approved institution in the subject area for which endorsement is sought or 30 semester hours of credit in the subject area for which endorsement is sought, of which six semester hours of credit may be in curriculum and instruction in the subject area requested except that:

(A) For an endorsement to teach general science, an applicant shall present a major in any one area science, including course work in biology, chemistry, physics and earth science or 30 semester hours of credit distributed among the following: biology, chemistry, earth science, physics, including course work in science curriculum and instruction;

(B) For an endorsement to teach biology, chemistry, earth science or physics, an applicant shall include course work in science curriculum and instruction. Educators who earned their initial educator certificate endorsed in a science through the alternate route to certification program, shall have met the curriculum and instruction requirement for an additional science endorsement.

For an endorsement to teach biology, chemistry, earth science or physics for those educators who currently hold any one of these endorsements, a total of 18 semester hours of credit are required in the specific endorsement area;

(C) For an endorsement to teach history and social studies, an applicant shall include a minimum of 12 semester hours of credit in history, including United States history and western civilization or European history and non-western history, and course work in at least three of the following areas: political science, economics, geography, sociology, anthropology or psychology;

(D) For an endorsement to teach a foreign language, an applicant shall include 24 semester hours of credit in the foreign language, if foreign language course work was started at the intermediate level, 18 semester hours credit in the foreign language is required; if foreign language course work was started at the advanced level, 12 semester hours of credit in the foreign language is required, and an additional six semester hours including course work in methods and materials for teaching foreign

language and course work in language acquisition. Educators who earned their initial educator certificate endorsed in foreign language through the alternate route to certification program shall have met the language acquisition and methods and materials requirement for an additional foreign language endorsement;

(E) For an endorsement to teach English, an applicant shall include course work in: secondary developmental reading, advanced composition beyond the college freshman level and English language including history and grammar of the language;

(F) For an endorsement to teach mathematics, an applicant shall include course work in mathematics curriculum and instruction;

(G) For an endorsement to teach health, an applicant shall include course work in drug prevention education and group facilitation;

(H) For an endorsement to teach art or music, an applicant shall present a subject area major only;

(I) For an endorsement to teach bilingual education to english language learners, 18 semester hours of credit, completed at one regionally accredited college or university, including study in each of the following: first and second language acquisition including language and literacy development; linguistic and academic assessment; cross cultural sensitivity and communication and implications for instruction; strategies for modifying english content area instruction; methods of teaching english as a second language, methods of teaching bilingual education; and demonstration of competency in english and the world language to be taught. this endorsement shall authorize service as a bilingual teacher in grades pre-K - 12. A bilingual educator who obtained a certificate in bilingual education through the deferral route, in accordance with subsection (a) (2) of Section 10-145d-477, shall hold a provisional educator certificate before adding an additional endorsement.

(J) For an endorsement to teach English to speakers of other languages (TESOL), an applicant shall include English syntax and English composition; language theory; culture and intergroup relations; linguistics and academic assessment of limited-English-proficient students; curriculum and methods of teaching English as a second language.

(K) For an endorsement to teach remedial reading and remedial language arts:

On and after July 1, 1998 for an endorsement to teach remedial reading and remedial language arts an applicant shall complete an approved program of preparation at an approved institution as specified in Section 10-145d-482, and 30 school months of successful classroom teaching experience.

(L) For the endorsement area of school library media specialist, an applicant shall complete 30 semester hours of graduate credit in school library media.

(5) For single-subject special education

On and after July 1, 1994, 30 semester hours of credit in special education including, as appropriate, the minimum amount of credits described in subparagraphs (A, B or C) shall be required:

(A) For an endorsement to teach blind students, 12 semester hours of credit specifically appropriate to teaching the blind, with study in the following: a survey of eye conditions, psychology of the blind, methods and materials for teaching the blind, and braille;

(B) For an endorsement to teach partially sighted students, 12 semester hours of credit specifically appropriate to teaching the partially sighted, with study in the following: basic orientation in eye conditions, effect of eye conditions on educational programs and vocational outlook, methods of teaching the partially sighted, and psychology of physically handicapped children; and

(C) For an endorsement to teach hearing-impaired students, 12 semester hours of credit specifically appropriate to teaching the hearing impaired, with study in the following: the teaching of speech to the hearing impaired, the teaching of language to the hearing impaired, methods of teaching elementary school subjects to the hearing impaired, methods of teaching lip reading to the hearing impaired, auditory and speech mechanisms, audiometry, hearing aids and auditory training, and education and guidance to the hearing impaired.

(6) For comprehensive special education

On and after July 1, 1994, 30 semester hours of credit in special education, including study in the areas listed in subparagraphs (A) through (E) shall be required:

(A) Psychoeducational theory and development of handicapped children;

(B) Diagnosis of handicapped children;

(C) Program planning and evaluation of handicapped children;

(D) Curriculum and methods of teaching handicapped children; and

(E) Two or more practica in special education dealing with different kinds of handicapping conditions covered by the comprehensive special education endorsement.

(b) Within the endorsement areas of high school credit diploma program, external diploma program and noncredit mandated programs, and English to non-English speaking adults, upon application, cross endorsement may be obtained by fulfilling the initial educator requirements in that adult education area for which endorsement is sought.

(Effective July 1, 1995; amended August 6, 1998)

## Part VI

### Early Childhood, Elementary or Middle Grades Certificates

#### A

#### Early Childhood

#### **Sec. 10-145d-429. When required**

This certificate, or another certificate appropriate to the grade level of the students to be taught, shall be required for anyone employed as a teacher of infants, toddlers, nursery school, kindergarten, and grades one through three in the employ of a board of education.

(Effective July 1, 1993)

#### **Sec. 10-145d-430. Validity of certificates**

(a) This certificate shall authorize the teaching of all elementary academic subjects and art, health, music, physical education and technology in the grade levels under this endorsement except that on and after July 1, 1995 it shall not authorize the teacher under this endorsement to be the sole provider for art, health, music or physical education. Early childhood certificates shall be endorsed for particular levels of teaching, according to the recommendation of the preparing institution. The recommendation shall be based upon the program of preparation and the grade levels for which the institution is approved and for which the applicant completed requirements.

(b) Endorsements may be made in any of the following or combinations of the following classifications:

(1) On and after July 1, 1995 and prior to July 1, 1998;

(A) Pre-kindergarten and kindergarten;

(B) Birth through kindergarten;

(C) Nursery through grade three;

(2) On and after July 1, 1998;

(A) Birth through kindergarten

(B) Nursery through grade three

(c) On and after July 1, 1995, an endorsement for birth through kindergarten authorizes the holder to teach students in both special and regular education settings pursuant to subsection (b) of Section 10-145d-431; and

(d) On and after July 1, 1995, an endorsement for nursery through grade three authorizes the holder to teach nursery through kindergarten students in both special and regular education settings and to teach grade one through grade three students in regular education pursuant to subsection (b) of Section 10-145d-431.

(Effective July 1, 1995)

### **Sec. 10-145d-431. Initial educator certificate requirements**

To receive an initial educator certificate for early childhood teaching with an endorsement in birth through kindergarten and nursery through grade three:

(a) On and after July 1, 1995, an applicant shall present evidence of meeting the following requirements in addition to meeting the assessment requirements, as appropriate:

(1) Holds a bachelor's degree from an approved institution;

(2) Has completed a minimum of 15 semester hours of credit in human growth and development, including: typical and atypical development, psychology of learning and family studies. This may be completed as part of a subject-area major or general academic courses;

(b) Has a minimum of 39 semester hours of credit in general academic courses in five of the six areas listed below. A survey course in United States history, comprised of not fewer than three semester hours of credit shall be included.

(1) Natural sciences;

(2) Social studies;

(3) Fine arts;

(4) English;

(5) Mathematics; and

(6) Foreign language;

(c) Has completed a subject-area major consisting of one of the following:

(1) A major awarded by an approved institution in any one subject area except that a major in professional education may not be accepted in fulfillment of this requirement; or

(2) A 39-semester-hour-credit interdisciplinary major consisting of a concentration of at least 18 semester hours of credit in human growth and development, including: typical and atypical development, psychology of learning and family studies, with the remainder distributed among no more than three additional subjects related to human growth and development, except that a major or course work in professional education may not be accepted in fulfillment of any portion of this requirement; and

(d) Has a minimum of 36 semester hours of credit in professional education in a planned program of study and experience in early childhood education to be distributed among each of the following:

(1) Foundations of education. This group includes areas such as: philosophy of education; history of education; and comparative education;

(2) Curriculum and methods of teaching. All applicants shall: complete (A); for birth through kindergarten shall complete (B); and kindergarten through grade three shall complete (C);

(A) This group shall include course work in:

(i) Curriculum and methods for typical and special-needs children, taught in a manner that would facilitate the understanding of children with special-needs in a least-restrictive environment, and shall consist of course work in integrated curriculum and strategies for developmentally appropriate nursery-kindergarten programs, to include study in each of the following areas, with at least six credits in the area (\*) of which at least three credits shall be in methods of teaching language arts:

(ii) \*Learning and teaching of language arts, children's literature, mathematics, science, social studies, expressive arts, health/safety through an integrated curriculum; or developmentally appropriate curriculum for early childhood; or integrated early childhood curriculum;

(iii) Observation and assessment of development in young children and planning individualized programs;

(iv) Classroom organization and facilitating play; or effective teaching and organizational skills in an environment with play; or role of play and the learning environment;

(v) Early childhood program models, and issues including family and professional collaboration and diversity;

(vi) Program adaptations for children with special needs; or teaching strategies and related services for children with special needs; or program planning for children with special needs; and

(B) This group shall consist of course work in facilitating development and programming for normal and special-needs infants and toddlers with study in at least three of the following four areas:

(i) Infant/toddler development and assessment; or assessment of behavior and development in infants and toddlers;

(ii) Curriculum development for infants and toddlers; or appropriate environment and the role of play;

(iii) Infant/toddler program models, issues and collaborations; or programs for infants and toddlers with parent and professional support;

(iv) Adaptations for infants and toddlers with special needs; or adapting the infant/toddler environment for children with special needs; or

(C) This group shall consist of course work in:

(i) Curriculum and strategies for developmentally appropriate practices in the primary grades including study in:

(ii) Learning and teaching of language arts, children's literature, mathematics, science, social studies, the arts, health/safety, physical education; or curriculum for the primary grades; and two of the following: (1) Assessment of learning in the primary grades; or evaluation of primary-grade children for program planning; (2) Classroom organization and management using media technology; or effective teaching and classroom organization with media technology; (3) Elementary school models, programs, issues, collaborative efforts; or primary-grade program models and partnerships; (4) Strategies for integrating children with special needs; or adapting curriculum and strategies for primary-grade children with special needs; and

(3) Field experiences should include observations and limited participation teaching prior to full-time student teaching and practicum. All students shall complete (A) and (B) totaling at least six, but not more than 12 semester hours of credit.

(A) Supervised student teaching or practicum in a pre-kindergarten or kindergarten, including children with special needs; and

(B) for birth through kindergarten supervised student teaching in a program serving infants and toddlers, including children with special needs; for nursery-grade three supervised student teaching in grades one, two or three.

(Effective July 1, 1995; amended August 6, 1998)

### **Sec. 10-145d-432. Provisional educator certificate requirements**

To receive a provisional educator certificate for early childhood education, an applicant shall present evidence of meeting the assessment requirements, as appropriate, and the preparation and eligibility requirements for an initial educator certificate, in addition to meeting the following requirements:

(a) Has successfully completed the BEST assessment, as may have been made available by the Board, and 10 school months of successful teaching under the initial educator certificate, interim initial educator certificate, or durational shortage area permit. Persons who obtained the initial educator certificate upon completion of successful service under the temporary 90-day certificate shall be required to complete 15 school months of successful teaching under the initial educator certificate; or

(b) Has completed, within 10 years prior to application, at least 30 school months of successful teaching in a subject area or field appropriate to the subject area or field for which the provisional educator certificate is sought, in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state; or

(c) Has served a board of education successfully under a provisional teaching certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1995)

### **Sec. 10-145d-433. Professional educator certificate requirements**

To receive a professional educator certificate for early childhood education an applicant shall present evidence of having met the assessment requirements, as appropriate, in addition to meeting the following requirements:

(a) Has completed 30 school months of successful teaching under the provisional educator certificate, interim provisional educator certificate or provisional teaching certificate; and

(b) Has met one of the following requirements for course work at an approved institution or institutions:

(1) Prior to July 1, 2003, an applicant who holds or held a provisional educator certificate shall have completed not less than 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(A) A planned program at an approved institution related directly to the subject areas or grade levels of the endorsement, or in an area or areas related to the teacher's ability to provide instruction effectively or to meet locally determined goals and objectives; or

(B) An individual program which is mutually determined or approved by the teacher and the employing agent of the board of education and which is designed to increase the ability of the teacher to improve student learning.

(2) Prior to July 1, 2003, an applicant who holds or held a 10 year provisional teaching certificate shall have completed 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(A) A planned program at an approved institution; or

(B) An individual program which is mutually determined or approved by the teacher and the employing agent of the board of education and which is designed to increase the ability of the teacher to improve student learning. Such an individual program may include course work taken at one or more approved institutions of higher education and may include registered in-service programs sponsored by local or regional boards of education or approved nonpublic schools upon the approval of the joint subcommittee of the Board of Governors of Higher Education and the Board established pursuant to Section 10-155b of the Connecticut general statutes, revision of 1958, revised to January 1, 1983.

(3) Prior to July 1, 2003, an applicant who holds or held a five-year provisional teaching certificate shall have completed either a master's degree or not less than 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. Except as otherwise provided, it shall consist of:

(A) A master's degree at an institution; or

(B) An individually planned program consisting of at least 30 semester hours of credit beyond the bachelor's degree, which includes at least 15 semester hours of credit in general academic courses in addition to the credits offered to fulfill the requirements for the provisional educator certificate. Exceptions to the requirement of 15 semester hours of credit in general academic courses may be granted when an approved institution or the Department determines that the applicant has, in the combined program of undergraduate and post-baccalaureate preparation, met this requirement.

(4) On and after July 1, 2003, any applicant who holds or held a provisional teaching or provisional educator certificate shall have completed, at an approved institution, either a master's degree or at least 30 semester hours of graduate credit.

(Effective July 1, 1995)

## B

### Elementary

#### **Sec. 10-145d-434. When required**

This certificate, or another certificate appropriate to the grade level of the students to be taught, shall be required for anyone employed by a board of education, as a teacher in pre-kindergarten through grade six.

(Effective July 1, 1993)

#### **Sec. 10-145d-435. Validity of certificates**

(a) This certificate shall authorize the teaching of all elementary academic subjects and art, health, music, physical education and technology in the grade levels under this endorsement in the grade levels of the endorsement; except that on and after July 1, 1995, it shall not authorize the teacher under this endorsement to be the sole provider for art, health, music or physical education. Elementary certificates shall be endorsed for the grade levels in accordance with the recommendation of the preparing institution. The recommendation shall be based upon the program of

preparation and the grade levels for which the institution is approved and for which the applicant completed requirements.

(b) Endorsements may be made in any of the following or combinations of the following classifications:

(1) On and after July 1, 1993 and prior to July 1, 1998: Kindergarten through grade six;

(2) On and after July 1, 1998: Grade one through grade six, except that a holder of this endorsement may teach kindergarten;

(3) on and after July 1, 2003: kindergarten through grade six.

(Effective July 1, 1995; amended July 1, 2003)

### **Sec. 10-145d-436. Initial educator certificate requirements**

On and after July 1, 1993, to receive an initial educator certificate for elementary teaching an applicant shall present evidence of meeting the following requirements, in addition to meeting the assessment requirements, as appropriate:

(a) Holds a bachelor's degree from an approved institution;

(b) On and after July 1, 1998, has completed a minimum of six semester hours of credit in child and or human growth and development. This may be completed as part of the subject area major or general academic course requirement;

(c) Has a minimum of 39 semester hours of credit in general academic courses: In five of the six areas listed below. A survey course in United States history, comprised of not fewer than three semester hours of credit shall be included.

(1) English;

(2) Natural sciences;

(3) Mathematics;

(4) Social studies; and

(5) Foreign language; or

(6) Fine arts;

(d) Has completed a subject-area major consisting of one of the following:

(1) A major awarded by an approved institution in any one subject area, except that a major in professional education may not be accepted in fulfillment of this requirement; or

(2) A 39-semester-hours-credit interdisciplinary major consisting of a concentration of at least 18 semester hours of credit in any one subject area with the remainder distributed among no more than three additional subjects related to the area of concentration, except that a major or course work in professional education may not be accepted in fulfillment of any portion of this requirement; and

(e) Has a minimum of 30 semester hours of credit in professional education in a planned program of study and experience in elementary education to be distributed among each of the following:

(1) Foundations of education. This group includes areas such as: (1) philosophy of education, (2) school effectiveness, (3) history of education, and (4) comparative education;

(2) Educational psychology. This group includes areas such as: (1) growth and development of children from birth through the life span, (2) psychology of learning, (3) child-adolescent psychology and (4) mental hygiene;

(3) Curriculum and methods of teaching. This group shall include six semester hours of credit in language arts, which may include reading, writing, speaking, listening, and spelling. This group may include areas such as: (1) effective teaching skills, (2) teaching language arts, (3) teaching mathematics and (4) teaching the arts;

(4) Supervised observation, participation, and full-time responsible student teaching in an elementary school, totaling at least six but not more than 12 semester hours of credit; and

(5) A course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(Effective July 1, 1995; amended August 6, 1998)

### **Sec. 10-145d-437. Provisional educator certificate requirements**

To receive a provisional educator certificate for elementary teaching an applicant shall present evidence of meeting the preparation and eligibility requirements for an initial educator certificate, in addition to meeting the following requirements:

(a) Has successfully completed the best assessment, as may have been made available by the Board, and 10 school months of successful teaching under the initial educator certificate, interim educator certificate or durational shortage area permit. Persons who obtained the initial educator certificate upon completion of successful service under the temporary 90-day certificate shall be required to complete 20 school months of successful teaching under the initial educator certificate; or

(b) Has completed, within 10 years prior to application, at least 30 school months of successful teaching in a subject area or field appropriate to the subject area or field for which the provisional educator certificate is sought, in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state; or

(c) Has served a board of education successfully under a provisional teaching certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1995; amended August 6, 1998)

### **Sec. 10-145d-438. Professional educator certificate requirements**

To receive a professional educator certificate for elementary teaching, an applicant shall present evidence of having met the following requirements:

(a) Has completed 30 school months of successful teaching under the provisional educator certificate, interim educator certificate or provisional teaching certificate; and

(b) Has met one of the following requirements for course work at an approved institution or institutions:

(1) Prior to July 1, 2003, an applicant who holds or held a provisional educator certificate shall have completed not less than 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(A) A planned program at an approved institution related directly to the subject areas or grade levels of the endorsement or in an area or areas related to the teacher's ability to provide instruction effectively or to meet locally determined goals and objectives; or

(B) An individual program which is mutually determined or approved by the teacher and the employing agent of the board of education and which is designed to increase the ability of the teacher to improve student learning.

(2) Prior to July 1, 2003, an applicant who holds or held a 10-year provisional teaching certificate shall have completed 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(A) A planned program at an approved institution; or

(B) An individual program which is mutually determined or approved by the applicant and the employing agent of the board of education and which is designed to increase the ability of the teacher to improve student learning. Such an individual program may include course work taken at one or more approved institutions and may include registered in-service programs sponsored by local or regional boards of education or approved nonpublic schools upon the approval of the joint subcommittee of the Board of Governors of Higher Education and the Board established pursuant to Section 10-155b of the Connecticut general statutes, revision of 1958, revised to January 1, 1983.

(3) Prior to July 1, 2003, an applicant who holds or held a five-year provisional teaching certificate shall have completed either a master's degree or not less than 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. Except as otherwise provided, it shall consist of:

(A) A master's degree at an approved institution; or

(B) An individually planned program consisting of at least 30 semester hours of credit beyond the bachelor's degree, which includes at least 15 semester hours of credit in general academic courses in addition to the credits offered to fulfill the requirements for the provisional educator certificate. Exceptions to the requirement of 15 semester hours of credit in general academic courses may be granted when an approved institution or the Department determines that the applicant has, in the combined program of undergraduate and post-baccalaureate preparation, met this requirement.

(4) On and after July 1, 2003, any applicant who holds or held a provisional teaching or provisional educator certificate shall have completed, at an approved institution, either a master's degree or at least 30 semester hours of graduate credit.

(Effective July 1, 1995)

## C

### Foreign Language Instruction

#### Pre-Kindergarten through Grade Eight

##### **Sec. 10-145d-439. When required**

This certificate, or another certificate appropriate to the subject and grade level to be taught, shall be required for anyone employed by a board of education as a teacher of foreign language at the elementary level.

(Effective July 1, 1993)

##### **Sec. 10-145d-440. Validity of certificates**

This certificate shall be valid for all endorsed foreign language subjects in pre-kindergarten through grade eight when departmentalized instruction is offered in foreign languages at the elementary level.

(Effective July 1, 1993)

**Sec. 10-145d-441. Initial educator certificate requirements**

To receive an initial educator certificate for foreign language instruction at the elementary level, an applicant shall present evidence of meeting the following requirements, in addition to meeting the assessment requirements, as appropriate:

- (a) Holds a bachelor's degree from an approved institution;
- (b) Holds or is eligible for a secondary foreign language certificate;
- (c) Has completed three semester hours of credit in each of the following:

- (1) Language acquisition in young children;
- (2) Methods and materials for teaching foreign language at the elementary level; and

- (d) A course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(Effective July 1, 1993)

**Sec. 10-145d-442. Provisional educator certificate requirements**

To receive a provisional educator certificate for foreign language instruction at the elementary level an applicant shall present evidence of meeting the preparation and eligibility requirements for an initial educator certificate, in addition to meeting the following requirements:

- (a) Has successfully completed the BEST assessment, as may have been made available by the Board and 10 school months of successful teaching under the initial educator certificate, interim initial educator certificate, or durational shortage area permit. Persons who obtained the initial educator certificate upon completion of successful teaching under the temporary 90-day certificate shall be required to complete 15 school months of successful teaching under the initial educator certificate; or

- (b) Has completed, within 10 years prior to application, at least 30 school months of successful teaching in a subject area or field appropriate to the subject area or field for which the provisional educator certificate is sought, in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state; or

- (c) Has served a board of education successfully under a provisional teaching certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1993)

**Sec. 10-145d-443. Professional educator certificate requirements**

To receive a professional educator certificate for foreign language instruction at the elementary level an applicant shall present evidence of having met the following requirements:

- (a) Has completed 30 school months of successful teaching under the provisional educator certificate, or interim educator certificate; and

- (b) Has met one of the following requirements for course work at an approved institution or institutions:

- (1) Prior to July 1, 2003, an applicant who holds or held a provisional educator certificate shall have completed not less than 30 semester hours of credit beyond

the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(A) A planned program at an approved institution, related directly to the subject areas or grade levels of the endorsement or in an area or areas related to the teacher's ability to provide instruction effectively or to meet locally determined goals and objectives; or

(B) An individual program which is mutually determined or approved by the teacher and the employing agent of the board of education and which is designed to increase the ability of the teacher to improve student learning.

(2) Prior to July 1, 2003, an applicant who holds or held a 10-year provisional teaching certificate shall have completed 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(A) A planned program at an approved institution; or

(B) An individual program which is mutually determined or approved by the teacher and the employing agent of the board of education and which is designed to increase the ability of the teacher to improve student learning. Such an individual program may include course work taken at one or more approved institutions and may include registered in-service programs sponsored by local or regional boards of education or approved nonpublic schools upon the approval of the joint subcommittee of the Board of Governors of Higher Education and the Board established pursuant to Section 10-155b of the Connecticut general statutes, revision of 1958, revised to January 1, 1983.

(3) Prior to July 1, 2003, an applicant who holds or held a five-year provisional teaching certificate shall have completed either a master's degree or not fewer than 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. Except as otherwise provided, it shall consist of:

(A) A master's degree at an approved institution; or

(B) An individually planned program consisting of at least 30 semester hours of credit beyond the bachelor's degree, which includes at least 15 semester hours of credit in general academic courses in addition to the credits offered to fulfill the requirements for the provisional teaching certificate. Exceptions to the requirement of 15 semester hours of credit in general academic courses may be granted when an approved institution or the Department determines that the applicant has, in the combined program of undergraduate and post-baccalaureate preparation, met this requirement.

(4) On and after July 1, 2003, any applicant who holds or held a provisional teaching or provisional educator certificate shall have completed, at an approved institution, either a master's degree or at least 30 semester hours of graduate credit.

(Effective July 1, 1995)

## Part VII

### Middle Grades

#### Sec. 10-145d-444. When required

This middle grades certificate, or a secondary academic certificate is required for anyone employed by a board of education as a teacher of these subjects in a middle school setting.

(Effective July 1, 1993; amended August 6, 1998)

**Sec. 10-145d-445. Validity of certificates**

Middle grades certificates are valid for teaching endorsements in specific subject areas. When departmentalized instruction is offered in an elementary school, the subject area endorsement is valid for such instruction in grades five and six, and when departmentalized instruction is offered in a foreign language in an elementary school, the endorsement is valid for such instruction in grades four, five and six.

(Effective July 1, 1995; amended August 6, 1998)

**Sec. 10-145d-446. Initial educator certificate requirements**

On and after July 1, 1998, to receive an initial educator certificate for teaching at the middle grades, an applicant shall present evidence of meeting the following requirements in addition to meeting the assessment requirements, as appropriate:

(a) Holds a bachelor's degree from an approved institution;

(b) Has a minimum of 39 semester hours of credit in general academic courses in five of the six areas listed below. A survey course in United States history, comprised of not fewer than three semester hours of credit shall be included.

(1) English;

(2) Natural sciences;

(3) Mathematics;

(4) Social studies;

(5) Foreign language; and

(6) Fine arts;

(c) Has completed the requirement in either subdivisions (1), (2) or (3) of this subsection:

(1) A subject area major in any of the following areas: English mathematics, biology, physics, chemistry, earth science, general science, social science, history, political science, economics, geography, anthropology, sociology; or

(2) An interdisciplinary major in humanities, history/social science, or integrated science; or

(3) 24 semester hours of study in a subject (English, mathematics, biology, physics, chemistry, earth science, social science, history, political science, economics, geography, anthropology, sociology) and either 15 semester hours in a second subject (English, mathematics, biology, physics, chemistry, earth science, social science, history, political science, economics, geography, anthropology, sociology) which shall result in endorsements in the two subject areas, or 15 semester hours in an all level endorsement qualify for an additional teaching endorsement); and

(d) Has a minimum of 30 semester hours of credit in professional education in a planned program of study and experience in middle grades education, to be distributed among each of the following:

(1) Foundations of education. This group includes areas such as: philosophy of education, school effectiveness, history of education, comparative education and philosophy and organization of middle grade education;

(2) Educational psychology. This group includes areas such as: human growth and development, psychology of learning, child-adolescent psychology, mental hygiene, developmental characteristics of early adolescent students and family studies;

(3) Curriculum and methods of teaching. This shall include a minimum of six semester hours of credit including study in reading and writing across the middle grades curriculum, and methods for teaching at the middle grades;

(4) Supervised observation, participation, and full-time responsible student teaching, totaling at least six but not more than 12 semester hours of credit in a middle grades school setting; and

(5) A course study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(e) For the English major or English concentration, courses shall include study in the evaluation and instruction of students in the area of language arts;

(f) For the history or social science major or concentration, the history courses shall include study in U.S. history, western civilization or European history and nonwestern history, and study in at least three areas of social science.

(g) For the mathematics major or concentration, courses shall include study in calculus.

(h) For the humanities interdisciplinary major, 18 semester hours of study in language arts/English, and course work in at least 3 areas: literature, philosophy, drama, fine arts, dance, theology or foreign language.

(i) For the integrated science interdisciplinary major, a concentration in one area of science of at least 18 semester hours of credit, including a minimum of three lab courses, and course work in each of the other three areas of science, for a minimum of seven credits each including at least one lab course in each area.

(j) Complete a course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(Effective July 1, 1995; amended August 6, 1998)

### **Sec. 10-145d-447. Provisional educator certificate requirements**

To receive a provisional educator certificate for teaching at the middle grades an applicant shall present evidence of meeting the preparation and eligibility requirements for an initial educator certificate, in addition to meeting the following requirements:

(a) Has successfully completed the BEST assessment, as may have been made available by the Board, and 10 school months of successful teaching under the initial educator certificate, interim educator certificate, or durational shortage area permit. Persons who obtained the initial educator certificate upon completion of successful service under the temporary 90-day certificate shall be required to complete 20 school months of successful teaching under the initial educator certificate; or

(b) Has completed, within 10 years prior to application, at least 30 school months of successful teaching in a subject area or field appropriate to the subject area or field for which the provisional educator certificate is sought, in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state; or

(c) Has served a board of education successfully under a provisional teaching certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1995; amended August 6, 1998)

### **Sec. 10-145d-448. Professional educator certificate requirements**

To receive a professional educator certificate for teaching at the middle grades an applicant shall present evidence of having met the following requirements:

(a) Has completed 30 school months of successful teaching under the provisional educator certificate, interim educator certificate or provisional teaching certificate; and

(b) Has met one of the following requirements for course work at an approved institution or institutions:

(1) Prior to July 1, 2003, an applicant who holds or held a provisional educator certificate shall have completed not less than 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(A) A planned program at an approved institution, related directly to the subject areas or grade levels of the endorsement or in an area or areas related to the teacher's ability to provide instruction effectively or to meet locally determined goals and objectives; or

(B) An individual program which is mutually determined or approved by the teacher and the employing agent of the board of education and which is designed to increase the ability of the teacher to improve student learning.

(2) Prior to July 1, 2003, an applicant who holds or held a 10-year provisional teaching certificate shall have completed 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(A) A planned program at an approved institution; or

(B) An individual program which is mutually determined or approved by the teacher and the employing agent of the board of education and which is designed to increase the ability of the teacher to improve student learning. Such an individual program may include course work taken at one or more approved institutions and may include registered in-service programs sponsored by local or regional boards of education or approved nonpublic schools upon the approval of the joint subcommittee of the Board of Governors of Higher Education and the Board established pursuant to Section 10-155b of the Connecticut general statutes, revision of 1958, revised to January 1, 1983.

(3) Prior to July 1, 2003, an applicant who holds or held a five-year provisional teaching certificate shall have completed either a master's degree or not less than 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. Except as otherwise provided, it shall consist of:

(A) A master's degree at an approved institution; or

(B) An individually planned program consisting of at least 30 semester hours of credit beyond the bachelor's degree, which includes at least 15 semester hours of credit in general academic courses in addition to the credits offered to fulfill the requirements for the provisional educator certificate. Exceptions to the requirement of 15 semester hours of credit in academic courses may be granted when an institution or the Department determines that the applicant has, in the combined program of undergraduate and post-baccalaureate preparation, met this requirement.

(4) On and after July 1, 2003, any applicant who holds or held a provisional teaching or provisional educator certificate shall have completed, at an approved institution, either a master's degree or at least 30 semester hours of graduate credit.

(Effective July 1, 1995)

**Part VIII****Secondary Academic****Sec. 10-145d-449. When required**

This certificate, or another certificate appropriate to the subject and grade level to be taught, shall be required for anyone employed by a board of education as a secondary teacher in grades seven through 12. An elementary or middle grades certificate now endorsed for grades seven and eight shall authorize the teaching of all secondary academic subjects in grades seven and eight. This certificate shall also authorize the teaching of appropriate secondary academic subjects in the adult education high school credit diploma program.

(Effective July 1, 1995)

**Sec. 10-145d-450. Validity of certificates**

Secondary academic certificates for grades seven through 12 are valid for endorsed subjects, unless otherwise specified. When departmentalized instruction is offered in grades below the seventh, a certificate may be considered valid for such instruction in grades five and six in the endorsed subjects only. When departmentalized instruction is offered in a foreign language in an elementary school, the endorsement is valid for such instruction in grades four, five and six.

(Effective July 1, 1993; amended August 6, 1998)

**Sec. 10-145d-451. Initial educator certificate requirement**

On and after July 1, 1993, to receive an initial educator certificate for secondary academic subjects an applicant shall present evidence of meeting the following requirements in addition to meeting assessment requirements, as appropriate:

(a) Holds a bachelor's degree from an approved institution;

(b) Has a minimum of 39 semester hours of credit in general academic courses in five of the six areas listed below. A course in United States history. On and after July 1, 1998, a survey course in United States history comprised of not fewer than three semester hours of credit shall be included.

(1) English;

(2) Natural sciences;

(3) Mathematics;

(4) Social studies;

(5) Foreign language; and

(6) Fine arts;

(c) Has completed a subject-area major consisting of one of the following:

(1) A major awarded by an approved institution in the subject area for which certification is sought, except that a major in professional education may not be accepted in fulfillment of this requirement; or

(2) A minimum of 30 semester hours of credit in the subject for which endorsement is sought and a minimum of nine semester hours of credit in a subject or subjects related to the subject for which endorsement is sought, except that a major or course work in professional education may not be accepted in fulfillment of this requirement, and except that:

(A) For the general science endorsement, a major consisting of a minimum of 39 semester hours of credit in science including study in biology, chemistry, physics and earth science;

(B) For the history and social studies endorsement:

(i) A major awarded by an approved institution in history, except that on and after July 1, 1998, 18 semester hours of credit in social studies shall be included; or

(ii) A major in political science; economics; geography; anthropology or sociology including at least 18 semester hours of credit in history, or

(iii) An interdisciplinary major consisting of 39 semester hours of credit in subjects covered by the endorsement, each of which shall include 18 semester hours of credit in history including United States history, western civilization or European history and nonwestern history, provided that for the interdisciplinary major, study shall include a minimum of one course in each of the following areas: political science; economics; geography; sociology or anthropology or psychology;

(C) For the business endorsement, a major awarded by an approved institution in business or in any one of the subjects covered by the endorsement or an interdisciplinary major consisting of 39 semester hours of credit in subjects covered by the endorsement;

(D) For a foreign language endorsement, 24 semester hours of credit in the foreign language in which endorsement is sought; and

(4) Has a minimum of 18 semester hours of credit in professional education in a planned program of study and experience to be distributed among each of the following:

(A) Foundations of education. This group includes areas such as: (1) philosophy of education, (2) school effectiveness, (3) history of education and (4) comparative education;

(B) Educational psychology. This group includes areas such as: (1) growth and development of children from birth through the life span, (2) psychology of learning, (3) child-adolescent psychology and (4) mental hygiene;

(C) Curriculum and methods of teaching. This group includes areas such as: (1) subject area curriculum and methodology and (2) effective teaching skills;

(D) Supervised observation, participation and full-time responsible student teaching in a secondary school totaling at least six but not more than 12 semester hours of credit as part of the requirement; and

(E) A course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(Effective July 1, 1995; amended August 6, 1998)

### **Sec. 10-145d-452. Provisional educator certificate requirements**

To receive a provisional educator certificate for secondary academic subjects an applicant shall present evidence of meeting the preparation and eligibility requirements for an initial educator certificate, in addition to meeting the following requirements:

(a) Has successfully completed the BEST assessment, as may have been made available by the Board, and 10 school months of successful teaching under the initial educator certificate, interim educator certificate or durational shortage area permit. Persons who obtained the initial educator certificate upon completion of successful teaching under the temporary 90-day certificate shall be required to complete 15 school months of successful teaching under the initial educator certificate; or

(b) Has completed, within 10 years prior to application, at least 30 school months of successful teaching in a subject area or field appropriate to the subject area or

field for which the provisional educator certificate is sought, in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state; or

(c) Has served a board of education successfully under a provisional teaching or provisional educator certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1995)

### **Sec. 10-145d-453. Professional educator certificate requirements**

To receive a professional educator certificate for secondary academic subjects an applicant shall present evidence of having met the following requirements:

(a) Has completed 30 school months of successful teaching under the provisional educator certificate, interim educator certificate or provisional teaching certificate; and

(b) Has met one of the following requirements for course work at an approved institution or institutions:

(1) Prior to July 1, 2003, an applicant who holds or held a provisional educator certificate shall have completed not fewer than 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(A) A planned program at an approved institution, related directly to the subject areas or grade levels of the endorsement or in an area or areas related to the teacher's ability to provide instruction effectively or to meet locally determined goals and objectives; or

(B) An individual program which is mutually determined or approved by the teacher and the employing agent of a board of education and which is designed to increase the ability of the teacher to improve student learning.

(2) Prior to July 1, 2003, an applicant who holds or held a 10-year provisional teaching certificate shall have completed 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(A) A planned program at an approved institution; or

(B) An individual program which is mutually determined or approved by the teacher and the employing agent of the board of education and which is designed to increase the ability of the teacher to improve student learning. Such an individual program may include course work taken at one or more approved institutions and may include registered in-service programs sponsored by local or regional boards of education or approved nonpublic schools upon the approval of the joint subcommittee of the Board of Governors of Higher Education and the Board established pursuant to Section 10-155b of the Connecticut general statutes, revision of 1958, revised to January 1, 1983.

(3) Prior to July 1, 2003, an applicant who holds or held a five-year provisional teaching certificate has completed either a master's degree or not fewer than 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. Except as otherwise provided, it shall consist of:

(A) A master's degree at an approved institution; or

(B) An individually planned program consisting of at least 30 semester hours of credit beyond the bachelor's degree, which includes at least 15 semester hours of credit in general academic courses in addition to the credits offered to fulfill the

requirements for the provisional educator certificate. Exceptions to the requirement of 15 semester hours of credit in general academic courses may be granted when the approved institution or the Department determines that the applicant has, in the combined program of undergraduate and post-baccalaureate preparation, met this requirement.

(4) On and after July 1, 2003, any applicant who holds or held a provisional teaching or provisional educator certificate shall have completed, at an approved institution, either a master's degree or at least 30 semester hours of graduate credit.  
(Effective July 1, 1995)

## Part IX

### Special Subjects, Fields or Instructional Areas

#### A

### Agriculture, Art, Health, Home Economics, Music, Physical Education and Technology Education

#### **Sec. 10-145d-454. When required**

A certificate for each special subject or field shall be required for anyone employed by a board of education in the following special subjects taught at the elementary and secondary levels: agriculture, art, health, home economics, technology education, music and physical education. This certificate shall also authorize the teaching of appropriate special subjects or fields in the adult education high school credit diploma program.

(Effective July 1, 1995)

#### **Sec. 10-145d-455. Validity of certificates**

Each special subject or field certificate shall be endorsed for pre-kindergarten through grade 12.

(Effective July 1, 1995)

#### **Sec. 145d-456. Initial educator certificate requirements**

On and after July 1, 1993, to receive an initial educator certificate for a special subject or field an applicant shall present evidence of meeting the following requirements, in addition to meeting the assessment requirements, as appropriate:

(a) Holds a bachelor's degree from an approved institution;

(b) Has a minimum of 39 semester hours of credit in general academic courses in five of the six areas listed below. A course in United States history, on and after July 1, 1998 a survey course in United States history comprised of not fewer than three semester hours of credit shall be included.

(1) Natural sciences;

(2) Social studies;

(3) Fine arts;

(4) English;

(5) Mathematics; and

(6) Foreign language;

(c) Has completed a subject area major consisting of one of the following:

(1) A major awarded by an approved institution in the subject area for which endorsement is sought, except that a major in professional education may not be accepted in fulfillment of this requirement, provided that physical education and technology education majors may be accepted in fulfillment of this requirement; or

(2) A minimum of 30 semester hours of credit in the special subject or field for which certification is sought and a minimum of nine semester hours of credit in a subject or subjects directly related to the subject for which certification is sought, except that a major or course work in professional education may not be accepted in fulfillment of this requirement, provided that physical education and technology education majors or courses may be accepted in fulfillment of this requirement; or

(3) A major awarded by an approved institution in any one of the subjects covered by the endorsement, except that a major or course work in professional education may not be accepted in fulfillment of this requirement; and

(d) Has a minimum of 18 semester hours of credit in professional education in a planned program of study and experience to be distributed among each of the following:

(1) Foundations of education. This group includes areas such as: (1) philosophy of education, (2) school effectiveness, (3) history of education and (4) comparative education;

(2) Educational psychology. This group includes areas such as: (1) growth and development of children from birth through the life span, (2) psychology of learning, (3) child-adolescent psychology and (4) mental hygiene;

(3) Curriculum and methods of teaching. This group includes areas such as: (1) subject-area curriculum and methodology and (2) effective teaching skills;

(4) Supervised observation, participation and full-time responsible student teaching totaling at least six but not more than 12 semester hours of credit; and

(5) A course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(Effective July 1, 1995)

### **Sec. 10-145d-457. Provisional educator certificate requirements**

To receive a provisional educator certificate for a special subject or field an applicant shall present evidence of meeting the preparation and eligibility requirements for an initial educator certificate, in addition to meeting the following requirements:

(a) Has successfully completed the BEST assessment, as may have been made available by the Board, and 10 school months of successful teaching under the initial educator certificate, interim educator certificate or durational shortage area permit. Persons who obtained the initial educator certificate upon completion of successful teaching under the temporary 90-day certificate shall be required to complete 15 school months of successful teaching under the initial educator certificate; or

(b) Has completed, within 10 years prior to application, at least 30 school months of successful teaching in a subject area or field appropriate to the subject area or field for which the provisional educator certificate is sought, in a public or nonpublic school approved by the appropriate governing body in another state; or

(c) Has served a board of education successfully under a provisional teaching or provisional educator certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1995)

**Sec. 10-145d-458. Professional educator certificate requirements**

To receive a professional educator certificate for a special subject or field an applicant shall present evidence of having met the following requirements:

(a) Has completed 30 school months of successful teaching under the provisional educator certificate, interim educator certificate or provisional teaching certificate; and

(b) Has met one of the following requirements for course work at an approved institution or institutions:

(1) Prior to July 1, 2003, an applicant who holds or held a provisional educator certificate shall have completed not less than 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(A) A planned program at an approved institution, related directly to the subject areas or grade levels of the endorsement or in an area or areas related to the teacher's ability to provide instruction effectively or to meet locally determined goals and objectives; or

(B) An individual program which is mutually determined or approved by the teacher and the employing agent of the board of education and which is designed to increase the ability of the teacher to improve student learning.

(2) Prior to July 1, 2003, an applicant who holds or held a 10-year provisional teaching certificate shall have completed 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(A) A planned program at an approved institution; or

(B) An individual program which is mutually determined or approved by the teacher and the employing agent of the board of education and is designed to increase the ability of the teacher to improve student learning. Such an individual program may include course work taken at one or more approved institutions and may include registered in-service programs sponsored by local or regional boards of education or approved nonpublic schools upon the approval of the joint subcommittee of the Board of Governors of Higher Education and the Board established pursuant to Section 10-155b of the Connecticut general statutes, revision of 1958, revised to January 1, 1983.

(3) Prior to July 1, 2003, an applicant who holds or held a five-year provisional teaching certificate shall have completed either a master's degree or not fewer than 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. Except as otherwise provided, it shall consist of:

(A) A master's degree at an approved institution; or

(B) An individually planned program consisting of at least 30 semester hours of credit beyond the bachelor's degree, which includes at least 15 semester hours of credit in general academic courses in addition to the credits offered to fulfill the requirements for the provisional educator certificate. Exceptions to the requirement of 15 semester hours of credit in general academic courses may be granted when an approved institution or the Department determines that the applicant has, in the combined program of undergraduate and post-baccalaureate preparation, met this requirement.

(4) On and after July 1, 2003, any applicant who holds or held a provisional teaching or provisional educator certificate shall have completed, at an approved institution, either a master's degree or at least 30 semester hours of graduate credit.

(Effective July 1, 1995)

**B****School Library Media****Sec. 10-145d-459. When required**

This certificate or another appropriate certificate shall be required for anyone employed by a board of education as a school library media specialist.

(Effective July 1, 1993)

**Sec. 10-145d-460. Validity of certificates**

Certificates shall be endorsed for pre-kindergarten through grade 12.

(Effective July 1, 1993)

**Sec. 10-145d-461. Initial educator certificate requirements**

To receive an initial educator certificate to serve as a school library media specialist, an applicant shall meet the requirements of subsection (a), (b) or (c) of this section in addition to meeting the assessment requirements, as appropriate:

**(a) Meet all of the following conditions:**

(1) Holds a bachelor's degree from an approved institution;

(2) Holds or is eligible for a Connecticut certificate;

(3) Has completed at least ten school months of successful teaching; and

(4) Has completed a minimum of 24 semester hours of credit in an approved graduate program of certification for school library media specialists, which shall include at least 12 semester hours of credit to be distributed among each of the following:

(A) Design, implementation and evaluation of media programs. Media programs here are defined as all the instructional and other services furnished to students and teachers by a media center and its staff;

(B) Evaluation, selection, acquisition, organization, production and retrieval of media. Media here are defined as printed and audiovisual forms of communications and their accompanying technology;

(C) Teaching students, staff and faculty to utilize media and its accompanying technology by applying valid instructional methods and techniques;

(D) Assisting students in the interpretation of print and nonprint materials;

(E) Application of principles of administration and supervision for effective leadership and operation of the school library media center program;

(F) Formulation of the educational specifications and contribution to the design of school library media facilities; and

(G) A course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom; or

**(b) Meet all of the following conditions:**

(1) Holds a bachelor's degree from an approved institution;

(2) Has completed a minimum of 18 semester hours of credit in professional education, of which at least six semester hours of credit are full-time responsible student teaching in a school library media center, and the remainder which shall include foundations of education, educational psychology, and curriculum and methods of teaching;

(3) Has completed a minimum of 24 semester hours of credit in an approved graduate program of certification for school library media specialists, which shall

include at least 12 semester hours of credit to be distributed among each of the following:

(A) Design, implementation and evaluation of media programs. Media programs here are defined as all the instructional and other services furnished to students and teachers by a media center and its staff;

(B) Evaluation, selection, acquisition, organization, production and retrieval of media. Media here are defined as printed and audiovisual forms of communications and their accompanying technology;

(C) Teaching students, staff and faculty to utilize media and its accompanying technology by applying valid instructional methods and techniques;

(D) Assisting students in the interpretation of print and nonprint materials;

(E) Application of principles of administration and supervision for effective leadership and operation of the school library media center program; and

(F) Formulation of the educational specifications and contribution to the design of school library media facilities; and

(G) A course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom; or

(c) **Meet all of the following conditions:**

(1) Holds a bachelor's degree from an approved institution;

(2) Holds a current school library media specialist certificate or its equivalent from another state;

(3) Has completed a minimum of 18 semester hours of credit in professional education, of which at least six semester hours of credit are full-time responsible student teaching in a school library media center, and the remainder which shall include foundations of education, educational psychology, and curriculum and methods of teaching;

(4) Has completed a minimum of 24 semester hours of graduate credit; and

(5) Has completed at least 12 semester hours of graduate credit to be distributed among each of the following:

(A) Design, implementation and evaluation of media programs. Media programs here are defined as all the instructional and other services furnished to students and teachers by a media center and its staff;

(B) Evaluation, selection, acquisition, organization, production and retrieval of media. Media here are defined as printed and audiovisual forms of communications and their accompanying technology;

(C) Teaching students, staff and faculty to utilize media and its accompanying technology by applying valid instructional methods and techniques;

(D) Assisting students in the interpretation of print and nonprint materials;

(E) Application of principles of administration and supervision for effective leadership and operation of the school library media center program;

(F) Formulation of the educational specifications and contribution to the design of school library media facilities; and

(G) A course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(Effective July 1, 1995)

**Sec. 10-145d-462. Provisional educator certificate requirements**

To receive a provisional educator certificate for school library media, an applicant shall present evidence of meeting the preparation and eligibility requirements for an initial educator certificate, in addition to meeting the following requirements:

(a) Has successfully completed the BEST assessment, as may have been made available by the Board, and 10 school months of successful teaching under the initial educator certificate, interim educator certificate or durational shortage area permit; or

(b) Has completed, within 10 years prior to application, at least 30 school months of successful teaching as a school library media specialist in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state;

(c) Has served a board of education successfully under a provisional teaching or provisional educator certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1995)

**Sec. 10-145d-463. Professional educator certificate requirements**

To receive a professional educator certificate for school library media specialist an applicant shall present evidence of having met the following requirements:

(a) Has completed 30 school months of successful teaching under the provisional educator certificate, interim educator certificate, or provisional teaching certificate; and

(b) Has completed a master's degree in school library media or a sixth-year program in school library media at an institution approved for the preparation of school library media specialists, or holds a master's degree from an approved institution in another field and has completed 30 semester hours of graduate credit in school library media at an institution approved for the preparation of media specialists.

(Effective July 1, 1995)

**C****Driver Education****Sec. 10-145d-464. When required**

This endorsement shall be required for anyone serving in the employ of a board of education as a driver education teacher, except that nothing herein contained shall be construed to prevent a board of education from contracting with a licensed drivers' school approved by the Commissioner of Motor Vehicles.

(Effective July 1, 1993)

**Sec. 10-145d-465. Endorsement requirements**

To receive an endorsement for driver education an applicant shall hold a teaching certificate valid for grade seven or above and shall have completed at least three semester hours of credit in driver education or its equivalent in an approved driver education seminar.

(Effective July 1, 1993)

## D

### Computer Education, Gifted and Talented and Aquaculture

#### **Sec. 10-145d-466. When required for computer education**

A certificate shall be required for anyone serving in the employ of a board of education as a teacher of computer technology, computer literacy, computer programming or electronics, data processing, or related courses.

(Effective July 1, 1995)

#### **Sec. 10-145d-467. When required for gifted and talented**

A certificate shall be required for anyone serving in the employ of a board of education as a teacher of gifted and talented students.

(Effective July 1, 1993)

#### **Sec. 10-145d-468. When required for aquaculture**

A certificate and three years of aquaculture experience shall be required for anyone serving in the employ of a board of education as a teacher of aquaculture.

(Effective July 1, 1993)

#### **Sec. 10-145d-469. Endorsement requirements**

Courses shall be taught by teachers holding appropriate grade-level certification.

(Effective July 1, 1993)

## E

### Teaching English to Speakers of Other Languages (TESOL)

#### **Sec. 10-145d-470. When required**

This certificate shall be required for anyone in the employ of a board of education serving as a teacher of English for speakers of other languages.

(Effective July 1, 1995)

#### **Sec. 10-145d-471. Validity of certificates**

This certificate shall authorize service in programs designed for the education of limited-English-proficient students and shall be endorsed for pre-kindergarten through grade 12. This certificate shall also authorize the teaching of English to non-English speaking adults.

(Effective July 1, 1995)

#### **Sec. 10-145d-472. Initial educator certificate requirements**

To receive an initial educator certificate for teaching English to speakers of other languages, an applicant shall present evidence of meeting the following requirements, in addition to meeting the assessment requirements, as appropriate:

(a) Holds a bachelor's degree from an approved institution;

(b) Has a minimum of 39 semester hours of credit in general academic courses in five of the six areas listed below. A course in United States history, on and after July 1, 1998 a survey course in United States history comprised of not fewer than three semester hours of credit shall be included:

- (1) English;
- (2) Natural sciences;
- (3) Mathematics;
- (4) Social studies;

(5) Foreign language; and

(6) Fine arts;

(c) Has completed a subject-area major consisting of one of the following:

(1) A major in the Teaching of English To Speakers of Other Languages (TESOL) awarded by an approved institution; or

(2) A minimum of 30 semester hours of credit in the Teaching of English To Speakers of Other Languages (TESOL) and a minimum of nine semester hours of credit in the areas of bilingualism, a foreign language or literacy development. The 30 semester hours of credit in the Teaching of English To Speakers of Other Languages (TESOL) shall be distributed among the following:

(A) English Language; including the history of the English language, British and American literature, English syntax, and English composition.

(B) Language theory; including aspects such as the nature and structure of English and other languages, their systematic organization and change; major contemporary models of linguistic description, and language variation, including social, regional and functional variations of English and other languages; and language acquisition theory and its application to the assessment, placement and education of limited-English-proficient students; bilingualism and language and cognition.

(C) Culture and Intergroup Relations; including awareness of cross-cultural similarities and contrasts, the nature of specific minority American and/or foreign cultures, multicultural education and the effects of culture on language and cognition; and

(D) Linguistic and Academic Assessment of limited-English-proficient students; including testing and evaluation techniques applicable to the determination of language dominance, language proficiency, and bilingualism of limited-English-proficient students; and the development of an instructional plan appropriate to the needs of limited-English-proficient students; and

(d) Has a minimum of 30 semester hours of credit in professional education in a planned program of study to be distributed among each of the following:

(1) Foundations of education. This group includes areas such as: (1) philosophy of education, (2) school effectiveness, (3) history of education and (4) comparative education;

(2) Educational psychology. This group includes areas such as: (1) growth and development of children from birth through the life span, (2) psychology of learning, (3) child-adolescent psychology and (4) mental hygiene;

(3) Curriculum and methods of teaching. This group shall include six semester hours of credit in methods of teaching English to speakers of other languages; and curriculum development related to TESOL;

(4) Supervised observation, participation and full-time responsible student teaching, totaling at least six but not more than 12 semester hours of credit as part of the requirement; in TESOL, one each at the elementary and secondary levels; and

(5) A course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(Effective July 1, 1995)

### **Sec. 10-145d-473. Provisional educator certificate requirements**

To receive a provisional educator certificate in teaching English to speakers of other languages, an applicant shall present evidence of meeting the preparation and

eligibility requirements for an initial educator certificate, in addition to meeting either (a) or (b):

(a) Has successfully completed the BEST assessment, as may have been made available by the Board, and 10 school months of successful service under the initial educator certificate, interim educator certificate or durational shortage area permit; or

(b) Has completed, within 10 years prior to application for such provisional educator certificate, at least 30 school months of successful experience as a teacher of English to speakers of other languages in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state.

(Effective July 1, 1995)

### **Sec. 10-145d-474. Professional educator certificate requirements**

To receive a professional educator certificate in teaching English to speakers of other languages, an applicant shall present evidence of having met the following requirements:

(a) Has completed 30 school months of successful teaching under the provisional educator certificate, or interim educator certificate, and

(b) The applicant who holds or held a provisional educator certificate shall have completed not less than 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(1) A planned program at an approved institution, related directly to the subject areas or grade levels of the endorsement or in an area or areas related to the teacher's ability to provide instruction effectively, or to meet locally determined goals and objectives; or

(2) An individual program which is mutually determined or approved by the teacher and the employing agent of the board of education and which is designed to increase the ability of the teacher to improve student learning.

(3) On and after July 1, 2003, any applicant who holds or held a provisional teaching or provisional educator certificate shall have completed, at an approved institution, either a master's degree or at least 30 semester hours of graduate credit.

(Effective July 1, 1995)

## **F**

### **Bilingual Education**

#### **Sec. 10-145d-475. When required**

This certificate shall be required for anyone employed by a board of education as a bilingual teacher as otherwise provided in Section 10-145d-610 (m). Prior to July 1, 1993, an elementary certificate may authorize the teaching of the English component of the bilingual program in the grade levels of the elementary endorsement; a secondary English certificate may authorize the teaching of the English component of the bilingual program at both the elementary or secondary level; and a teaching of English to speakers of other languages endorsement (TESOL) may authorize the teaching of the English component at both the elementary and secondary levels. On and after July 1, 1993, the holder of a bilingual education endorsement or a TESOL endorsement may teach the English component of the bilingual program.

(Effective July 1, 1995)

#### **Sec. 10-145d-476. Validity of certificates**

This certificate shall authorize service as a bilingual teacher in programs designed for the education of students who are of limited English proficiency. It shall be

endorsed for pre-kindergarten through grade 12. This certificate shall also authorize the teaching of English to non-English speaking adults.

(Effective July 1, 1995)

**Sec. 10-145d-477. Initial educator certificate requirements (Bilingual Education)**

To receive an initial educator certificate for bilingual education an applicant shall:

(a) Present evidence of completion of a planned bilingual education program of preparation at an approved institution; or

(b) A deferral of the certification requirements for a bilingual educator certificate may be requested by an employing agent of a board of education only when such board cannot secure an individual who has completed a planned program of preparation for bilingual education, and provided the applicant presents evidence of meeting the following requirements:

(1) Present a written request from a board of education for issuance of an initial bilingual educator certificate, provided such board of education shall have made a reasonable search without success for a certified person capable of serving as a bilingual educator. Such request shall certify that the educator:

(A) Shall teach only in a bilingual education program;

(B) Is bilingual in the language used in such program and in English;

(C) Demonstrates experience, knowledge or proficiency in the areas in which such teacher is to serve;

(D) Has had experience in working with persons who are dominant in a language other than English;

(E) Has taught, or has other experience or qualifications which the board of education accepts as equivalent to professional education experience; and

(F) Shall receive special attention in the form of supervision and other assistance by qualified persons;

(2) The Board shall, upon receipt of such request, defer all initial educator certification requirements for such applicant, provided the applicant has completed a four-year course of study at a postsecondary institution. In the event such institution was not located in the United States, it shall be necessary that the Board of Governors of Higher Education or an organization recognized by the Department certify that such study is the equivalent of a baccalaureate degree in the United States;

(c) A course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom; and

(d) The applicant shall have completed three semester hours of credit in each of the following: foundations of bilingual education and methods of teaching English to speakers of other languages.

(Effective July 1, 1995; amended August 6, 1998)

**Sec. 10-145d-478. Provisional educator certificate requirements**

To receive a provisional educator certificate for bilingual education an applicant shall present evidence of meeting the preparation and eligibility requirements for an initial bilingual educator certificate, in addition to meeting the following requirements:

(a) Has successfully completed the best assessment, as may have been made available by the Board, and 10 school months of successful teaching under the initial educator certificate; or

(b) Has completed, within 10 years prior to application, at least 30 school months of successful teaching as a bilingual teacher in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state; or

(c) Has served successfully under a provisional teaching certificate for a board of education for the school year immediately preceding application for a provisional educator certificate in a subject area or field appropriate to the subject area or field for which the provisional educator certificate is sought.

(d) A person who holds an initial educator certificate endorsed for bilingual education may be eligible for a provisional educator certificate upon meeting the following requirements:

(1) Has successfully fulfilled Praxis I-computer based tests;

(2) Has successfully completed:

(A) 3 semester hours credit in foundations of bilingual education.

(B) 3 semester hours credit in methods of teaching English as a second language.

(C) A course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(3) 10 school months of successful service as a bilingual teacher under the initial educator certificate.

(Effective July 1, 1995; amended August 6, 1998)

### **Sec. 10-145d-479. Professional educator certificate requirements**

To receive a professional educator certificate in bilingual education, an applicant shall present evidence of having met the assessment requirements, as appropriate, except as provided in Section 10-145d-610, in addition to meeting either subsection (a) or (b) or (c) of the following requirements:

(a) A person who holds or held a provisional educator bilingual education certificate issued on and after July 1, 1989 may be eligible for professional educator certification in bilingual education upon presentation of evidence of having met the following requirements:

(1) Holds a bachelor's degree;

(2) Has completed 30 school months of successful teaching under the provisional educator certificate; and

(3) Has completed 30 semester hours of credit beyond the bachelor's degree at an approved institution. For those applicants who have not already completed a planned program in bilingual education, the following course work shall be completed; 18 semester hours of credit in bilingual education, including at least three semester hours of credit in each of the following:

(A) Foundations of bilingual education. This group includes areas such as history of bilingual education, principles of bilingual education and philosophy of bilingual education;

(B) Curriculum and methods of teaching in bilingual education. This group includes areas such as educational measurements in bilingual education, the curriculum at a particular level in bilingual education, principles of curriculum construction in bilingual education, the curriculum in one specific field of bilingual education, methods of teaching in bilingual education and extra curricular activities in bilingual education;

(C) Language acquisition and assessment. This group includes areas such as language assessment, language acquisition theory, language variation, contrastive

analysis of English and other languages and major contemporary models of linguistic description; and

(D) Culture and Intergroup relations. This group includes areas such as awareness of cross-cultural similarities and contrasts and the nature of language minority groups in the United States;

(b) A person who holds or held an elementary bilingual education provisional teaching certificate issued prior to July 1, 1989, may be eligible for professional elementary bilingual education certification and elementary certification upon meeting the following requirements:

(1) Has completed 30 school months of successful teaching under the provisional teaching certificate; and

(2) Has completed 30 semester hours of credit beyond the bachelor's degree at an approved institution;

(c) A person who holds or held a secondary bilingual education provisional teaching certificate issued prior to July 1, 1989, may be eligible for professional educator secondary bilingual education certification and certification in the non-English language of the bilingual education program in which the teaching was completed, upon meeting the following requirements:

(1) Has completed three years of successful teaching under the provisional teaching certificate; and

(2) Has completed 30 semester hours of credit beyond the bachelor's degree at an approved institution.

(Effective July 1, 1995; amended August 6, 1998)

## G

### Remedial Reading and Remedial Language Arts

#### **Sec. 10-145d-480. When required**

This certificate or another appropriate certificate shall be required for anyone providing special remedial reading or remedial language arts instruction for elementary or secondary students in the employ of a board of education.

(Effective July 1, 1995)

#### **Sec. 10-145d-481. Validity of certificates**

(a) Certificates shall be endorsed for grades 1-12.

(b) This certificate, or another appropriate certificate, also shall cover the teaching of developmental reading and language arts at the grade levels for which the certificate is endorsed. A secondary English certificate also may cover the teaching of developmental reading and language arts in grades five through 12. An elementary teaching certificate may cover the teaching of developmental reading and language arts at the grade levels for which the certificate is endorsed.

(Effective July 1, 1993)

#### **Sec. 10-145d-482. Initial educator certificate requirements**

To receive an initial educator certificate for remedial reading and remedial language arts, an applicant shall present evidence of meeting the following requirements, in addition to meeting the assessment requirements, as appropriate:

(a) Holds or is eligible for a Connecticut certificate;

(b) Has completed at least 30 school months of successful classroom teaching experience;

(c) Has completed at least 21 semester hours of credit, including a course in each of the following:

- (1) Developmental reading;
- (2) Reading in content areas;
- (3) Diagnosis and remediation of reading and language arts difficulties;
- (4) Clinical practices in reading and language arts, consisting of at least six semester hours of credit;
- (5) Language arts; and
- (6) Tests and measurement; and

(d) A course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(Effective July 1, 1993)

### **Sec. 10-145d-483. Provisional educator certificate requirements**

To receive a provisional educator certificate for remedial reading and remedial language arts an applicant shall present evidence of meeting the preparation and eligibility requirements for an initial educator certificate in addition to meeting the requirements of either subsection (a) or (b):

(a) Has successfully completed the BEST assessment, as may have been made available by the Board, and 10 school months of successful service under the initial educator certificate, interim educator certificate, or durational shortage area permit; or

(b) Has completed, within 10 years prior to application, at least 30 school months of successful teaching as a remedial reading or remedial language arts teacher in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state, or a board of education under an appropriate certificate.

(Effective July 1, 1995)

### **Sec. 10-145d-484. Professional educator certificate requirements**

To receive a professional educator certificate for remedial reading and remedial language arts an applicant shall present evidence of having met the requirements of subsection (a) and (b):

(a) Has completed 30 school months of successful teaching under the provisional educator certificate, or interim educator certificate; and

(b) The applicant who holds or held a provisional educator certificate shall have completed not less than 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(1) A planned program at an approved institution, related directly to the subject areas or grade levels of the endorsement or in an area or areas related to the teacher's ability to provide instruction effectively or to meet locally determined goals and objects; or

(2) An individual program which is mutually determined or approved by the teacher and the employing agent of the board of education and which is designed to increase the ability of the teacher to improve student learning.

(3) On and after July 1, 2003, any applicant who holds or held a provisional teaching or provisional educator certificate shall have completed, at an approved institution, either a master's degree or at least 30 semester hours of graduate credit.  
(Effective July 1, 1995)

## Part X

### Applied Curriculum and Technology Subjects (Formerly Vocational Education)

#### A

#### Agriculture Education

##### **Sec. 10-145d-485. When required**

This certificate, or another appropriate certificate, shall be required for anyone serving in the employ of a board of education as a teacher of agriculture.  
(Effective July 1, 1993)

##### **Sec. 10-145d-486. Validity of certificates**

This certificate, or another appropriate certificate, shall be valid for teaching agriculture or aquaculture, including classes for adults.  
(Effective July 1, 1993)

##### **Sec. 10-145d-487. Initial educator certificate requirements**

To receive an initial educator certificate for agriculture or aquaculture, an applicant shall present evidence of meeting the requirements of subsections (a), (b), (c) and (d) in addition to meeting the assessment requirements, as appropriate:

- (a) Holds a bachelor's degree from an approved college or university, with a major in agriculture or aquaculture;
- (b) Has one year of satisfactory agriculture-related or aquaculture-related experience;
- (c) Has completed a minimum of six semester hours of credit in professional education in areas such as:

- (1) Teaching vocational and industrial education; or
- (2) Foundations of education, educational psychology, adolescent psychology, psychology of learning, curriculum and methods of teaching, classroom instruction and management, multicultural diversity or equity issues in education; and
- (d) A course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.  
(Effective July 1, 1995)

##### **Sec. 10-145d-488. Provisional educator certificate requirements**

To receive a provisional educator certificate for agriculture or aquaculture an applicant shall present evidence of meeting the assessment requirements, as appropriate, and the preparation and eligibility requirements for an initial educator certificate, in addition to meeting the following requirements:

- (a) Has successfully completed the BEST assessment, as may have been made available by the Board, and 10 school months of successful teaching under the

initial educator certificate, interim educator certificate or durational shortage area permit; or

(b) Has completed, within 10 years prior to application, at least 30 school months of successful teaching in a subject area or field appropriate to the subject area or field for which the provisional educator certificate is sought, in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state; or

(c) Has served a board of education successfully under a provisional teaching or provisional educator certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1995)

### **Sec. 10-145d-489. Professional educator certificate requirements**

To receive a professional educator certificate for vocational agriculture an applicant shall present evidence of having met the following requirements:

(a) Has completed 30 school months of successful teaching under the provisional educator certificate, interim educator certificate or provisional teaching certificate; and

(b) Has met one of the following requirements for course work at an approved institution or institutions:

(1) Prior to July 1, 2003, an applicant who holds or held a provisional educator certificate shall have completed not less than 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(A) A planned program at an approved institution, related directly to the subject areas or grade levels of the endorsement or in an area or areas related to the teacher's ability to provide instruction effectively or to meet locally determined goals and objectives; or

(B) An individual program which is mutually determined or approved by the teacher and the employing agent of the board of education and which is designed to increase the ability of the teacher to improve student learning.

(2) Prior to July 1, 2003, an applicant who holds or held a 10-year provisional teaching certificate shall have completed 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(A) A planned program at an approved institution; or

(B) An individual program which is mutually determined or approved by the teacher and the employing agent of the board of education and which is designed to increase the ability of the teacher to improve student learning. Such an individual program may include course work taken at one or more approved institutions and may include registered in-service programs sponsored by local or regional boards of education or approved nonpublic schools upon the approval of the joint subcommittee of the Board of Governors of Higher Education and the Board established pursuant to Section 10-155b of the Connecticut general statutes, revision of 1958, revised to January 1, 1983.

(3) Prior to July 1, 2003, an applicant who holds or held a five-year provisional teaching certificate shall have completed either a master's degree or not fewer than 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. Except as otherwise provided, it shall consist of:

(A) A master's degree at an approved institution; or

(B) An individually planned program consisting of at least 30 semester hours of credit beyond the bachelor's degree, which includes at least 15 semester hours of credit in general academic courses in addition to the credits offered to fulfill the requirements for the provisional educator certificate. Exceptions to the requirement of 15 semester hours of credit in general academic courses may be granted when an approved institution or the Department determines that the applicant has, in the combined program of undergraduate and post-baccalaureate preparation, met this requirement.

(4) On and after July 1, 2003, any applicant who holds or held a provisional teaching or provisional educator certificate shall have completed, at an approved institution, either a master's degree or at least 30 semester hours of graduate credit.

(Effective July 1, 1995)

## B

### Health Occupations

#### **Sec. 10-145d-490. When required**

This certificate, or another appropriate certificate, shall be required of instructors in health occupations in comprehensive high schools.

(Effective July 1, 1993)

#### **Sec. 10-145d-491. Validity of certificates**

This certificate shall authorize teaching health occupations in comprehensive high schools. This certificate shall not be valid to teach in the Vocational-Technical School System.

(Effective July 1, 1995)

#### **Sec. 10-145d-492. Initial educator certificate requirements**

To receive an initial educator certificate for health occupations education an applicant shall present evidence of meeting the following requirements, in addition to meeting the assessment requirements, as appropriate:

- (a) Holds a bachelor's degree from an approved institution;
- (b) Has one year of satisfactory experience in health occupations;
- (c) Has completed a minimum of six semester hours of credit in professional education in areas such as:

(1) Teaching vocational and industrial education; or

(2) Foundations of education, educational psychology, adolescent psychology, psychology of learning, curriculum and methods of teaching, classroom instruction and management, multicultural diversity or equity issues in education;

(d) If appropriate to the subject to be taught, holds a valid license issued by the Connecticut Department of Health Services; and

(e) A course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(Effective July 1, 1995)

#### **Sec. 10-145d-493. Provisional educator certificate requirements**

To receive a provisional educator certificate for health occupations education, an applicant shall present evidence of meeting the assessment requirements, as

appropriate, and the specific requirements for an initial educator certificate, in addition to meeting the following requirements:

(a) Has successfully completed the BEST assessment, as may have been made available by the Board, and one school year of successful teaching under the initial educator certificate, interim educator certificate or durational shortage area permit; or

(b) Has completed, within 10 years prior to application, at least 30 school months of successful teaching in a subject area or field appropriate to the subject area or field for which the provisional educator certificate is sought, in a public, approved nonpublic school, or nonpublic school approved by the appropriate governing body in another state.

(Effective July 1, 1995)

### **Sec. 10-145d-494. Professional educator certificate requirements**

To receive a professional educator certificate for health occupations education, an applicant shall present evidence of having met the following requirements:

(a) Has completed 30 school months of successful teaching under a provisional educator certificate or interim educator certificate, and

(b) Has met one of the following requirements for course work at an approved institution or institutions:

The applicant who holds or held a provisional educator certificate shall have completed not fewer than 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(1) A planned program at an approved institution, related directly to the subject areas or grade levels of the endorsement or in an area or areas related to the teacher's ability to provide instruction effectively or to meet locally determined goals and objectives; or

(2) An individual program which is mutually determined or approved by the teacher and the employing agent of the board of education and which is designed to increase the ability of the teacher to improve student learning.

(3) On and after July 1, 2003, any applicant who holds or held a provisional teaching or provisional educator certificate shall have completed, at an approved institution, either a master's degree or at least 30 semester hours of graduate credit.

(Effective July 1, 1995)

## **C**

### **Trade and Industrial Occupations in Comprehensive High Schools**

#### **Sec. 10-145d-495. When required**

This certificate shall be required for anyone employed by a board of education teaching in a comprehensive high school trade and industrial program. This certificate calls for special knowledge, skill and experience in fields for which there is no provision within existing teacher preparation institutions, such as: food service, automotive servicing, machine tool and operation, building maintenance and repairs, welding, and appliance repair.

(Effective July 1, 1993)

#### **Sec. 10-145d-496. Validity of certificates**

This certificate shall authorize the teaching in occupationally-related programs of the semi-skilled occupational subjects in approved vocational education programs in day or evening school in the particular special semi-skilled area endorsed on the

certificate in the comprehensive high schools. This certificate shall not be valid to cover service in the Vocational-Technical School System.

(Effective July 1, 1993)

### **Sec. 10-145d-497. Initial educator certificate requirements**

To receive an initial educator certificate for trade and industrial occupational subjects in comprehensive high schools an applicant shall present evidence of meeting the following requirements:

(a) A written request from an employing agent requesting issuance of such certificate, and evidence of meeting the following requirements:

(1) Holds a high school diploma or its equivalent;

(2) Has a minimum of three years of approved successful work experience appropriate to the field for which the certificate is to be endorsed. Up to two years of specialized appropriate schooling may be accepted toward fulfillment of this requirement;

(3) Has completed a minimum of six semester hours of credit in professional education in areas such as:

(A) Teaching vocational and industrial education; or

(B) Foundations of education, educational psychology, adolescent psychology, psychology of learning, curriculum and methods of teaching, classroom instruction and management, multicultural diversity or equity issues in education; and

(4) A course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom; or

(b) Holds or is eligible for a home economics or vocational home economics certificate and has a minimum of six months of approved successful work experience in the field in which the certificate is to be endorsed.

(Effective July 1, 1993)

### **Sec. 10-145d-498. Provisional educator certificate requirements**

To receive a provisional educator certificate for trade and industrial occupational subjects in comprehensive high schools an applicant shall present evidence of meeting the requirements for an initial educator certificate, in addition to meeting the following requirements:

(a) Has successfully completed the BEST assessment, as may have been made available by the Board, and 10 school months of successful teaching under a initial educator certificate, interim educator certificate or durational shortage area permit; or

(b) Has completed, within 10 years prior to application, at least 30 school months of successful teaching in a subject area or field appropriate to the subject area or field for which the provisional educator certificate is sought, in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state; or

(c) Has served a board of education successfully under a provisional teaching or provisional educator certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1995)

**Sec. 10-145d-499. Professional educator certificate requirements**

To receive a professional educator certificate for trade and industrial occupational subjects in comprehensive high schools an applicant shall present evidence of having met the following requirements:

(a) Has completed at least 30 school months of successful teaching under a provisional educator certificate, interim provisional educator certificate or provisional teaching certificate;

(b) Has completed a planned program of vocational education, which shall consist of 18 semester hours of credit at an approved institution or institutions related to the preparation of teachers of vocational education; and

(c) Has completed a planned program of professional education which shall consist of at least 12 semester hours of credit related to the preparation of teachers with study in at least four of the following areas:

(1) Developmental reading in secondary schools, including the knowledge and skill necessary to recognize problems and participate in a planned effort to assist students with reading problems;

(2) Psychology of learning, including terminology, concepts and methods in the study of learning;

(3) Developmental psychology, including knowledge of learners and the learning process as they are affected by physical, psychological, social and economic influences and positive practices for the level and subject taught;

(4) Audiovisual education, including the ability to use, design or adapt teaching materials and aids for use in the classroom;

(5) Principles of secondary education, including knowledge of the history and development of secondary education, the function, objectives, and problems of curriculum construction and revision, and professional responsibilities of the teachers;

(6) Psychology of the disadvantaged, including psychological, social and cultural factors that involve personality development in disadvantaged individuals; and

(7) Other areas approved for developing competencies for vocational education teachers.

(Effective July 1, 1995)

**D**

**Marketing Education**

**(Formerly Teacher-Coordinator of Distributive Education)**

**Sec. 10-145d-500. When required**

This certificate shall be required for anyone serving in the employ of a board of education as a teacher of cooperative classes in marketing education.

(Effective July 1, 1993)

**Sec. 10-145d-501. Initial educator certificate requirements**

To receive an initial educator certificate for marketing education an applicant shall present evidence of meeting the following requirements, in addition to meeting the assessment requirements, as appropriate:

(a) Holds a bachelor's degree from an approved institution;

(b) Has completed a minimum of 15 semester hours of credit in marketing fields such as: merchandising, promotion, store organization, management and marketing;

(c) Has completed a minimum of six semester hours of credit in professional education in such areas as:

(1) Teaching vocational and industrial education; or

(2) Foundations of education, educational psychology, adolescent psychology, psychology of learning, curriculum and methods of teaching, classroom instruction and management, multicultural diversity or equity issues in education;

(d) Has completed one year of satisfactory experience in a marketing field. Participation in a cooperative part-time college-level program may be accepted to meet this requirement; and

(e) A course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(Effective July 1, 1993)

### **Sec. 10-145d-502. Provisional educator certificate requirements**

To receive a provisional educator certificate for marketing education an applicant shall present evidence of meeting the preparation and eligibility requirements for an initial educator certificate, in addition to meeting the following requirements:

(a) Has successfully completed the BEST assessment, as may have been made available by the Board, and 10 school months of successful teaching under an initial educator certificate, interim educator certificate or durational shortage area permit; or

(b) Has completed, within 10 years prior to application, at least 30 school months of successful teaching in a subject area or field appropriate to the subject area or field for which the provisional educator certificate is sought, in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state; or

(c) Has served a board of education successfully under a provisional teaching or provisional educator certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1995)

### **Sec. 10-145d-503. Professional educator certificate requirements**

To receive a professional educator certificate for marketing education an applicant shall present evidence of having met the following requirements:

(a) Has completed 30 school months of successful teaching under a provisional educator certificate, interim educator certificate, or provisional teaching certificate; and

(b) Has met one of the following requirements for course work at an approved institution or institutions:

(1) Prior to July 1, 2003, an applicant who holds or held a provisional educator certificate shall have completed not fewer than 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(A) A planned program at an approved institution, related directly to the subject areas or grade levels of the endorsement or in an area or areas related to the teacher's ability to provide instruction effectively or to meet locally determined goals and objectives; or

(B) An individual program which is mutually determined or approved by the teacher and the employing agent of the board of education and which is designed to increase the ability of the teacher to improve student learning.

(2) Prior to July 1, 2003, an applicant who holds or held a 10-year provisional teaching certificate shall have completed 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(A) A planned program at an approved institution; or

(B) An individual program which is mutually determined or approved by the teacher and the employing agent of the board of education and which is designed to increase the ability of the teacher to improve student learning. Such an individual program may include course work taken at one or more approved institutions and may include registered in-service programs sponsored by local or regional boards of education or approved nonpublic schools upon the approval of the joint subcommittee of the Board of Governors of Higher Education and the Board established pursuant to Section 10-155b of the Connecticut general statutes, revision of 1958, revised to January 1, 1983.

(3) Prior to July 1, 2003, an applicant who holds or held a five-year provisional teaching certificate shall have completed either a master's degree or not fewer than 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. Except as otherwise provided, it shall consist of:

(A) A master's degree at an approved institution; or

(B) An individually planned program consisting of at least 30 semester hours of credit beyond the bachelor's degree, which includes at least 15 semester hours of credit in general academic courses in addition to the credits offered to fulfill requirements for the provisional educator certificate. Exceptions to the requirement of 15 semester hours of credit in general academic courses may be granted when an approved institution or the Department determines that the applicant has, in the combined program of undergraduate and post-baccalaureate preparation, met this requirement.

(4) On and after July 1, 2003, any applicant who holds or held a provisional teaching or provisional educator certificate shall have completed, at an approved institution, either a master's degree or at least 30 semester hours of graduate credit.

(Effective July 1, 1995)

## E

### **Cooperative Work Education (Formerly Teacher-Coordinator, Cooperative Work Education, Diversified Occupation)**

#### **Sec. 10-145d-504. When required**

This certificate shall be required of anyone serving in the employ of a board of education as a teacher of cooperative work education.

(Effective July 1, 1993)

#### **Sec. 10-145d-505. Validity of certificates**

This certificate shall authorize service as a teacher-coordinator of cooperative work education in grades seven through 12.

(Effective July 1, 1993)

**Sec. 10-145d-506. Initial educator certification requirements**

To receive an initial educator certificate for cooperative work education, an applicant shall present evidence of meeting the following requirements, in addition to meeting the assessment requirements, as appropriate:

- (a) Holds a bachelor's degree from an approved institution;
- (b) Holds or is eligible for secondary-level certification in any subject or field. For purposes of this section, an elementary education certificate endorsed for grades seven and eight shall not be considered as fulfilling the requirement for secondary-level certification;
- (c) Has completed one year of satisfactory non-teaching work experience;
- (d) Has completed three semester hours of credit in principles and organization of cooperative work education;
- (e) Has completed three semester hours of credit in each of the following:
  - (1) Foundations and principles of vocational education;
  - (2) Labor market analysis trends and job readiness; and
- (f) A course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(Effective July 1, 1995; amended August 6, 1998)

**Sec. 10-145d-507. Provisional educator certificate requirements**

To receive a provisional educator certificate for cooperative work education, an applicant shall present evidence of meeting the specific requirements for an educator certificate, in addition to meeting the following requirements:

- (a) Has successfully completed the BEST assessment, as may have been made available by the Board, and 10 school months of successful teaching under an initial educator certificate, interim educator certificate or durational shortage area permit; or
- (b) Has completed, within 10 years prior to application, at least 30 school months of successful service in a subject area or field appropriate to the subject area or field for which the provisional educator certificate is sought, in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state; or
- (c) Has served a board of education successfully under a provisional teaching or provisional educator certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1995)

**Sec. 10-145d-508. Professional educator certificate requirements**

To receive a professional educator certificate for cooperative work education, an applicant shall present evidence of having met the following requirements:

- (a) Has completed 30 school months of successful teaching under the provisional teaching or provisional educator certificate; and
- (b) Has completed course work in accordance with professional educator certificate requirements for that secondary certificate used as a basis for issuance of the initial educator certificate.
- (c) On and after July 1, 2003, any applicant who holds or held a provisional teaching or provisional educator certificate shall have completed, at an approved institution, either a master's degree or at least 30 semester hours of graduate credit.

(Effective July 1, 1995)

## Part XI

### State Vocational-Technical School System

#### A

#### Occupational Subjects in Vocational-Technical Schools (Formerly “Skilled Trades”)

##### **Sec. 10-145d-509. When required**

This certificate, endorsed for the occupational subject to be taught, shall be required for teaching occupational subjects in the Vocational-Technical School System day program. This certificate requires special knowledge, skill and experience in fields for which there is no provision within existing teacher preparation institutions, such as: automobile servicing, carpentry, plumbing, culinary arts, electronics and cosmetology.

(Effective July 1, 1993)

##### **Sec. 10-145d-510. Validity of certificates**

This certificate shall authorize teaching the particular occupational subject endorsed on the certificate in a vocational-technical day school. It shall be valid only in the Vocational-Technical School System.

(Effective July 1, 1993)

##### **Sec. 10-145d-511. Initial educator certificate requirements**

To receive an initial educator certificate for occupational subjects in vocational-technical schools an applicant shall present evidence of meeting the following requirements:

- (a) Holds a high school diploma or the equivalent;
- (b) Has completed eight years of experience in the field for which the certificate is to be endorsed. This may include not more than five years of apprenticeship or specialized schooling;
- (c) Has completed a minimum of six semester hours of credit teaching vocational and industrial education; and
- (d) A course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(Effective July 1, 1993)

##### **Sec. 10-145d-512. Provisional educator certificate requirements**

To receive a provisional educator certificate for occupational subjects in vocational-technical schools an applicant shall present evidence of meeting the preparation and eligibility requirements for an initial educator certificate, in addition to meeting the following requirements:

- (a) Has successfully completed the BEST assessment, as may have been made available by the Board, and 10 school months of successful teaching under the initial certificate or interim educator certificate; or
- (b) Has completed, within 10 years prior to application, at least 30 school months of successful teaching in a subject area or field appropriate to the subject area or field for which the provisional educator certificate is sought, in a public, approved

nonpublic school or nonpublic school approved by the appropriate governing body in another state; or

(c) Has served a board of education successfully under a provisional teaching or provisional educator certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1995)

### **Sec. 10-145d-513. Professional educator certificate requirements**

To receive a professional educator certificate for occupational subjects in vocational-technical schools an applicant shall present evidence of having met the following requirements:

(a) Has completed 30 school months of successful teaching under the provisional educator certificate or provisional teaching certificate;

(b) Has completed a minimum of 18 semester hours of credit at an approved institution or institutions in trade and industrial teacher education; and

(c) Has completed a minimum of 12 semester hours of credit at an approved institution or institutions in professional education.

(Effective July 1, 1993)

## **B**

### **Trade-Related Subjects in Vocational-Technical Schools**

#### **Sec. 10-145d-514. When required**

This certificate, or a secondary academic certificate in mathematics or science, is required for teaching the practical application of mathematics, science and blueprint reading in the Vocational-Technical School System.

(Effective July 1, 1993)

#### **Sec. 10-145d-515. Validity of certificates**

This certificate shall authorize teaching trade-related subjects in a vocational-technical day school. It shall be valid only in the Vocational-Technical School System.

(Effective July 1, 1993)

#### **Sec. 10-145d-516. Initial educator certificate requirements**

To receive an initial educator certificate for trade-related subjects in vocational-technical schools an applicant shall present evidence of meeting the following requirements:

(a) Holds a high school diploma or its equivalent;

(b) Has completed two years of approved post-secondary education with a minimum of 30 semester hours of credit in technical subjects such as mathematics, science, drafting or design;

(c) Has completed three years of approved business or industrial experience;

(d) Has completed a minimum of six semester hours of credit teaching vocational and industrial education; and

(e) A course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(Effective July 1, 1993)

**Sec. 10-145d-517. Provisional educator certificate requirements**

To receive a provisional educator certificate for trade-related subjects in vocational-technical schools an applicant shall present evidence of meeting the preparation and eligibility requirements for an initial educator certificate, in addition to meeting the following requirements:

(a) Has successfully completed the BEST assessment, as may have been made available by the Board, and 10 school months of successful teaching under the initial educator or interim educator certificate; or

(b) Has completed, within 10 years prior to application, at least 30 school months of successful teaching in a subject area or field appropriate to the subject area or field for which the provisional educator certificate is sought, in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state; or

(c) Has served a board of education successfully under a provisional teaching or provisional educator certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1995)

**Sec. 10-145d-518. Professional educator certificate requirements**

To receive a professional educator certificate for trade-related subjects in vocational-technical schools an applicant shall present evidence of having met the following requirements:

(a) Has completed at least 30 school months of successful teaching under the provisional educator certificate or provisional teaching certificate;

(b) Has completed not fewer than 18 semester hours of credit at an approved institution or institutions in trade and industrial education; and

(c) Has completed not fewer than 12 semester hours of credit at an approved institution or institutions in professional education.

(Effective July 1, 1993)

**C**

**Practical Nurse Education in Vocational-Technical Schools**

**Sec. 10-145d-519. When required**

This certificate is required for teaching practical nurse education courses in the Vocational-Technical School System.

(Effective July 1, 1993)

**Sec. 10-145d-520. Validity of certificates**

This certificate shall authorize the teaching of practical nurse education courses in the practical nurse program in a vocational-technical day school. This certificate shall be valid only in the Vocational-Technical School System.

(Effective July 1, 1993)

**Sec. 10-145d-521. Initial educator certificate requirements**

To receive an initial educator certificate for practical nurse education in vocational-technical schools, an applicant shall present evidence of meeting the following requirements, in addition to meeting the assessment requirements, as appropriate:

(a) Holds a valid registered nurse license issued by the Connecticut Department of Health Services;

- (b) Holds a bachelor's degree from an approved institution;
  - (c) Has completed three years of nursing experience;
  - (d) Has completed a minimum of six semester hours of credit teaching vocational and industrial education; and
  - (e) A course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.
- (Effective July 1, 1993)

### **Sec. 10-145d-522. Provisional educator certificate requirements**

To receive a provisional educator certificate for practical nurse education in vocational-technical schools an applicant shall present evidence of meeting the preparation and eligibility requirements for an initial educator certificate, in addition to meeting the following requirements:

- (a) Has successfully completed the BEST assessment, as may have been made available by the Board, and 10 school months of successful teaching under the initial educator certificate or interim educator certificate; or
- (b) Has completed, within 10 years prior to application, at least 30 school months of successful teaching in a subject area or field appropriate to the subject area or field for which the provisional educator certificate is sought, in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state.
- (c) Has served a board of education successfully under a provisional educator certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1995)

### **Sec. 10-145d-523. Professional educator certificate requirements**

To receive a professional educator certificate for practical nurse education in vocational-technical schools, an applicant shall present evidence of having met the following requirements:

- (a) Has completed 30 school months of successful teaching under the provisional educator certificate or an interim educator certificate;
- (b) Has completed not fewer than 30 semester hours of credit beyond the bachelor's degree at an approved college or institution, including a minimum of 12 semester hours of credit in professional education. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:
  - (1) A planned program at an approved institution, related directly to the subject area of the endorsement, or in an area or areas related to the teacher's ability to provide instruction effectively, or to meet locally determined goals or objectives; or
  - (2) An individual program which is mutually determined or approved by the applicant and the employing agent of the board of education and which is designed to increase the ability of the teacher to improve student learning.
  - (3) On and after July 1, 2003, any applicant who holds or held a provisional teaching or provisional educator certificate shall have completed, at an approved institution, either a master's degree or at least 30 semester hours of graduate credit.

(Effective July 1, 1995)

**D**

**Health Occupation in Vocational-Technical Schools**

**Sec. 10-145d-524. When required**

This certificate, endorsed for specific health occupations, shall be required for teaching subjects such as: dental assistant, dental laboratory technology, home health aide or medical assisting.

(Effective July 1, 1993)

**Sec. 10-145d-525. Validity of certificates**

This certificate shall be valid only in the Vocational-Technical School System.

(Effective July 1, 1993)

**Sec. 10-145d-526. Initial educator certificate requirements**

To receive an initial educator certificate for health occupations in vocational-technical schools an applicant shall present evidence of meeting the following requirements:

(a) Holds a high school diploma or equivalent;

(b) Holds a valid license or certificate appropriate to the particular health occupation to be taught, issued by the appropriate Connecticut governing body;

(c) Has completed eight years of approved experience in the particular health occupation to be taught, or holds a bachelor's degree from an approved institution and has three years of approved experience in the particular health occupation to be taught;

(d) Has completed a minimum of six semester hours of credit teaching vocational and industrial education; and

(e) A course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(Effective July 1, 1995)

**Sec. 10-145d-527. Provisional educator certificate requirements**

To receive a provisional educator certificate for health occupations in vocational-technical schools an applicant shall present evidence of meeting the preparation and eligibility requirements for an initial educator certificate, in addition to meeting the following requirements:

(a) Has successfully completed the BEST assessment, as may have been made available by the Board, and 10 school months of successful teaching under the initial educator certificate or interim educator certificate; or

(b) Has completed, within 10 years prior to application, at least 30 school months of successful teaching in a subject area or field appropriate to the subject area or field for which the provisional educator certificate is sought, in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state; or

(c) Has served a board of education successfully under a provisional teaching or provisional educator certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1995)

**Sec. 10-145d-528. Professional educator certificate requirements**

To receive a professional educator certificate for health occupations in vocational-technical schools, an applicant shall present evidence of having met the following requirements:

(a) Has completed 30 school months of successful teaching under the provisional educator certificate;

(b) Has completed a minimum of 18 semester hours of credit in trade and industrial education at an approved institution or institutions; and

(c) Has completed a minimum of 12 semester hours of credit in professional education course work at an approved institution or institutions.

(Effective July 1, 1995)

**E****Vocational-Technical School Administration****Sec. 10-145d-529. When required**

This certificate, or the intermediate administrator or supervisor certificate, is required for anyone serving as an administrator in the Vocational-Technical School System.

(Effective July 1, 1993)

**Sec. 10-145d-530. Initial educator certificate requirements**

To receive an initial educator certificate to serve as an administrator in the Vocational-Technical School System, the applicant shall meet the following requirements, in addition to meeting the assessment requirements, as appropriate:

(a) Has completed 50 school months of successful teaching or service, which shall have been in public schools or in approved nonpublic schools or nonpublic schools approved by the appropriate governing body in another state or in a state education agency as a professional or managerial staff members, in a position or positions requiring certification in the state where employed, or in a position or positions which would have required certification had the service been in Connecticut public schools;

(b) Has completed three years of satisfactory industrial or related work experience;

(c) Holds a bachelor's degree from an approved institution;

(d) Has completed a minimum of 30 semester hours of credit in professional education course work, including six semester hours of credit in administration and supervision of vocational education, with the remainder in such areas as principles and practices of secondary education, personnel and school management, and curriculum and program monitoring; and

(e) A course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(Effective July 1, 1995)

**Sec. 10-145d-531. Provisional educator certificate requirements**

To receive a provisional educator certificate for vocational-technical school administrator an applicant shall present evidence of meeting the specific requirements for an initial educator certificate, in addition to meeting the following requirements:

(a) Has successfully completed the BEST assessment, as may have been made available by the Board, and 10 school months of successful service under the initial educator certificate, interim educator certificate or durational shortage area permit; or

(b) Has completed, within 10 years prior to application, at least 30 school months of successful experience as a vocational school administrator in public, approved nonpublic or nonpublic school approved by the appropriate governing body in another state or three years as a managerial or professional staff member for a state education agency; or

(c) Has served a board of education successfully under a provisional teaching or provisional educator certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1995)

### **Sec. 10-145d-532. Professional educator certificate requirements**

To receive a professional educator certificate for vocational-technical school administrator, an applicant shall meet the following requirements:

(a) Has served successfully under the provisional educator certificate, interim educator certificate or provisional teaching certificate for 30 school months, or in the Department as a professional or managerial staff member for a period of three years in service as a vocational-technical school administrator; and

(b) Has completed at least nine semester hours of graduate credit beyond the requirements for a provisional educator certificate at an approved institution or institutions in course work such as: Problems in Education, Current Trends in Education, Principles and Practices of Secondary Education, and Foundations of Education.

(c) On and after July 1, 2003, any applicant who holds or held a provisional teaching or provisional educator certificate shall have completed, at an approved institution, either a master's degree or at least 30 semester hours of graduate credit.

(Effective July 1, 1995)

## **Part XII**

### **Special Education:**

#### **Blind, Partially Sighted or Hearing Impaired**

##### **A**

#### **Special Education: Blind, Partially Sighted or Hearing Impaired**

### **Sec. 10-145d-533. When required**

An appropriately endorsed certificate shall be required for a person in the employ of a board of education teaching a class of students who all have one of the following handicapping conditions: blind, partially sighted or hearing impaired.

(Effective July 1, 1993)

### **Sec. 10-145d-534. Validity of certificates**

Single-subject special education certificates for teaching students who are blind, partially sighted or hearing impaired are valid for teaching all subjects to such students. Certificates shall be endorsed for pre-kindergarten through grade 12.

(Effective July 1, 1993)

**Sec. 10-145d-535. Initial educator certificate requirements**

To receive an initial educator certificate for single-subject special education an applicant shall present evidence of meeting all of the following requirements, in addition to meeting the assessment requirements, as appropriate:

(a) Holds a bachelor's degree from an approved institution;

(b) Has a minimum of 45 semester hours of credit in general academic courses including:

(1) Six semester hours of credit in English;

(2) Six semester hours of credit in social science, which shall include United States history, and may include anthropology, economics, geography, history, political science, psychology or sociology;

(3) Study in at least three of the following areas, in addition to the area of major specialization:

(A) English;

(B) Mathematics;

(C) Science;

(D) Social science;

(E) Foreign language; and

(F) Fine arts;

(c) For teaching of the blind and partially-sighted: Has a minimum of 30 semester hours of credit in professional education in a planned program of study and experience appropriate to the level and special subject for which certification is sought, and which is designed to develop understanding of the special field. This shall include study in each of the following areas, and include the specific amount of credit where such is specified:

(1) Foundations of education. This group includes areas such as: (A) history of education, (B) principles of education, (C) philosophy of education, (D) comparative education and (E) community sociology, community resources and social anthropology;

(2) Educational psychology. This group includes areas such as: (A) psychology of learning, (B) human growth and development, (C) child-adolescent psychology and (D) mental hygiene;

(3) Curriculum and methods of teaching. This group includes areas such as: (A) methods of teaching (B) the teaching of reading, (C) school library media instruction, (D) individualizing instruction, (E) educational measurements, (F) principles of curriculum construction, (G) the specific field and (H) extra-curricular activities;

(4) Supervised observation, participation and full-time responsible student teaching totaling at least six but not more than 12 semester hours of credit as part of the requirement; and

(5) At least 12 semester hours of credit to be distributed among each of the areas as listed below, as appropriate to the special subject:

(A) Blind:

(i) A survey of eye conditions;

(ii) Psychology of the blind;

(iii) Methods and materials for teaching the blind; and

(iv) Braille; or

(B) Partially-sighted

(i) Basic orientation in eye conditions;

(ii) Effect of eye conditions on educational programs and vocational outlook;

(iii) Methods of teaching the partially-sighted; and

(iv) Psychology of physically handicapped children; or

(d) For teaching of the hearing-impaired: A total of 30 semester hours of credit in professional education in a planned program of study and experience appropriate to the level and specific subject for which certification is sought, and designed to develop understanding of the special field. This shall include study in each of the following areas:

- (1) The teaching of speech to the hearing-impaired;
- (2) The teaching of language to the hearing-impaired;
- (3) Methods of teaching elementary school subjects to the hearing-impaired;
- (4) Methods of teaching lip reading to the hearing-impaired;
- (5) Auditory and speech mechanisms;
- (6) Audiometry, hearing aids and auditory training;
- (7) Education and guidance to the hearing-impaired; and
- (8) Supervised observation, participation, and full-time responsible student teaching, totaling at least six but not more than 12 semester hours of credit as part of this requirement.

(Effective July 1, 1995)

### **Sec. 10-145d-536. Provisional educator certificate requirements**

To receive a provisional educator certificate for single-subject special education an applicant shall present evidence of meeting the preparation and eligibility requirements for an initial educator certificate, in addition to meeting the following requirements:

(a) Has successfully completed the BEST assessment, as may have been made available by the Board, and 10 school months of successful teaching under the initial educator certificate, interim educator certificate or durational shortage area permit, except that persons who obtained the initial educator certificate upon completion of successful teaching under the temporary 90-day certificate shall be required to complete 15 school months of successful teaching under the initial educator certificate; or

(b) Has completed, within 10 years prior to application, at least 30 school months of successful teaching in a subject area or field appropriate to the subject area or field for which the provisional educator certificate is sought, in a public, approved nonpublic school, or nonpublic school approved by the appropriate governing body in another state; or

(c) Has served a board of education successfully under a provisional teaching or provisional educator certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1995)

### **Sec. 10-145d-537. Professional educator certificate requirements**

To receive a professional educator certificate for single-subject special education an applicant shall present evidence of having met the following requirements:

(a) Has completed 30 school months of successful teaching under the provisional educator certificate, interim educator certificate or provisional teaching certificate; and

(b) Has met one of the following requirements for course work at an approved institution or institutions:

(1) Prior to July 1, 2003, an applicant who holds or held a provisional educator certificate shall have completed not less than 30 semester hours of credit beyond

the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(A) A planned program at an approved institution, related directly to the subject areas or grade levels of the endorsement or in an area or areas related to the teacher's ability to provide instruction effectively or to meet locally determined goals and objectives; or

(B) An individual program which is mutually determined or approved by the teacher and the employing agent of the board of education and which is designed to increase the ability of the teacher to improve student learning.

(2) Prior to July 1, 2003, an applicant who holds or held a 10-year provisional teaching certificate shall have completed 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(A) A planned program at an approved institution; or

(B) An individual program which is mutually determined or approved by the teacher and the employing agent of the board of education and is designed to increase the ability of the teacher to improve student learning. Such an individual program may include course work taken at one or more approved institutions and may include registered in-service programs sponsored by local or regional boards of education or approved nonpublic schools upon the approval of the joint subcommittee of the Board of Governors of Higher Education and the Board established pursuant to Section 10-155b of the Connecticut general statutes, revision of 1958, revised to January 1, 1983.

(3) Prior to July 1, 2003, an applicant who holds or held a five-year provisional teaching certificate shall have completed either a master's degree or not fewer than 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. Except as otherwise provided, it shall consist of:

(A) A master's degree at an approved institution; or

(B) An individually planned program consisting of at least 30 semester hours of credit beyond the bachelor's degree, which includes at least 15 semester hours of credit in general academic courses in addition to the credits offered for the requirements for the provisional educator certificate. Exceptions to the requirement of 15 semester hours of credit in general academic courses may be granted when either an approved institution or the Department determines that the applicant has in the combined program of undergraduate and post-baccalaureate preparation, met this requirement.

(4) On and after July 1, 2003, any applicant who holds or held a provisional teaching or provisional educator certificate shall have completed, at an approved institution, either a master's degree or at least 30 semester hours of graduate credit.

(Effective July 1, 1995)

## B

### Comprehensive Special Education

#### **Sec. 10-145d-538. When required**

Comprehensive special education certification is required for a person employed by a board of education to provide special education instruction to children who are mentally handicapped, either educable or trainable; physically handicapped; autistic, traumatically brain injured; socially and emotionally maladjusted; neurologi-

cally impaired; learning disabled, except as otherwise provided in Section 10-145d-401 (c).

(Effective July 1, 1995)

**Sec. 10-145d-539. Validity of certificates**

The comprehensive special education certificate shall be endorsed for kindergarten through grade 12.

(Effective July 1, 1995; amended July 1, 2003)

**Sec. 10-145d-540. Initial educator certificate requirements**

To receive an initial educator certificate for comprehensive special education, an applicant shall present evidence of meeting all of the following requirements, in addition to meeting the assessment requirements, as appropriate:

(a) Holds a bachelor's degree from an approved institution; and

(b) Has completed a planned program of professional education related to the preparation of teachers of children with handicapping conditions and presents the recommendation of an approved institution based on the applicant's skill related to knowledge and competence acquired through study and experience in:

(1) Psychoeducational theory and development of handicapped children;

(2) Diagnosis of handicapped children;

(3) Program planning and evaluation of handicapped children;

(4) Curriculum and methods of teaching handicapped children; and

(5) Supervised observation, participation, and full-time responsible student teaching, totaling at least six but not more than 12 semester hours of credit, dealing with at least two handicapping conditions covered by the comprehensive special education endorsement.

(Effective July 1, 1993)

**Sec. 10-145d-541. Provisional educator certificate requirements**

To receive a provisional educator certificate for comprehensive special education, an applicant shall present evidence of meeting the preparation and eligibility requirements for an initial educator certificate, in addition to meeting the following requirements:

(a) Has successfully completed the BEST assessment, as may have been made available by the Board, and 10 school months of successful teaching under the initial educator certificate, interim educator certificate or durational shortage area permit, except that persons who obtained the initial educator certificate upon completion of successful teaching under the temporary 90-day certificate shall be required to complete 15 school months of successful teaching under the initial educator certificate; or

(b) Has completed, within 10 years prior to application, at least 30 school months of successful teaching in a subject area or field appropriate to the subject area or field for which the provisional educator certificate is sought, in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state; or

(c) Has served a board of education successfully under a provisional teaching or provisional educator certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1995)

**Sec. 10-145d-542. Professional educator certificate requirements**

To receive a professional educator certificate for comprehensive special education an applicant shall present evidence of having met the preparation and eligibility requirements for an initial educator certificate, in addition to meeting the following requirements:

(a) Has completed 30 school months of successful teaching under the provisional educator certificate, interim educator certificate or provisional teaching certificate; and

(b) Has met one of the following requirements for course work at an approved institution or institutions:

(1) Prior to July 1, 2003, an applicant who holds or held a provisional educator certificate shall have completed not less than 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(A) A master's degree or a certificate of advanced graduate study in special education; or

(B) A planned program at an approved institution, related directly to the subject areas or grade levels of the endorsement or in an area or areas related to the teacher's ability to provide instruction effectively or to meet locally determined goals and objectives; or

(C) An individual program which is mutually determined or approved by the teacher and the employing agent of the board of education and is designed to increase the ability of the teacher to improve student learning.

(2) Prior to July 1, 2003, an applicant who holds or held a 10-year provisional teaching certificate shall have completed not fewer than 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(A) A master's degree in special education; or

(B) A planned program at an approved institution; or

(C) An individual program which is mutually determined or approved by the applicant and the employing agent of the board of education and which is designed to increase the ability of the teacher to improve student learning.

(3) Prior to July 1, 2003, an applicant who holds or held a five-year provisional teaching certificate shall have completed either a master's degree or not fewer than 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(A) A master's degree in special education; or

(B) An individually planned program consisting of at least 30 semester hours of credit beyond the bachelor's degree.

(4) On and after July 1, 2003, any applicant who holds or held a provisional teaching or provisional educator certificate shall have completed, at an approved institution, either a master's degree or at least 30 semester hours of graduate credit.

(Effective July 1, 1995)

## Part XIII

### Special Services Certificates

#### A

#### Speech and Language Pathology

##### **Sec. 10-145d-543. When required**

This certificate is required for anyone serving in the employ of a board of education as a speech and language pathologist.

(Effective July 1, 1993)

##### **Sec. 10-145d-544. Initial educator certificate requirements**

To receive an initial educator certificate for speech and language pathologist an applicant shall present evidence of meeting the following requirements, in addition to meeting the assessment requirements, as appropriate:

(a) Presents a valid license or other appropriate authorization from the Connecticut Department of Health Services to practice speech pathology, or presents evidence of meeting the conditions of subsection (e) of Section 20-413 of the Connecticut general statutes;

(b) Has completed a minimum of three semester hours of credit in curriculum and methods of providing clinical services to children with communication impairments in schools;

(c) A minimum of six semester hours of credit in professional education, including course work in such areas as:

(1) Foundations of education;

(2) Psychology: child, educational, developmental, adolescent or cognitive learning;

(3) Classroom instruction and management, bilingual/bicultural education, reading, curriculum development or behavioral management;

(d) Has completed supervised observation, participation, and full-time responsible student teaching totaling at least six but not more than 12 semester hours of credit. The student teaching requirement may be satisfied by completing a minimum of 100 clock hours of supervised clinical practice in the employ of a board of education; and

(e) A course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(Effective July 1, 1995)

##### **Sec. 10-145d-545. Provisional educator certificate requirements**

To receive a provisional educator certificate for speech and language pathology, an applicant shall present evidence of meeting the specific requirements for an initial educator certificate, in addition to meeting the following requirements:

(a) Has successfully completed the BEST assessment, as may have been made available by the Board, and 10 school months of successful teaching under the initial educator certificate, interim educator certificate, or durational shortage area permit; or

(b) Has completed, within 10 years prior to application, at least 30 school months of successful teaching in a subject area or field appropriate to the subject area or field for which the provisional educator certificate is sought, in a public, approved

nonpublic school or nonpublic school approved by the appropriate governing body in another state; or

(c) Has served a board of education successfully under a provisional teaching or provisional educator certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought; and

(d) Presents a valid license from the Connecticut Department of Health Services to practice speech pathology.

(Effective July 1, 1995)

### **Sec. 10-145d-546. Professional educator certificate requirements**

To receive a professional educator certificate for speech and language pathologist an applicant shall present evidence of having completed 30 school months of successful teaching under the provisional educator certificate, interim educator certificate or provisional teaching certificate.

(Effective July 1, 1995)

## **B**

### **School Nurse-Teacher**

#### **Sec. 10-145d-547. When required**

This certificate is required for any registered nurse serving in the employ of a board of education as a teacher of health education.

(Effective July 1, 1993)

#### **Sec. 10-145d-548. Initial educator certificate requirements**

To receive an initial educator certificate for school nurse-teacher an applicant shall meet the following requirements, in addition to meeting the assessment requirements, as appropriate:

(a) Has graduated from a school of professional nursing approved by the State Board of Examiners for Nursing;

(b) Holds a valid Connecticut registered nurse license;

(c) Holds a bachelor's degree from an approved institution with a minimum of 40 semester hours of credit in general academic courses, of which six or more credits shall be in English and six or more credits shall be in the social sciences;

(d) Has a minimum of 36 semester hours of credit in a planned program of study and experience, including study to be distributed among each of the following:

(1) Foundations of education. This group includes areas such as: (A) history of education, (B) principles of education, (C) philosophy of education, (D) comparative education, and (E) community sociology, community resources and social anthropology;

(2) Educational psychology. This group includes areas such as: (A) psychology of learning, (B) human growth and development, (C) child adolescent psychology and (D) mental hygiene;

(3) Curriculum and methods of teaching. This group includes areas such as: (A) methods of teaching, (B) teaching of reading, (C) school library media instruction, (D) individualizing instruction, (E) educational measurements, (F) principles of curriculum construction, (G) the curriculum at a particular level, (H) the curriculum in one specific field and (I) extra-curricular activities; (4) Supervised field experience in a public health agency or in student teaching of health totaling an equivalent of at least six but not more than 12 semester hours of credit as part of this requirement;

(5) Health education. This group includes areas such as: (A) personal health problems, (B) school health problems, (C) nutrition, (D) health administration and (E) biology; and

(6) School health services. This group includes areas such as: (A) nursing assessment, (B) clinical management, (C) health teaching and counseling and (D) community nursing; and

(e) A course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(Effective July 1, 1995)

### **Sec. 10-145d-549. Provisional educator certificate requirements**

To receive a provisional educator certificate for school nurse-teacher an applicant shall present evidence of meeting the preparation and eligibility requirements for an initial educator certificate, in addition to meeting the following requirements:

(a) Has successfully completed the BEST assessment, as may have been made available by the Board, and 10 school months of successful teaching under the initial educator certificate, interim educator certificate or durational shortage area permit; or

(b) Has completed, within 10 years prior to application, at least 30 school months of successful teaching in a subject area or field appropriate to the subject area or field for which the provisional educator certificate is sought, in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state; or

(c) Has served a board of education successfully under a provisional teaching or provisional educator certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1995)

### **Sec. 10-145d-550. Professional educator certificate requirements**

To receive a professional educator certificate for school nurse-teacher an applicant shall present evidence of having met the following requirements:

(a) Has completed 30 school months of successful teaching under the provisional educator certificate, interim educator certificate or provisional teaching certificate; and

(b) Has met one of the following requirements for course work at an approved institution or institutions:

(1) Prior to July 1, 2003, an applicant who holds or held a provisional educator certificate shall have completed not fewer than 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(A) A planned program at an approved institution, related directly to the subject areas or grade levels of the endorsement or in an area or areas related to the teacher's ability to provide instruction effectively or to meet locally determined goals and objectives; or

(B) An individual program which is mutually determined or approved by the teacher and the employing agent of the board of education and which is designed to increase the ability of the teacher to improve student learning.

(2) Prior to July 1, 2003, an applicant who holds or held a 10-year provisional teaching certificate shall have completed 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(A) A planned program at an approved institution; or

(B) An individual program which is mutually determined or approved by the teacher and the employing agent of the board of education and is designed to increase the ability of the teacher to improve student learning. Such an individual program may include course work taken at one or more approved institutions and may include registered in-service programs sponsored by local or regional boards of education or approved nonpublic schools upon the approval of the joint subcommittee of the Board of Governors of Higher Education and the Board established pursuant to Section 10-155b of the Connecticut general statutes, revision of 1958, revised to January 1, 1983.

(3) Prior to July 1, 2003, an applicant who holds or held a five-year provisional teaching certificate shall have completed either a master's degree or not less than 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. Except as otherwise provided, it shall consist of:

(A) A master's degree at an approved institution; or

(B) An individually planned program consisting of at least 30 semester hours of credit beyond the bachelor's degree, which includes at least 15 semester hours of credit in general academic courses in addition to the credits offered for the requirements for the provisional educator certificate. Exceptions to the requirement of 15 semester hours of credit in general academic courses may be granted when an approved institution or the Department determines that the applicant has, in the combined program of undergraduate and post-baccalaureate preparation, met this requirement.

(4) On and after July 1, 2003, any applicant who holds or held a provisional teaching or provisional educator certificate shall have completed, at an approved institution, either a master's degree or at least 30 semester hours of graduate credit.

(Effective July 1, 1995)

## C

### School Dental Hygienist-Teacher

#### **Sec. 10-145d-551. When required**

This certificate is required for any person licensed as a dental hygienist in Connecticut and employed by a board of education as a dental hygienist who also gives instruction in dental health as part of the school program.

(Effective July 1, 1993)

#### **Sec. 10-145d-552. Initial educator certificate requirements**

To receive an initial educator certificate for school dental hygienist-teacher an applicant shall present evidence of meeting the following requirements, in addition to meeting the assessment requirements, as appropriate:

(a) Holds a valid dental hygienist license issued by the Connecticut Department of Health Services;

(b) Holds a bachelor's degree or its equivalent from an approved institution, including a total of at least six semester hours of credit in the fields of health

services in the schools, child growth and development, methods and materials of instruction, and school organization; and

(c) A course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(Effective July 1, 1993)

### **Sec. 10-145d-553. Provisional educator certificate requirements**

To receive a provisional educator certificate for school dental hygienist-teacher an applicant shall present evidence of meeting the preparation and eligibility requirements for an initial educator certificate, in addition to meeting the following requirements:

(a) Has successfully completed the BEST assessment, as may have been made available by the Board, and 10 school months of successful teaching under the initial certificate, interim educator certificate or durational shortage area permit; or

(b) Has completed, within 10 years prior to application, at least 30 school months of successful teaching in a subject area or field appropriate to the subject area or field for which the provisional educator certificate is sought, in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state; or

(c) Has served a board of education successfully under a provisional teaching or provisional educator certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(d) Achieved a satisfactory score on PRAXIS I.

(Effective July 1, 1995)

### **Sec. 10-145d-554. Professional educator certificate requirements**

To receive a professional educator certificate for school dental hygienist-teacher an applicant shall present evidence of having met the following requirements:

(a) Has completed 30 school months of successful teaching under the provisional educator certificate, interim provisional educator certificate or provisional teaching certificate; and

(b) Has met one of the following requirements for course work at an approved institution or institutions:

(1) Prior to July 1, 2003, an applicant who holds or held a provisional educator certificate shall have completed not fewer than 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(A) A planned program at an approved institution, related directly to the subject areas or grade levels of the endorsement or in an area or areas related to the teacher's ability to provide instruction effectively or to meet locally determined goals and objectives; or

(B) An individual program which is mutually determined or approved by the teacher and the employing agent of the board of education and which is designed to increase the ability of the teacher to improve student learning.

(2) Prior to July 1, 2003, an applicant who holds or held a 10-year provisional teaching certificate shall have completed 30 semester hours of credit beyond the

bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(A) A planned program at an approved institution; or

(B) An individual program which is mutually determined or approved by the teacher and the employing agent of the board of education and is designed to increase the ability of the teacher to improve student learning. Such an individual program may include course work taken at one or more approved institutions and may include registered in-service programs sponsored by local or regional boards of education or approved nonpublic schools upon the approval of the joint subcommittee of the Board of Governors of Higher Education and the Board established pursuant to Section 10-155b of the Connecticut general statutes, revision of 1958, revised to January 1, 1983.

(3) Prior to July 1, 2003, an applicant who holds or held a five-year provisional teaching certificate shall have completed either a master's degree or not less than 30 semester hours of credit beyond the bachelor's degree. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. Except as otherwise provided, it shall consist of:

(A) A master's degree at an approved institution, or

(B) An individually planned program consisting of at least 30 semester hours of credit beyond the bachelor's degree, which includes at least 15 semester hours of credit in general academic courses in addition to the credits offered for the requirements for the provisional educator certificate. Exceptions to the requirement of 15 semester hours of credit in general academic courses may be granted when an approved institution or the Department determines that the applicant has, in the combined program of undergraduate and post-baccalaureate preparation, met this requirement.

(4) On and after July 1, 2003, any applicant who holds or held a provisional teaching or provisional educator certificate shall have completed, at an approved institution, either a master's degree or at least 30 semester hours of graduate credit.

(Effective July 1, 1995)

## D

### School Counselor

#### **Sec. 10-145d-555. When required**

This certificate is required for a person serving in the employ of a board of education as a school counselor in pre-kindergarten through grade 12 or coordinating school counseling services within a single school, except as intermediate administrator or supervisor certification may be required in accordance with Section 10-145d-572.

(Effective July 1, 1993)

#### **Sec. 10-145d-556. Initial educator certificate requirements**

To receive the initial educator certificate to serve as a school counselor, the applicant shall meet the following requirements, in addition to meeting the assessment requirements, as appropriate:

(a) Holds a professional educator certificate; or holds or is eligible to hold an initial educator certificate, and has had either 30 school months of successful teaching experience or has completed a full-time supervised school internship of 10 school months in a school (pre-K through 12) setting. For the purposes of this section,

internship is defined as a full-time placement of a candidate in a school setting, including continued supplementary seminars or prescribed study under the supervision of the preparing institution. The internship shall include the counseling of students, consulting with parents and staff, observations and substantial participation in classroom instruction, involvement in curriculum development and other professional activities in which a school staff is involved. This internship is in addition to that required in a practicum, as described in subsection (e) below;

(b) Holds a master's degree;

(c) Has completed, as part of or in addition to the master's degree, a minimum of 30 semester hours of credit in a planned program in school counseling services as attested to by an institution approved for the preparation of school counselors;

(d) Presents the recommendation of the preparing institution, which shall be based on evidence of knowledge, skills and understanding gained from study or experience to be distributed among each of the following:

(1) Principles and philosophy of developmental guidance and counseling;

(2) Psychological and sociological theory as related to children, youth and families;

(3) Career development theory and practice;

(4) Individual and group counseling procedures;

(5) Organizational patterns and relationships of pupil personnel services to total school program and community;

(6) Pupil appraisal and evaluation techniques; and

(7) School-based consultation theory and practice;

(e) Presents evidence from the preparing institution of a progression of supervised experiences in counseling and guidance through laboratory and practicum; and

(f) A course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(Effective July 1, 1995)

### **Sec. 10-145d-557. Provisional educator certificate requirements**

To receive a provisional educator certificate for school counselor an applicant shall present evidence of meeting the preparation and eligibility requirements for an initial educator certificate to serve as a school counselor, in addition to meeting the following requirements:

(a) Has successfully completed the BEST assessment, as may have been made available by the Board, and 10 school months of successful service under the initial educator certificate, interim educator certificate or durational shortage area permit; or

(b) Has completed, within 10 years prior to application, at least 30 school months of successful teaching as a school counselor in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state; or

(c) Has served a board of education successfully under a provisional teaching or provisional educator certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1995)

### **Sec. 10-145d-558. Professional educator certificate requirements**

To receive a professional educator certificate for school counselor an applicant shall present evidence of having met the following requirements:

(a) Has completed 30 school months of successful service under the provisional educator certificate, interim educator certificate or provisional teaching certificate; and

(b) Has completed 45 semester hours of graduate credit at an approved institution or institutions counseling and related areas including those required for the initial educator certificate. The candidate shall complete a program of additional semester hours of graduate credit designed to strengthen the skills and knowledge needed for the provisional educator certificate, and to include work in related disciplines such as psychology, sociology and special education.

(Effective July 1, 1995)

## E

### School Psychology

#### **Sec. 10-145d-559. When required**

This certificate is required for anyone serving in the employ of a board of education as a school psychologist.

(Effective July 1, 1993)

#### **Sec. 10-145d-560. Initial educator certificate requirements**

(a) To receive an initial educator certificate to serve as school psychologist, the applicant shall meet the following requirements, in addition to meeting the assessment requirements, as appropriate:

(1) Holds a master's degree;

(2) Has completed, as part of or in addition to the master's degree, at least 45 semester hours of graduate credit in a planned program in school psychological services as attested to by an approved institution;

(3) Presents the recommendation of the preparing institution, which shall be based upon evidence of knowledge, skills and understandings gained from study to be distributed among each of the following:

(A) Evaluation techniques, including observation, clinical appraisal and testing, and integration and interpretation of data;

(B) A supervised practicum or field work experience with school-age children;

(C) Characteristics of and programs for exceptional children;

(D) Human growth and personality development and the implications of individual differences among normal and exceptional children for the planning of educational programs;

(E) Individual and group counseling skills, modification of behavior techniques and interviewing skills; and

(F) Learning theories as applied to the teaching process;

(4) Has completed, in addition to the supervised practicum or field work experience, an internship consisting of 10 school months or its equivalent in a period not to exceed 20 school months, of supervised experience in a school setting under the supervision of a certified school psychologist, the local school system and the preparing institution; and

(5) A course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(b) If all other requirements except the internship are met in an approved program for the preparation of the school psychologist, an initial educator certificate may be issued and reissued once, except as otherwise provided in Section 10-145d-427, on the following conditions:

(1) That the internship is supervised jointly by a certified school psychologist and the preparing institution and is in a school setting approved by the preparing institution;

(2) That the intern is concurrently registered in an approved program for the preparation of school psychologists during the period of initial educator certification. At the expiration of the initial educator certification period, the provisional educator certificate may be issued only upon recommendation of the preparing institution in accordance with Section 10-145d-408; and

(3) That the internship be completed in conjunction with such BEST program for school psychologists as may have been made available by the Board.

(Effective July 1, 1993)

### **Sec. 10-145d-561. Provisional educator certificate requirements**

To receive a provisional educator certificate for school psychologist an applicant shall present evidence of meeting the preparation and eligibility requirements for an initial educator certificate to serve as a school psychologist, in addition to meeting the following requirements:

(a) Has successfully completed the BEST assessment, as may have been made available by the Board, and 10 school months of successful service under the initial educator certificate or interim educator certificate or durational shortage area permit; or

(b) Has completed, within 10 years prior to application, at least 30 school months of successful service as a school psychologist in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state; or

(c) Has served a board of education successfully under a provisional teaching or provisional educator certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1995)

### **Sec. 10-145d-562. Professional educator certificate requirements**

To receive a professional educator certificate for school psychologist an applicant shall present evidence of having met the general conditions, in addition to meeting the following requirements:

(a) Has completed 30 school months of successful service under the provisional educator certificate, interim educator certificate or provisional teaching certificate; and

(b) Has completed 60 semester hours of graduate credit in psychology and related areas at an approved institution or institutions, including those required for the initial educator certificate.

(Effective July 1, 1995)

## **F**

### **School Social Work**

#### **Sec. 10-145d-563. When required**

This certificate is required for anyone serving in the employ of a board of education as a school social worker.

(Effective July 1, 1993)

**Sec. 10-145d-564. Initial educator certificate requirements**

To receive an initial educator certificate to serve as a school social worker, the applicant shall meet the following requirements, in addition to meeting the assessment requirements, as appropriate:

(a) Holds a master's degree in social work from a school of social work accredited by the Council on Social Work Education, and

(b) Has completed a course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(Effective July 1, 1993)

**Sec. 10-145d-565. Provisional educator certificate requirements**

To receive a provisional educator certificate for school social worker an applicant shall present evidence of meeting the preparation and eligibility requirements for an initial educator certificate, in addition to meeting the following requirements:

(a) Has successfully completed the BEST assessment, as may have been made available by the Board, and one school year of successful service under the initial educator certificate, interim educator certificate or durational shortage area permit; or

(b) Has completed, within 10 years prior to application, at least 30 school months of successful service as a school social worker in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state; or

(c) Has served a board of education successfully under a provisional teaching or provisional educator certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1995)

**Sec. 10-145d-566. Professional educator certificate requirements**

To receive a professional educator certificate for school social worker an applicant shall present evidence of 30 school months of successful service under the provisional educator certificate, interim provisional educator certificate or provisional teaching certificate.

(Effective July 1, 1993)

### **State Educator Certificates for School Marriage and Family Therapist**

**Sec. 10-145d-566a. Applicable provisions under regulations concerning state educator certificates, permits and authorizations**

For purposes of sections 10-145d-566b to 10-145d-566f, inclusive, of the Regulations of Connecticut State Agencies, the definitions, general conditions, code of professional responsibility, types of certificates, special authorizations, reissuance of certificates, and the appeal process provisions as described in Part I, Part II, Part III, Part IV, Part V, and Part XVII of sections 10-145d-400 to 10-145d-619, inclusive, of the Regulations of Connecticut State Agencies shall apply.

(Adopted effective September 9, 2008)

**Sec. 10-145d-566b. When required**

This endorsement for school marriage and family therapist shall be required for anyone serving in the employ of a board of education as a school marriage and family therapist. Provision of services by the holder of this certificate for school marriage and family therapist will be determined by the school building administrator and in consultation with the planning and placement team, as defined in Section 10-76a-1 of the Regulations of Connecticut State Agencies, or in accordance with alternative procedures and programs, e.g., student assistance team, child study team, etc., before a child is referred to a planning and placement team as described in Section 10-76d-7 of the Regulations of Connecticut State Agencies. A licensed marital and family therapist providing services to a board of education through a personal services contract and not as an employee of the board of education shall not be required to hold a valid certificate.

(Adopted effective September 9, 2008)

**Sec. 10-145d-566c. Validity of certificate**

This certificate for school marriage and family therapist authorizes the holder to provide services to families, parents and guardians in order to support the academic or behavioral functioning of the student. The holder of this certificate for school marriage and family therapist shall not be authorized to teach unless the person holds an appropriate teaching endorsement.

(Adopted effective September 9, 2008)

**Sec. 10-145d-566d. Initial educator certificate requirements**

To receive an initial educator certificate to serve as a school marriage and family therapist, the applicant shall meet the following requirements:

- (a) Holds a bachelor's degree from an approved institution;
- (b) Holds a master's degree from an approved institution with a planned program in marriage and family therapy accredited by the Commission on Accreditation for Marriage and Family Therapy Education (COAMFTE);
- (c) Has successfully met Praxis I requirements;
- (d) Holds a valid license from the Connecticut Department of Public Health pursuant to Section 20-195c of the Connecticut General Statutes to practice marriage and family therapy;
- (e) Has completed graduate coursework in the following areas:
  - (1) Child and adolescent development;
  - (2) Learning theories;
  - (3) School-based systems theory;
  - (4) Federal and state education laws including, but not limited to, the Individuals with Disabilities Education Act (IDEA), Americans with Disabilities Act Section 504, professional ethics and code of professional responsibility for educators, Family Educational Rights and Privacy Act (FERPA), and statutory requirements for mandated reporting, suspensions and expulsions, and school and district accountability; and
  - (5) 300 hours of school-based marriage and family therapy practicum jointly supervised by faculty of a program accredited by the Commission on Accreditation for Marriage and Family Therapy Education (COAMFTE) and a special service staff member of a board of education;
- (f) Has completed a course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented

children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(Adopted effective September 9, 2008)

### **Sec. 10-145d-566e. Provisional educator certificate requirements**

To receive a provisional educator certificate for school marriage and family therapist, an applicant shall present evidence of meeting the preparation and eligibility requirements for an initial educator certificate, and evidence of having completed the following:

(a) 10 school months of successful service under the initial educator certificate or interim educator certificate; or

(b) Within 10 years prior to application, at least 30 school months of successful service as a school marriage and family therapist in the employ of a public school in another state, approved nonpublic school in Connecticut or nonpublic school approved by the appropriate governing body in another state.

(Adopted effective September 9, 2008)

### **Sec. 10-145d-566f. Professional educator certificate requirements**

To receive a professional educator certificate for school marriage and family therapist, an applicant shall present evidence of having completed 30 school months of successful service under a provisional educator certificate or interim provisional educator certificate.

(Adopted effective September 9, 2008)

## **Part XIV**

### **Administrative**

#### **A**

### **Reading and Language Arts Consultant**

#### **Sec. 10-145d-567. When required**

(a) This certificate shall be required for anyone serving in the employ of a board of education as supervisor, consultant or coordinator in the area of reading instruction, including anyone whose function is to:

(1) Work with teachers and other school personnel in curriculum planning and revision as it relates to the total reading and language arts program; or

(2) Assist classroom teachers, other teachers of reading and other school personnel in improving instruction in reading and language arts, including direct instruction to students.

(b) A reading and language arts consultant whose job function requires summative evaluation of certified staff shall be required to hold the intermediate administrator or supervisor certificate.

(Effective July 1, 1993)

#### **Sec. 10-145d-568. Validity of certificates**

(a) The reading and language arts consultant certificate shall be issued for pre-kindergarten through grade 12.

(b) This certificate, or a remedial reading or remedial language arts certificate, also shall cover the teaching of developmental reading and language arts at the grade levels for which the certificate is endorsed. A secondary English certificate

may cover the teaching of developmental reading or language arts in grades five through 12. Elementary teaching certificates may cover the teaching of developmental reading and language arts at the grade levels for which the certificates are endorsed.

(Effective July 1, 1995)

### **Sec. 10-145d-569. Initial educator certificate requirements**

To receive an initial educator certificate for reading and language arts consultant, an applicant shall present evidence of meeting the following requirements, in addition to meeting the assessment requirements, as appropriate:

(a) Holds a professional educator certificate, or holds or is eligible for an initial educator certificate, and has met all course work requirements for a professional educator certificate;

(b) Holds a master's degree from an approved institution;

(c) Has completed at least 30 school months of successful classroom teaching experience;

(d) Has completed, at the undergraduate or graduate level, study in each of the following areas:

(1) Curriculum;

(2) Psychology, including human growth and development, understanding human behavior, personality, mental hygiene;

(3) Measurement and evaluation; and

(4) Children's or adolescent literature;

(e) Holds or is eligible for a remedial reading and language arts endorsement and has completed at least 12 semester hours of graduate credit in a planned program for special service in reading and language arts, including courses in each of the following:

(1) Advanced reading and language arts diagnosis;

(2) Organization, administration and supervision of reading and language arts programs; and

(3) Practicum in consulting, including applied reading and language arts research, of at least six semester hours of credit in total;

(f) Applicants shall include at least 10 school months as a remedial reading and remedial language arts teacher; and

(g) Has completed a course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(Effective July 1, 1995)

### **Sec. 10-145d-570. Provisional educator certificate requirements**

To receive a provisional educator certificate for reading and language arts consultant an applicant shall present evidence of meeting the preparation and eligibility requirements for an initial educator certificate, in addition to meeting the following requirements:

(a) Has successfully completed the BEST assessment, as may have been made available by the Board, and 10 school months of successful service under the initial educator certificate, interim educator certificate, or durational shortage area permit; or

(b) Has completed, within 10 years prior to application, at least 30 school months of successful service as a reading and language arts consultant in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state; or

(c) Has served a board of education successfully under a provisional teaching or provisional educator certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1995)

### **Sec. 10-145d-571. Professional educator certificate requirements**

To receive a professional educator certificate for reading and language arts consultant an applicant shall present evidence of 30 school months of successful service under a provisional educator certificate, interim educator certificate or provisional teaching certificate.

(Effective July 1, 1995)

## **B**

### **Intermediate Administration or Supervision**

#### **Sec. 10-145d-572. When required**

(a) This certificate, or another appropriate certificate, shall be required for a person employed by a board of education who is designated by the employing agent or board of education as: deputy superintendent, assistant superintendent, principal, assistant principal, curriculum coordinator, supervisor of instruction or any person who has the primary responsibility for directing or coordinating or managing certified staff and resources, or any person responsible for summative evaluation of certified staff. This certificate may authorize service as a school business administrator.

(b) Persons hired on or after September 1, 1980, to serve in supervisory positions in special education and related services shall be required to hold the intermediate administrator or supervisor certificate and shall be appropriately certified according to the following:

(1) Whenever a board of education is required by Section 10-76d-2(b) of the Regulations of Connecticut State Agencies to employ a full-time supervisor of special education instruction, the supervisor shall be required to hold both the intermediate administrator or supervisor certificate and special education certification.

(2) Whenever a board of education is required by Section 10-76d-2 (d) of the Regulations of Connecticut State Agencies to employ a full-time supervisor of pupil personnel services, the supervisor shall be required to hold both the intermediate administrator or supervisor certificate and certification in any of the service categories to be supervised.

(3) Whenever a board of education is required by Section 10-76d-2 (e) of the Regulations of Connecticut State Agencies to employ a full-time supervisor of pupil personnel services, the supervisor shall be required to hold both the intermediate administrator or supervisor certificate and certification in the service category to be supervised.

(4) On and after July 1, 1991, whenever a board of education is required by Section 1 of P.A. 91-220 to employ a full-time supervisor for special education personnel, including instructional and pupil personnel services personnel, the super-

visor shall be required to hold both intermediate administrator or supervisor certificate and certification in special education or in a service category of pupil personnel services.

(Effective July 1, 1995)

**Sec. 10-145d-573. Employer's statement for the employing agent**

Where the employing agent of a board of education is required to hold an intermediate administrator or supervisor certificate, and is required to submit a statement of successful experience from an employer, such statement shall be issued by the board of education or its equivalent.

(Effective July 1, 1993)

**Sec. 10-145d-574. Initial educator certificate requirements**

To receive an initial educator certificate for intermediate administrator or supervisor an applicant shall present evidence of meeting the following requirements, in addition to meeting the assessment requirements, as appropriate:

- (a) Holds a master's degree from an approved institution;
- (b) Has completed 18 semester hours of graduate credit in addition to the master's degree;
- (c) Has completed 50 school months of successful teaching or service, which shall have been in public schools or in approved nonpublic schools or nonpublic schools approved by the appropriate governing body in another state in a position or positions requiring certification in the state where employed, or in a position or positions which would have required certification had the service been in Connecticut public schools, or in a state education agency as a professional or managerial staff member. Consideration may be given toward partial fulfillment of the requirements of this subsection to applicants who have completed, as part of a planned program of preparation, a one-year period of internship in areas of school administration and supervision under the supervision of the recommending institution;
- (d) Presents the recommendation of an approved institution where the applicant has completed a planned program of preparation for administrative and supervisory personnel. The recommendation shall state that the applicant is personally and professionally qualified to serve as a public school administrator or supervisor, and has completed an approved program at the institution specifically for school administration and supervision. The program on which the institutional recommendation has been based shall aggregate not less than 15 semester hours of graduate credit taken at the recommending institution;

(e) Has completed graduate study in each of the following:

- (1) Psychological and pedagogical foundations of learning, which may include topics such as teaching styles, learning styles, theories of human growth and development, and tests and measurement;
- (2) Curriculum development and program monitoring;
- (3) School administration, which may include topics such as school finance, school law, public relations and leadership training;
- (4) Personnel evaluation and supervision, which may include topics such as theories and techniques, current practices, staff development, and human relations; and
- (5) Contemporary educational problems and solutions from a policy-making perspective, which may include the use of research; and

(f) Has completed a course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and

development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(Effective July 1, 1995)

### **Sec. 10-145d-575. Provisional educator certificate requirements**

To receive a provisional educator certificate for intermediate administrator or supervisor an applicant shall present evidence of meeting the specific requirements for an initial educator certificate, in addition to meeting the following requirements:

(a) Has successfully completed the BEST assessment, as may have been made available by the Board, and 10 school months of successful service under the initial educator certificate, interim educator certificate or durational shortage area permit; or

(b) Has completed, within 10 years prior to application, at least 30 school months of successful service as an administrator or supervisor in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state or three years as a managerial or professional staff member for a state education agency; or

(c) Has served a board of education successfully under a provisional teaching or provisional educator certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1995)

### **Sec. 10-145d-576. Professional educator certificate requirements**

To receive a professional educator certificate for intermediate administrator or supervisor an applicant shall meet the following requirements:

(a) Has completed at least 30 school months of successful service under the provisional educator certificate, interim educator certificate or provisional teaching certificate; and

(b) Has completed not less than 30 semester hours of graduate credit at an approved institution or institutions in addition to the master's degree.

(Effective July 1, 1995)

## **C**

### **Department Chairperson**

#### **Sec. 10-145d-577. When required**

(a) This certificate or another appropriate certificate, shall be required for anyone employed by a board of education who is designated by the employing agent as a department chairperson and who has the responsibility for directing, coordinating or managing staff and resources.

(b) Upon the written request from an employing agent, a person may receive an endorsement for a subject area or grade level, for which there is no current endorsement, provided the Department determines such endorsement to be appropriate.

(c) A department chairperson whose job function requires summative evaluation of certified staff, shall be required to hold the intermediate administrator or supervisor certificate.

(Effective July 1, 1995)

**Sec. 10-145d-578. Validity of certificates**

This certificate shall be valid for any subject area or grade level in grades kindergarten through 12.

(Effective July 1, 1995)

**Sec. 10-145d-579. Initial educator certificate requirements**

To receive an initial educator certificate for department chairperson, an applicant shall present evidence of meeting the following requirements, in addition to meeting the assessment requirements, as appropriate:

(a) Holds an appropriate Connecticut certificate;

(b) Holds a master's degree from an approved institution or has completed 30 semester hours of credit in addition to the bachelor's degree;

(c) Has completed in the total post baccalaureate program, at least six semester hours of graduate credit in instructional supervision and school administration, six semester hours of graduate credit in curriculum development, and six semester hours of graduate credit in the area for which the endorsement is sought; and

(d) Has completed 30 school months of successful teaching experience in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state.

(Effective July 1, 1995)

**Sec. 10-145d-580. Provisional educator certificate requirements**

To receive a provisional educator certificate for department chairperson an applicant shall present evidence of meeting the general requirements and the specific requirements for an initial educator certificate, in addition to meeting the following requirements:

(a) Has successfully completed the BEST assessment, as may have been made available by the Board, and 10 school months of successful service under the initial educator certificate, interim educator certificate or durational shortage area permit; or

(b) Has completed, within 10 years prior to application, at least 30 school months of successful service as a department chairperson in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state.

(Effective July 1, 1995)

**Sec. 10-145d-581. Professional educator certificate requirements**

To receive a professional educator certificate for department chairperson an applicant shall present evidence of having 30 school months of successful service under the provisional educator certificate, interim educator certificate or provisional teaching certificate.

(Effective July 1, 1995)

**D**

**Superintendent of Schools**

**Sec. 10-145d-582. When required**

This certificate shall be required for anyone employed by a board of education as a superintendent of schools or an executive director of a regional educational service center.

(Effective July 1, 1993)

**Sec. 10-145d-583. Validity of certificates**

This certificate shall authorize the holder to serve as a superintendent of schools, as deputy superintendent, assistant superintendent or as an executive director of a regional educational service center.

(Effective July 1, 1993)

**Sec. 10-145d-584. Employer's statement for superintendent**

Where the employing agent of a board of education is required to hold a superintendent certification, and is required to submit a statement of successful service from an employer, such statement shall be issued by the board of education or its equivalent.

(Effective July 1, 1993)

**Sec. 10-145d-585. Initial educator certificate requirements**

To receive an initial educator certificate for superintendent of schools an applicant shall present evidence of meeting the following requirements, in addition to meeting the assessment requirements, as appropriate:

(a) Holds a master's degree from an approved institution;

(b) Has completed 30 semester hours of graduate credit beyond the master's degree;

(c) Has completed a minimum of 80 school months of successful teaching or service, at least 50 school months of which shall have been in public schools, approved nonpublic schools or nonpublic schools approved by the appropriate governing body in another state, in a position or positions requiring certification in the state in which employed, or in a position or positions which would have required certification had the service been in Connecticut public schools, or as a professional or managerial staff member in a state education agency. This total may include the 30 school months of administrative experience required in accordance with subsection (d) of this Section;

(d) Has completed a minimum of 30 school months of full-time administrative or supervisory experience in public schools, approved nonpublic schools or nonpublic schools approved by the appropriate governing body in another state, or as a managerial staff member in a state education agency, in a position or positions which if in Connecticut public schools would have required intermediate administrator or supervisor certification. On specific recommendation of the preparing institution, consideration may be given toward partial fulfillment of the requirements of this subsection to applicants who have completed, as part of a planned program of preparation for the superintendency, a one year period of internship in general school administration under the supervision of the institution recommending the applicant for certification;

(e) Presents the recommendation of an approved institution where the applicant has completed a planned program of preparation of superintendent of schools. The recommendation shall state that the applicant is personally and professionally qualified to serve as a superintendent of schools, and has completed an approved program at the institution specifically in preparation for the position of superintendent of schools. The program on which the institutional recommendation has been based shall aggregate not less than 30 semester hours of graduate credit in addition to the master's degree. Not less than 15 semester hours of this requirement shall have been completed at the recommending institution, and additional course work aggregating not less than 15 semester hours of credit shall have been completed either at the recommending institution or at another approved institution by arrangement with, or with the approval of, the recommending institution;

(f) Has completed in the graduate program, study in each of the following:

(1) Psychological and pedagogical foundations of learning, which may include topics such as teaching styles, learning styles, theories of human growth and development, and tests and measurement;

(2) Curriculum development and program monitoring;

(3) School administration, which may include topics such as school finance, school law, public relations and leadership training;

(4) Personnel evaluation and supervision, which may include topics such as theories and techniques, current practices, staff development and human relations; and

(5) Contemporary educational problems and solutions from a policy making perspective, which may include the use of research; and

(g) Has completed a course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(Effective July 1, 1995)

### **Sec. 10-145d-586. Provisional educator certificate requirements**

To receive a provisional educator certificate for superintendent of schools an applicant shall present evidence of meeting the specific requirements for an initial educator certificate, in addition to meeting the following requirements:

(a) Has successfully completed the BEST assessment, as may have been made available by the Board, and 10 school months of successful service under the initial educator certificate, interim educator certificate or durational shortage area permit; or

(b) Has completed at least 30 school months of successful service as a superintendent of schools in a public, approved or nonpublic school approved by the appropriate governing body in another state, as an executive director at a regional educational service center or as a managerial staff member in a state education agency, within 10 years prior to application for such provisional educator certificate; or

(c) Has served a board of education successfully under a provisional teaching or provisional educator certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1995)

### **Sec. 10-145d-587. Professional educator certificate requirements**

To receive a professional educator certificate for superintendent of schools, an applicant shall present evidence of having served successfully under the provisional educator, interim educator or provisional teaching certificate for a period of at least 30 school months.

(Effective July 1, 1995)

## **E**

### **School Business Administration**

#### **Sec. 10-145d-588. When required**

This certificate, or another appropriate certificate, shall be required for anyone employed by a board of education who is responsible for six or more of the following

areas of school business administration: (1) accounting and reporting; (2) financial planning and budgeting; (3) operation and maintenance of plant; (4) administering personnel functions; (5) purchasing and supply management; (6) data processing; (7) food service operations; (8) grant applications and reporting; (9) insurance; (10) collective bargaining and (11) transportation.

(Effective July 1, 1995)

### **Sec. 10-145d-589. Initial educator certificate requirements**

To receive an initial educator certificate as a school business administrator, an applicant shall present evidence of having met the following requirements:

Has met one of the following conditions:

(a) Holds a bachelor's or master's degree from an approved institution with major concentration either in business administration or public administration, having completed course work in the following prescribed areas: law, accounting, finance, management, personnel and informational systems; or

(b) Holds a bachelor's degree from an approved institution, having completed a minimum of 12 semester hours of credit in the prescribed following areas: school law, school finance, school plant planning and operation, school business administration, budgeting and resource management, personnel, collective bargaining, systems analysis and operations; or

(c) Holds a master's degree or sixth-year certificate in educational administration or educational management, having completed a minimum of 12 semester hours of credit in the prescribed following areas: school business administration, school finance, budgeting and resource management, school law, personnel administration, school plant planning and operation, collective bargaining, system analysis and operations research; or

(d) In addition to possessing a minimum of a bachelor's degree from an approved institution and in lieu of the prescribed course work in subsection (a) of this section, has successfully completed a minimum of three years of work in public or private business administration, such work to have involved not less than six of the responsibilities listed in Section 10-145d-588 of these regulations, or educational administration or public administration.

(Effective July 1, 1993)

### **Sec. 10-145d-590. Provisional educator certificate requirements**

To receive a provisional educator certificate for school business administrator an applicant shall present evidence of meeting the preparation and eligibility requirements for an initial educator certificate, in addition to meeting the following requirements:

(a) Has successfully completed the BEST assessment, as may have been made available by the Board, and 10 school months of successful service under the initial educator certificate, interim educator certificate or durational shortage area permit; or

(b) Has completed, within 10 years prior to application, at least 30 school months of successful service as a school business administrator in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state; or

(c) Has served a board of education successfully under a provisional teaching or provisional educator certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1995)

**Sec. 10-145d-591. Professional educator certificate requirements**

To receive a professional educator certificate for school business administrator, an applicant shall present evidence of meeting the following requirements:

(a) Has completed not less than 30 school months of successful service as a school business administrator under a provisional educator, interim educator or provisional teaching certificate; and

(b) Prior to July 1, 2003, has completed not less than 30 semester hours of credit beyond the bachelor's degree at an approved institution or institutions, including:

(1) A minimum of 12 semester hours of credit at an approved institution or institutions in school business administration, school finance, budgeting and resource management, school law, personnel administration, school plant planning and operation, collective bargaining, or system analysis and operations research; and

(2) A minimum of six semester hours of credit at an approved institution or institutions in public school administration, educational policy analysis, organizational behavior, curriculum and instruction, or foundations of education; or

(c) Prior to July 1, 2003, the 30 semester hours of credit beyond the bachelor's degree need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(1) A planned program at an approved institution; or

(2) An individual program which is mutually determined or approved by the school business administrator and the employing agent of the board of education, and which is designed to increase the ability of the administrator to manage the business affairs of the school system. Such an individual program may include course work taken at one or more approved institutions.

(d) On and after July 1, 2003, any applicant who holds or held a provisional teaching or provisional educator certificate shall have completed, at an approved institution, either a master's degree or at least 30 semester hours of graduate credit.

(Effective July 1, 1995)

**Part XV**

**Adult Education**

**A**

**High School Credit Diploma Program**

**Sec. 10-145d-592. When required**

This certificate, or another subject appropriate certificate, for teaching in high school credit diploma programs shall be required for anyone employed by a board of education as a teacher in adult education programs mandated by statute and for which high school credit is awarded.

(Effective July 1, 1995)

**Sec. 10-145d-593. Validity of certificates**

This certificate, or another subject appropriate certificate, shall authorize teaching adults in the high school credit diploma programs in the endorsed secondary academic or special subjects for which the individual holds an appropriate endorsement.

(Effective July 1, 1995)

**Sec. 10-145d-594. Initial educator certificate requirements**

To receive an initial educator certificate for high school credit diploma programs an applicant shall present evidence of meeting the following requirements, in addition to meeting the assessment requirements, as appropriate:

(a) Holds a bachelor's degree from an approved institution;

(b) Holds or is eligible for the secondary academic or special subject or field endorsement appropriate to the subject area for which adult high school credit diploma program certification is sought; and

(c) Has completed a course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(Effective July 1, 1995)

### **Sec. 10-145d-595. Provisional educator certificate requirements**

To receive a provisional educator certificate for high school credit diploma programs an applicant shall present evidence of meeting the preparation and eligibility requirements for an initial educator certificate, in addition to meeting the following requirements:

(a) Has successfully completed the BEST assessment, as may have been made available by the Board, and one year of successful teaching as defined in the general conditions in Section 10-145d-400 (ii) and Section 10-145d-400 (pp) under the initial educator certificate, interim educator certificate or an adult education authorization; or

(b) Has completed, within 10 years prior to application, at least three years of appropriate successful adult education teaching or 30 school months of successful teaching in a subject area or field appropriate to the subject area or field for which the provisional educator certificate is being sought, in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state or in a cooperating eligible entity pursuant to Sec. 10-69 of the Connecticut general statutes; or

(c) Has served a board of education successfully under a provisional teaching certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1995)

### **Sec. 10-145d-596. Professional educator certificate requirements**

To receive a professional educator certificate for high school credit diploma programs an applicant shall present evidence of having met the following requirements:

(a) Has completed three years of successful teaching as defined in Section 10-145d-400 (ii) and Section 10-145d-400 (pp) under the provisional teaching certificate or provisional educator certificate or interim educator certificate; and

(b) Has completed not fewer than 30 semester hours of credit beyond the bachelor's degree at an approved institution or institutions. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(1) A planned program at an approved institution, related directly to the subject areas or grade levels of the endorsement or in an area or areas related to the teacher's ability to provide instruction effectively or to meet locally determined goals and objectives; or

(2) An individual program which is mutually determined or approved by the applicant and the employing agent of a board of education and which is designed to increase the ability of the teacher to improve student learning.

(c) On and after July 1, 2003, any applicant who holds or held a provisional teaching or provisional educator certificate shall have completed, at an approved institution, either a master's degree or at least 30 semester hours of graduate credit.

(Effective July 1, 1995)

## B

### **External Diploma Program and Noncredit Mandated Programs**

#### **Sec. 10-145d-597. When required**

This certificate shall be required, for anyone employed by a board of education as an assessor in an external diploma program or as a teacher in adult education programs mandated by statute, and for which no credit is awarded. A professional educator certificate, in an endorsement area where a bachelor's degree is required, shall also authorize service in the external diploma program and noncredit mandated programs.

(Effective July 1, 1995)

#### **Sec. 10-145d-598. Validity of certificates**

This certificate shall authorize service as an assessor in an external diploma program or as a teacher in adult education programs mandated by statute, such as Adult Basic Education and General Educational Development programs. A professional educator certificate, in an endorsement area where a bachelor's degree is required, shall also authorize service in the external diploma program and noncredit mandated programs.

(Effective July 1, 1995)

#### **Sec. 10-145d-599. Initial educator certificate requirements**

To receive an initial educator certificate for external diploma program and noncredit mandated programs, in addition to meeting the assessment requirements, as appropriate, an applicant shall:

(a) Hold a bachelor's degree from an approved institution with a major in or closely related to one of the subjects covered by the certificate; and

(b) Have completed a course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(Effective July 1, 1995)

#### **Sec. 10-145d-600. Provisional educator certificate requirements**

To receive a provisional educator certificate for external diploma program and noncredit mandated programs an applicant shall present evidence of meeting the preparation and eligibility requirements for an initial educator certificate, in addition to meeting the following requirements:

(a) Has successfully completed the BEST assessment, as may have been made available by the Board, and one year of successful teaching as defined in general conditions in Section 10-145d-400 (ii) and Section 10-145d-400 (pp) under the

initial educator certificate, interim educator certificate or an adult education authorization; or

(b) Has completed, within 10 years prior to application, at least three years of appropriate successful adult education teaching or 30 school months of successful teaching in a subject area or field appropriate to the subject area or field for which the provisional educator certificate is being sought, in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state or in a cooperating eligible entity pursuant to Section 10-69 of the Connecticut general statutes; or

(c) Has served a board of education successfully under a provisional teaching certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1995)

### **Sec. 10-145d-601. Professional educator certificate requirements**

To receive a professional educator certificate for external diploma program and noncredit mandated programs an applicant shall present evidence of having met the following requirements:

(a) Has completed three years of successful teaching as defined in Section 10-145d-400 (ii) and Section 10-145d-400 (pp) under the provisional teaching certificate or provisional educator certificate or interim educator certificate; and

(b) Has completed not less than 30 semester hours of credit beyond the bachelor's degree at an approved institution or institutions. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

(1) A planned program at an approved institution, related directly to the subject areas or grade levels of the endorsement or in an area or areas related to the teacher's ability to provide instruction effectively or to meet locally determined goals and objectives; or

(2) An individual program which is mutually determined or approved by the teacher and the employing agent of the board of education and which is designed to increase the ability of the teacher to improve student learning; or

(c) On and after July 1, 2003, any applicant who holds or held a provisional teaching or provisional educator certificate shall have completed, at an approved institution, either a master's degree or at least 30 semester hours of graduate credit.

(Effective July 1, 1995)

## **C**

### **English to Non-English Speaking Adults**

#### **Sec. 10-145d-602. When required**

This certificate, or a bilingual or tesol certificate, shall be required for anyone employed by a board of education to teach English to non-English speaking adults in a public adult education program.

(Effective July 1, 1995)

#### **Sec. 10-145d-603. Validity of certificate**

This certificate shall authorize the teaching of English to non-English speaking adults in adult education programs mandated by statute.

(Effective July 1, 1993)

**Sec. 10-145d-604. Initial educator certificate requirements**

To receive an initial educator certificate for teaching English to non-English speaking adults an applicant shall present evidence of meeting the following requirements, in addition to meeting the assessment requirements, as appropriate:

- (a) Holds a bachelor's degree from an approved institution;
- (b) Has completed three semester hours of credit in methods of teaching English to speakers of other languages; and
- (c) Has completed a course of study in special education comprised of not fewer than 36 clock hours, which shall include study in understanding the growth and development of exceptional children, including handicapped and gifted and talented children and children who may require special education, and methods for identifying, planning for and working effectively with special-needs children in the regular classroom.

(Effective July 1, 1995)

**Sec. 10-145d-605. Provisional educator certificate requirements**

To receive a provisional educator certificate for teaching English to non-English speaking adults an applicant shall present evidence of meeting the preparation and eligibility requirements for an initial educator certificate, in addition to meeting the following requirements:

- (a) Has successfully completed the BEST assessment, as may have been made available by the Board, and one year of successful teaching as defined in Section 10-145d-400 (ii) and Section 10-145d-400 (pp) under the initial educator certificate, interim educator certificate or an adult education authorization; or
- (b) Has completed, within 10 years prior to application, at least three years of appropriate successful adult education teaching or 30 school months of successful teaching in a subject area or field appropriate to the subject area or field for which the provisional educator certificate is being sought, in a public, approved nonpublic school or nonpublic school approved by the appropriate governing body in another state or in a cooperating eligible entity pursuant to Section 10-69 of the Connecticut general statutes; or
- (c) Has served a board of education successfully under a provisional teaching certificate for the school year immediately preceding application. The subject area or field taught during the preceding year shall be the same for which provisional educator certification is sought.

(Effective July 1, 1995)

**Sec. 10-145d-606. Professional educator certificate requirements**

To receive a professional educator certificate for teaching English to non-English speaking adults, an applicant shall present evidence of having met the following requirements:

- (a) Has completed three years of successful teaching under the provisional teaching certificate or provisional educator certificate or interim educator certificate; and
- (b) Has completed not fewer than 30 semester hours of credit beyond the bachelor's degree at an approved institution or institutions. Such course work need not necessarily lead to a master's degree and may include graduate or undergraduate courses. It shall consist of:

- (1) A planned program at an approved institution, related directly to the subject areas or grade levels of the endorsement or in an area or areas related to the teacher's ability to provide instruction effectively or to meet locally determined goals and objectives; or

(2) An individual program which is mutually determined or approved by the teacher and the employing agent of the board of education and which is designed to increase the ability of the teacher to improve student learning; or

(c) On and after July 1, 2003, any applicant who holds or held a provisional teaching or provisional educator certificate shall have completed, at an approved institution, either a master's degree or at least 30 semester hours of graduate credit.

(Effective July 1, 1995)

## D

### General Interest Programs

#### **Sec. 10-145d-607. When required**

No certificate or permit shall be required for adult education teachers of general interest or avocational courses which are not mandated by General Statute or other sections of these regulations, and for which no high school credit is provided.

(Effective July 1, 1993)

## Part XVI

### Discontinued Endorsements and Prior Authorization

## A

### Discontinued Endorsements

#### **Sec. 10-145d-608. Endorsements previously issued, but no longer available**

A number of certification endorsement categories which were previously issued are no longer available on new certificates. Existing certificates bearing those endorsements will continue to be valid in all endorsed subject areas, fields and grade levels, as long as the certificate remains in effect.

(Effective July 1, 1993)

#### **Sec. 10-145d-609. Professional educator certificate for discontinued endorsements**

To receive a professional educator certificate in a discontinued endorsement area, except adult in-service distributive education, as hereinafter provided, an applicant shall present evidence of having met the assessment requirements, as appropriate, in addition to meeting the following requirements to each specific endorsement area:

(a) Has completed 30 school months of successful teaching under the provisional teaching certificate, except that adult in-service distributive education teachers shall complete 96 clock hours, or the equivalent, of successful service in a position covered by the provisional teaching certificate; or

(b) Has fulfilled the following course work requirements:

(1) Evening vocational schools, skilled trades: has completed at an approved institution or institutions a minimum of two courses teaching vocational and industrial education, which may include the one course which was necessary to meet requirements for the provisional teaching certificate;

(2) Evening vocational schools, trade-related subjects: has completed at an approved institution or institutions a minimum of two courses teaching vocational and industrial education, which may include the one course which was necessary to meet requirements for the provisional teaching certificate;

(3) Adult vocational homemaking: has completed at an approved institution or institutions a minimum of four semester hours of credit teaching adult vocational homemaking, which may include the two semester hours of credit which was necessary to meet requirements for the provisional teaching certificate; and

(4) Adult in-service distributive education: has completed at an approved institution or institutions a total of 24 clock hours, or the equivalent in semester hours, teaching in distributive education; and

(5) Library-teacher: has completed at least 30 semester hours of credit in library science, either as part of or in addition to the course work required for professional educator certification.

(Effective July 1, 1993)

## B

### Prior Authorizations

#### Sec. 10-145d-610. Prior authorizations

To receive an endorsement on the basis of prior authorization, an applicant may file an application and present evidence of meeting the following requirements, in addition to meeting the assessment requirements, as appropriate:

(a) Any person who holds a secondary guidance counselor certificate may serve as a school counselor in grades five through 12;

(b) Any person who served as a health occupations instructor prior to July 1, 1989, in a vocational-technical school with a certificate endorsed for service as an instructor in licensed practical nursing, occupational subjects in vocational-technical schools (formerly skilled trades) or school nurse teaching, may continue to serve in that capacity;

(c) Any person employed continuously by one approved private special education facility prior to September 1, 1980, may not be required to hold appropriate certification so long as they remain employed in the same position by the same approved private special education facility;

(d) Any person who holds or held a certificate endorsed to serve as library-teacher, or for teaching any subject or any grade level and who served as a school library media specialist before September 1, 1978, may be eligible for endorsement for school librarymedia specialist;

(e) Any person who served as a health occupations instructor prior to July 1, 1989, under a certificate for trade and industrial occupational subjects in comprehensive high schools (formerly occupational subjects), school nurse teacher or health education, may continue to serve in that capacity;

(f) Any person who held a secondary teaching or special services certificate and served as a teacher-coordinator of cooperative work education, diversified occupations prior to July 1, 1989, may be eligible for cooperative work education endorsement in accordance with the following:

(1) The holder of a provisional teaching certificate may be eligible for endorsement of such certificate for cooperative work education; or

(2) The holder of a professional educator certificate who has completed at least 30 school months of successful teaching as a teacher-coordinator of cooperative work education may be eligible for endorsement on the professional educator certificate for cooperative work education; or

(3) The holder of a professional educator certificate who has completed less than three years of successful service as a teacher-coordinator of cooperative work

education, may be eligible for issuance of a provisional educator certificate for cooperative work education.

(g) Any person who holds an elementary, secondary academic subjects, or mentally handicapped certificate, and prior to September 1, 1974, who taught children at the corresponding grade levels who are emotionally disturbed, socially maladjusted, perceptually handicapped or who have learning disabilities, may be eligible for an endorsement for comprehensive special education;

(h) Any person who, prior to July 1, 1991, served as a department chairperson, and who was not required to hold the intermediate administrator or supervisor certificate, may be eligible for endorsement for department chairperson;

(i) Any person who, on July 1, 1989, held a standard or permanent secondary academic or special subject or field teaching certificate, and who taught in an adult high school credit diploma program, may be eligible for a professional educator certificate for the adult high school credit diploma program;

(j) Any person who, on July 1, 1989, held a provisional teaching certificate for a secondary academic or special subject or field and who taught in an adult high school credit diploma program, may be eligible for a provisional educator certificate for the adult high school credit diploma program;

(k) Any person who, on July 1, 1989, held a standard or permanent certificate and who served as an assessor in an external diploma program or who taught in adult noncredit mandated programs not requiring secondary academic or special subject or field certification, may be eligible for a professional educator certificate for the external diploma program and noncredit mandated programs certificate;

(l) Any person who, on July 1, 1989, held a provisional teaching certificate and who served as an assessor in an external diploma program or who taught in adult noncredit mandated programs not requiring secondary academic or special subject or field certification, may be eligible for a provisional educator certificate for the external diploma program and noncredit mandated programs certificate;

(m) Any person who holds or held an elementary certificate or a secondary foreign language certificate who, prior to July 1, 1993, was authorized to serve as a bilingual educator, may be eligible for an endorsement for bilingual education endorsement;

(n) Any person who holds or held a secondary foreign language certificate who taught elementary foreign language under such certificate prior to July 1, 1989, may be eligible for an endorsement for foreign language instruction at the elementary level;

(o) Any person who holds an elementary or secondary certificate in English or a foreign language, who, prior to July 1, 1993, was allowed to serve as a teacher of English for speakers of other languages, may be eligible for an endorsement to serve as a teacher of English to speakers of other languages upon completion of at least three semester hours of credit in each of the following:

(1) Methods of teaching English to speakers of other languages; and

(2) Culture and intergroup relations: including awareness of cross-cultural similarities and contrasts, the nature of specific minority American and foreign cultures, multicultural education and the effects of culture on language and cognition; or

Linguistics and academic assessment of limited-English-proficient students; including testing and evaluation techniques applicable to the determination of language dominance, language proficiency, and bilingualism of limited-English-proficient students; and the development of an instructional plan appropriate to the needs of limited-English-proficient students.

(p) Notwithstanding any other provisions to the contrary, any person who holds or held a provisional teaching or provisional educator certificate endorsed for early childhood and who has successfully taught for 30 school months in a program approved by the National Academy of Early Childhood Programs may be eligible for a professional educator endorsement if the applicant meets requirements in Section 10-145d-433;

(q) Notwithstanding the provisions of Section 10-145d-423 of these Regulations, any athletic director employed by a board of education on July 31, 1998, and remaining so employed in the same position, shall not be required to hold a certificate unless such athletic director evaluates certified staff.

(Effective July 1, 1995; amended August 6, 1998)

## **Part XVII**

### **Appeal Process**

#### **A**

#### **Denial**

#### **Sec. 10-145d-611. Denial of certificate, permit or authorization to applicant**

(a) The Department may deny issuance of any certificate, permit or authorization when in the opinion of the department, an applicant does not meet or has not fulfilled the appropriate requirements for such certificate, permit or authorization.

(b) The decision to deny issuance of a permit or authorization is final.

(c) If the Department denies issuance of an initial educator, temporary 90 day, provisional teaching, provisional educator, professional educator or continuation of a professional educator certificate, the applicant may file within 20 days of receipt of notification of such denial, a request for review of the Department's decision.

(d) A request to review shall contain (1) the full name, address, social security number, and telephone number of the applicant making the request; (2) a clear and concise statement of the reasons for which the applicant believes the Department erred; and (3) any documentary evidence which supports the applicant's position.

(e) A review panel consisting of not less than three qualified Department staff shall review the request and accompanying information. The panel either may direct the Department to issue a certificate or notify the applicant, in writing, that the decision of the Department to deny issuance of the certificate is upheld. Any decision of the review panel shall be made within 60 days of receipt of the request for review.

(f) Within 20 days after the applicant receives notice of denial, if an applicant holding an initial educator certificate is not granted a provisional educator certificate; if an applicant holding a provisional teaching certificate or a provisional educator certificate is not granted a professional educator certificate, if an applicant holding a provisional professional educator certificate is not granted a continuation, said applicant may request reconsideration by the Board. The request for reconsideration shall be made within 30 days after the applicant has received notification that the certification decision of the Department was upheld.

(g) Within 60 days following receipt of the request for reconsideration, the Board shall review all appropriate records and determine whether to issue or not issue the certificate or, if the applicant requests a hearing, the Board, within 60 days of receipt of the request for a hearing, shall hold a hearing.

(h) Hearings shall be conducted pursuant to applicable provisions of the Rules of Practice, Sections 10-4-11 through 10-4-19 of the Regulations of Connecticut State Agencies, as may be amended from time to time.

(i) The Board shall issue a written decision as to whether to issue or not to issue a certificate within 30 days of the close of the hearing or the filing of a proposed final decision.

(Effective July 1, 1995)

## B

### Revocation

#### **Sec. 10-145d-612. Revocation of certificate, permit and authorization**

(a) **Causes.** Any certificate issued by the Board may be revoked by the Board in accordance with procedures hereinafter established if the Board finds that one or more of the following just causes exist:

(1) The holder of the certificate, hereinafter called "the holder," obtained the certificate through fraud or misrepresentation of a material fact;

(2) The holder has persistently neglected to perform the duties for which certification was granted;

(3) The holder is professionally unfit to perform the duties for which certification was granted;

(4) The holder is convicted in a court of law of a crime involving moral turpitude or of any other crime of such nature that, in the opinion of the Board, continued certification would impair the standing of certificates issued by the Board; or

(5) Other due and sufficient cause.

(b) **Request for revocation.** A request for revocation of a certificate may be made by a board of education, by a superintendent of schools, or by any person with a legitimate interest, hereinafter called "the requesting party." Such request shall be in writing, signed and notarized and shall state in reasonable detail the facts upon which revocation is requested, which shall include but not be limited to relevant names of persons, dates and places. Any such request shall be filed with the Commissioner.

(c) **Dismissal.** If, in the opinion of the Commissioner, the request to revoke does not contain factual information in reasonable detail sufficient to commence an investigation, the Commissioner may either request additional information or dismiss without prejudice the request to revoke.

(d) **Investigation.** If, in the opinion of the Commissioner, the request to revoke does contain factual information in reasonable detail sufficient to commence an investigation, the Commissioner shall cause an investigation to be made. Investigatory subpoenas may be issued.

Based upon the results of the investigation, the Commissioner shall make a determination as to whether there is probable cause to institute revocation proceedings.

(e) **Findings of no probable cause.** If, after reviewing the results of the investigation, the Commissioner finds that in his judgment probable cause does not exist for the institution of revocation procedures, the Commissioner shall notify the certificate holder and the requesting party.

(f) **Finding of probable cause.** If, after reviewing the results of the investigation, the Commissioner finds that in his judgment probable cause does exist for the institution of revocation procedures, the Commissioner shall send, by registered

mail, notice of such finding to the certificate holder. Such notice, in the form of an administrative complaint, shall contain the grounds upon which revocation procedures have been instituted.

The Commissioner also shall notify the certificate holder, in writing, that within 15 days after receipt of the notice, the certificate holder may either:

(1) Surrender his certificate to the Commissioner and waive, in writing, his right to a hearing, thereby terminating his right to serve in a position requiring such certificate; or

(2) Request, in writing, a hearing.

(g) **Provision for hearing.** If there is no surrender of certificate and waiver of hearing or, if no request for a hearing is made by the certificate holder within the time period contained in subsection (f) of this section, the Board, on its own motion, made not later than 90 days following the expiration of the aforesaid 15 days, may order a hearing be held or order the Commissioner to file a written report with the Board. Such report shall be filed with the Board not more than 90 days following the Board's order for the report.

If a hearing is requested by the certificate holder or if the Board orders a hearing on its own motion, such hearing shall be held not later than 60 days following such request or such order of the Board, unless the Commissioner and the certificate holder mutually agree to an extension. Not less than 14 days notice of such hearing shall be given. Said notice period may be mutually waived by the Commissioner and the certificate holder.

(h) **Hearing procedure.** At the discretion of the Board, the hearing shall be conducted before the Board, a subcommittee of the Board or an impartial hearing officer appointed by the Board. The hearing shall be open to the public.

The Commissioner shall represent the interests of the Department. A verbatim transcript of the hearing shall be made. Both the certificate holder and the Commissioner shall have the right to be heard in each other's presence, to be present throughout the hearing and to cross-examine witnesses, to present oral argument and, within 31 days following the close of the hearing, to file briefs. The Commissioner and the certificate holder may mutually agree to extend the time for filing briefs.

The Rules of Practice of the Board, Sections 10-4-11 through 10-4-19 of the Regulations of Connecticut State Agencies, as may be amended from time to time, govern the conduct of the hearing, except that if there is a conflict between the provisions of this Section and those Rules, the provisions of this Section prevail.

(i) **Decision by the Board.** Unless the Commissioner and the certificate holder mutually agree to an extension, within 60 days after the closing of the record of the hearing, the subcommittee of the Board or the hearing officer shall submit a proposed final decision. The Board, within 90 days after the closing of the record of the hearing, or after the filing of the proposed final decision of a subcommittee of the Board or hearing officer or the written report of the Commissioner, if no hearing is held, shall determine by a recorded roll-call vote whether the certificate of the holder shall be revoked.

An affirmative vote of a majority of the Board, present and voting, shall be necessary for revocation. Each member of the Board who votes shall certify either to attendance at the hearing or to having read the proposed final decision of the subcommittee or hearing officer or the report of the Commissioner. The members of the Board shall have available for review any brief filed or documentary evidence introduced at the hearing.

At the meeting during which the revocation matter is to be decided and prior to voting on revocation, the Board, if it has not heard the matter en banc, shall provide the Commissioner and the certificate holder with the opportunity to make an oral statement regarding the proposed final decision or the report of the Commissioner, if no hearing was held. The Board may limit the length of the statement. The Board shall not provide for the introduction of any evidence during the statements.

The Board shall state in a written opinion the reasons for its action and shall base its determination on evidence adduced at the hearing or, if no hearing is held, upon the written report of the Commissioner. Notice of the action of the Board, together with its written opinion supporting its action, shall be furnished, promptly, to the Commissioner, the certificate holder and the requesting party.

(Effective July 1, 1995)

### **Sec. 10-145d-612a. Automatic revocation**

(a) When the commissioner is notified, pursuant to subsection (f) of section 17a-101 of the general statutes, that a certificate holder has been convicted of a crime referenced in said statute, all certificates issued by the board and held by the convicted certificate holder are revoked as of the date notification is received by the commissioner. Upon receipt of notice of conviction, the commissioner shall notify, by certified mail, return receipt requested, the certificate holder of the revocation and his right to file a request for reinstatement.

(b) Within 15 days of receipt of the commissioner's notification, the former certificate holder may file a request for reinstatement with the board, requesting the board reconsider the revocation. A request for reinstatement shall include the name of the former certificate holder, a detailed explanation of why the former certificate holder believes the board should reinstate the certificate previously held and any other pertinent information which would be useful to the board. A copy of the request for reinstatement shall also be filed with the commissioner.

(c) Within 15 days after receipt of the request for reinstatement, the Commissioner shall file with the board a statement in support of or opposition to the reinstatement. A copy of the statement shall be provided to the former certificate holder by the commissioner.

(d) The board shall review the request for reinstatement and the Commissioner's statement and make a determination, within 90 days of receipt of the commissioner's statement, as to whether to reinstate the certificate. In determining whether to reinstate the certificate of the former certificate holder the board shall consider, if appropriate: the nature of the crime; the exemplary status of a certificate holder; the crime and its relationship to the education profession; the effect the crime has on the public health, safety and welfare; and whether, in the opinion of the board, reinstatement impairs the standing of other certificates issued by the board.

(Effective July 1, 1995)

### **Sec. 10-145d-613. Revocation of permits and authorizations**

#### **(a) Causes.**

Any permit issued by the Board may be revoked by the Board in accordance with procedures hereinafter established if the Board finds that one or more of the following just causes exist:

(1) The holder of the permit, hereinafter called "the holder," obtained the permit through fraud or the misrepresentation of a material fact;

(2) The holder has persistently neglected to perform the duties for which the permit was granted;

(3) The holder is professionally unfit to perform the duties for which the permit was granted;

(4) The holder is convicted in a court of law of a crime involving moral turpitude or of any other crime of such nature that, in the opinion of the Board, continued possessing of a permit would impair the standing of permits issued by the Board; or

(5) Other due and sufficient cause, which includes but is not limited to failure to successfully complete the BEST assessment.

**(b) Request for revocation.**

A request for revocation of a permit may be made by a board of education or by a superintendent of schools, or by any person or persons with a legitimate interest, hereinafter called "the requesting party." Such request shall be in writing, signed and acknowledged and shall state in reasonable detail, including relevant names of persons, dates and places, the grounds upon which revocation is requested. Any such request shall be filed with the Commissioner.

**(c) Preliminary inquiry.**

Procedures directed toward the revocation of a permit may be instituted by the Commissioner, only after the Commissioner has made or causes to be made a preliminary inquiry to determine whether probable cause exists for instituting revocation procedures. If the Commissioner, as a result of such inquiry, finds that probable cause does not exist for the instituting of revocation procedures, the Commissioner shall so notify the holder and the requesting party.

**(d) Notice to holder of certificate.**

If the Commissioner, as a result of an inquiry, finds that in the Commissioner's judgment probable cause does exist for instituting revocation procedures, the Commissioner shall forthwith send by registered mail to the holder notice that procedures directed toward the revocation of the holder's permit are to be instituted. Such notice shall contain a statement of the grounds upon which revocation procedures have been instituted and shall contain the name and address of the requesting party. Such notice shall contain further a statement in writing that the holder may, within 15 days after receiving the notice, either:

(1) Surrender the permit to the Commissioner and thereby terminate the right to serve in a position requiring such permit, and state in writing that the holder waives the right to a hearing as provided in this section; or

(2) Request in writing a hearing before the Board. Copies of such request shall be sent by the Commissioner to the requesting party and to any other appropriate person or persons as determined by the Commissioner.

**(e) Provision of hearings.**

If no request for a hearing is made by the holder, the Board may, on its own motion made not later than 31 days after the expiration of the aforesaid 15 days' notice period, order a hearing to be held or order the Commissioner to make or cause to be made an investigation of the matters set forth in the notice and file a written report thereon with the Board at a meeting of the Board not more than 60 days following the expiration of the aforesaid 15 days' notice period. If a hearing is requested by the holder or if the Board orders a hearing on its own motion, such hearing shall be held not later than 60 days following such request or such order by the Board unless the parties mutually agree to an extension. Not less than 21 days' notice of such hearing shall be given to the holder and to the requesting party. Said notice period may be mutually waived by the parties.

**(f) Hearing procedure.**

The hearing shall be conducted before the Board, a subcommittee of the Board, or at the discretion of the Board, before an impartial hearing officer. The hearing shall be public. The Commissioner shall represent the interests of the State Department of Education. A verbatim transcript of the hearing shall be made and shall be supplied to all members of the Board, to the holder, and to the Commissioner. Both the holder and the Commissioner shall have the right to examine the record of any prior investigations and proceedings in the case, to be heard in each other's presence, to be present throughout the hearing and to be represented by counsel who shall be given reasonable opportunity to call witnesses, to cross-examine adverse witnesses, to present oral argument, and within 31 days following the hearing, to file briefs.

**(g) Decision by the Board.**

Within 60 days, unless the parties mutually agree to an extension after the closing of the record of the hearing, the subcommittee of the Board or the hearing officer shall submit written findings and a recommendation. The Board, within 90 days after the closing of the record of the hearing, or after the filing of the findings and recommendation of a subcommittee of the Board or hearing officer or the written report of the Commissioner, if no hearing is held, shall determine by a recorded roll-call vote whether the permit of the holder shall be revoked; an affirmative vote of a majority of the Board shall be necessary for revocation. Each member of the Board who votes shall certify either to attendance at the hearing or to having read the transcript of the hearing, or having read the written report of the subcommittee, hearing officer or the Commissioner, if no hearing has been held. The Board shall state in a written opinion the reasons for its action and shall base its determination on evidence adduced at the hearing or, if no hearing is held, upon the written report of the Commissioner. Notice of the action of the Board, together with its written opinion supporting its action, shall be promptly furnished to all parties to the proceedings.

(Effective July 1, 1993; amended August 6, 1998)

## C

### Equivalency

**Sec. 10-145d-614. Certification through equivalency**

(a) Certification may be granted if an applicant presents a combination of education and experience which is determined by the Commissioner or the Commissioner's designee to be the equivalent of the experience and education required by the regulations applicable to the certificate for which application is made, and all other conditions are met.

(b) The decision of the denial of certification through equivalency by the Commissioner or the Commissioner's designee shall be final.

(Effective July 1, 1993)

## D

### Extension

**Sec. 10-145d-615. Extension of time to complete certification requirements**

(a) A request may be made to the Commissioner for good cause for an extension of time to complete certification requirements by a person who:

(1) Holds a provisional educator or provisional teaching certificate or held such certificate within one year of application for extension of such certificate and is unable to complete the requirements for a professional educator certificate within the period required; or

(2) Holds a professional educator certificate or held such certificate within one year of application for extension of such certificate and is unable to complete the requirements for continuation of said professional educator certificate within the period required.

(b) If the Commissioner finds hardship exists in the case of such person or if it finds an emergency situation exists because of a shortage of certified teachers in the school district where such person is employed, it may extend the applicable period within which the person shall complete requirements. The period of extension shall be what the Commissioner deems reasonable, provided no more than one extension shall be granted to such person, and provided further, that the employment of such person is satisfactory.

(Effective July 1, 1995)

## E

### Appeals

#### **Secs. 10-145d-616—10-145d-617.**

Repealed, July 1, 1995.

## F

### Nullification of Certificate, Permit, Authorization or Endorsement

#### **Sec. 10-145d-618. Nullification of certificate, permit, authorization or endorsement issued through administrative error**

(a) A certificate, permit, authorization or endorsement, issued through administrative error may be nullified by the Commissioner or the Commissioner's designee. Once a holder or employing agency in possession of an erroneously issued certificate, permit, authorization or endorsement, is notified by the Commissioner or the Commissioner's designee that such certificate, permit, authorization or endorsement has been issued in error, the holder or employing agent shall return immediately such certificate, permit, authorization or endorsement to the Commissioner or the Commissioner's designee.

(b) Any person who has knowledge that his or her certificate, permit, authorization or endorsement, was issued in error, shall be required to notify the Commissioner or the Commissioner's designee and immediately return such certificate, permit, authorization or endorsement to the Commissioner or the Commissioner's designee.

(c) Nullification will be effective from the date the certificate, permit, authorization or endorsement was erroneously issued regardless of whether it is returned.

(Effective July 1, 1993)

## G

### New Endorsements

#### **Sec. 10-145d-619. Endorsement for education positions having unique requirements peculiar to an assignment**

In cases where existing endorsements do not cover a unique certification area, the Department may issue certificates with endorsements other than those contained

in these regulations. Issuance of such unique endorsement shall be based on completion by the applicant of general, specialized and professional education clearly appropriate to the duties of the position and similar in quality, quantity and degrees to that required for other positions of comparable importance in a board of education.

(Effective July 1, 1993)

### **State Educator Certificates, Permits and Authorizations**

#### **Secs. 10-145d-620—10-145d-805.**

Repealed July 1, 2003.